

POLICY NUMBER 1: REVIEW OF REVIEW OF APPLICATIONS FOR REGISTRATION AS A PROFESSIONAL FORESTER

All applications are reviewed first by the Executive Officer of Foresters Registration who determines what further action to be taken based upon Public Resources Code (PRC), Sections 750 et seq., and Title 14, California Code of Regulation (14 CCR), Sections 1600, et seq. as follows:

- (a) Applications which are incomplete will be returned to the applicant for completion, or retained pending submission of supporting documents. In order to avoid unnecessary delays in application processing, applicants are strongly encouraged to use appropriate care to ensure the application is complete prior to initial submission. In some cases, delays arising from deficient applications may preclude the Board from being able to accept the application for filing within the prescribed deadlines.
- (b) The applicants whose applications are complete and verified as meeting the experience requirements, will have their names forwarded to the Professional Foresters Examining Committee with recommendation of authorization to take the examination.
- (c) If an applicant's qualifications are unclear or in doubt, the application is reviewed by the Professional Foresters Examining Committee and appropriate action may be taken. The Committee may request clarifying information.