

**BOARD OF FORESTRY AND FIRE PROTECTION
PROFESSIONAL FORESTERS REGISTRATION**

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PFEC Open

Professional Foresters Examining Committee Meeting Minutes

Held: February 26, 2025

OPEN SESSION MINUTES**Members Present:**

- Frank Mulhair, Chair
- Dan Sendek
- James Hawkins
- Jason Poburko
- Bill Snyder
- Christian Eggleton

Staff Participating:

- Dan Stapleton, Assistant Executive Officer, Licensing
- Deniele Casarubbia, Staff Services Analyst, Licensing

Call to Order**Report of the Executive Officer Foresters Licensing**

E.O. Stapleton announced that Edith Hannigan is no longer serving as the Executive Officer for the Board. He will assume the role of interim Executive Officer until a permanent replacement is appointed.

Additionally, E.O. Stapleton shared that the appeal for applicant 8007's exam was successful.

E.O. Stapleton also reported that OAL has approved a \$70 fee increase for all renewals. This adjustment will take effect during the April 2025 renewal period.

Licensing analyst, Deniele Casarubbia, gave a presentation on the new procedure involving tracking exam applicants using Microsoft Access, including a possible database and tracking method for the Apprentice Professional Foresters program.

Review of Draft January 2025 PFEC Open Session Meeting Minutes

Member Snyder moves to approve the minutes.

Member Eggleton seconds the motion.

Roll Call:

Dan Sendek	Aye
James Hawkins	Aye
Jason Poburko	Abstain
Bill Snyder	Aye
Christian Eggleton	Aye
Frank Mulhair, Chair	Aye

The motion passes with one abstention.

Discussion of Possible Changes to RPF Exam Format and Use of Computers

There was a discussion on possible methods to implement the use of computers as an alternative format for taking the examination for all applicants.

No action taken.

Public Forum

There were no comments from the public.

**Adjourn to Closed Session
Reconvene from Closed Session**

Report Out on Closed Session Items

The committee reviewed the examination for the upcoming April exam. The committee approved the meeting minutes from the January closed session meeting. Lastly, the committee approved the applicants for the April 2025 exam.

Meeting Adjourned