



# HIRED EQUIPMENT PROGRAM SUPPLIER PARTICIPATION MANUAL

TERM: MAY 1, 2023—APRIL 30, 2026

LAST MODIFIED 1/1/2024

# TABLE OF CONTENTS

<u>Chapter 1: Preface</u> .....	5
<u>About the Hired Equipment Program</u> .....	6
<u>Supplier Code of Conduct</u> .....	7
<u>Supplier Non-Compliance and Sanctions</u> .....	8
<u>Chapter 2: Supplier Registration</u> .....	10
<u>Unit Contact</u> .....	11
<u>Excluded Suppliers</u> .....	11
<u>Third Party Contacts</u> .....	11
<u>Emergency Equipment Rental Agreement</u> .....	12
<u>Agreement Periods</u> .....	12
<u>Incident Only Agreements</u> .....	13
<u>Equipment Owners</u> .....	13
<u>Insurance Requirements</u> .....	13
<u>Chapter 3: SB/DVBE Participation</u> .....	16
<u>Chapter 4: Incident Activation Guide</u> .....	19
<u>Pre-Hire Directives</u> .....	20
<u>Hired Equipment Selection</u> .....	20
<u>Hired Equipment Ordering</u> .....	21
<u>Equipment and Operator Acceptance at Incident</u> .....	22
<u>Agreements Inconsistent with Standards</u> .....	24
<u>Incident Directives</u> .....	24
<u>Chapter 5: Training and Personnel Requirements</u> .....	26
<u>Chapter 6: Personal Protective Equipment</u> .....	29
<u>PPE Standards and Requirements</u> .....	30
<u>PPE for Fireline Assignments</u> .....	30
<u>Chapter 7: Annual Safety Inspections and Permits</u> .....	32

# TABLE OF CONTENTS

<u>Chapter 8: Equipment Standards &amp; Requirements</u> .....	35
<u>Backhoes</u> .....	36
<u>Bulldozers</u> .....	37
<u>Chain Saw Repair Module</u> .....	40
<u>Chipper Modules</u> .....	41
<u>Clerical Support Modules</u> .....	42
<u>Command &amp; Office Trailers Modules</u> .....	45
<u>Dangle Head Processor</u> .....	47
<u>Excavators</u> .....	48
<u>Faller Modules</u> .....	49
<u>Feller Bunchers</u> .....	50
<u>Forestry Mulchers</u> .....	51
<u>Forklifts and Material Handling</u> .....	52
<u>Fuel Tenders &amp; Trailers</u> .....	53
<u>Generators</u> .....	55
<u>GIS Support Modules</u> .....	56
<u>Graders</u> .....	63
<u>Grey Water Trucks</u> .....	64
<u>Ground Support Module</u> .....	66
<u>Hand Wash Equipment</u> .....	68
<u>Heel Boom Log Loader</u> .....	69
<u>Helicopter Operations Support Modules</u> .....	70
<u>Lighting Systems</u> .....	74
<u>Medical Support Module</u> .....	75
<u>Mobile Kitchen Support</u> .....	81

# TABLE OF CONTENTS

<u>Chapter 8: Equipment Standards &amp; Requirements, cont'd</u> .....	
<u>Mobile Laundry Units</u> .....	84
<u>Mobile Sleeper Trailers</u> .....	85
<u>Portable Toilets</u> .....	86
<u>Potable Water Trucks</u> .....	87
<u>Refrigerator Trucks and Trailers</u> .....	89
<u>Service Vehicle Modules</u> .....	90
<u>Shower Units</u> .....	92
<u>Skidders</u> .....	94
<u>Skid-gines</u> .....	95
<u>Special Vehicle Modules</u> .....	96
<u>Tents &amp; HVAC Units</u> .....	98
<u>Toilet Pumper Trucks</u> .....	99
<u>Track Skidsteers</u> .....	100
<u>Tractors &amp; Transport Combinations</u> .....	101
<u>Traffic Safety Module</u> .....	103
<u>UTV / Golf Cart</u> .....	104
<u>Water Tenders</u> .....	105
<u>Water Trailers</u> .....	109
<u>Weed Washing Module</u> .....	111
<u>Chapter 9: Rates</u> .....	113
<u>Rate &amp; Payment Admonitions</u> .....	114
<u>Chapter 10: Forms</u> .....	128
<u>Chapter 11: Glossary</u> .....	160
<u>Chapter 12: Acronyms</u> .....	164



# CHAPTER 1 PREFACE



## About the Hired Equipment Program

When responding to emergency incidents, CAL FIRE may augment its complement of fireline and support equipment by hiring such equipment and ancillary services from the private sector. The CAL FIRE Hired Equipment Program works to obtain those resources which exactly meet the needs of the Incident Commander at a price that is fair to the supplier and represents a prudent expenditure of state taxpayer funds. This goal is supported by recruiting suppliers who enter into an Emergency Equipment Rental Agreement (EERA) (CAL FIRE-294) with the Department during the open enrollment period each year.

This manual defines the rules and standards required of suppliers and equipment in order to be eligible for program participation. The manual further includes payment rates, instructions to initiate an agreement, and guidance for what to expect during incident dispatch and assignment.

**Suppliers who object to the terms and conditions contained herein should not enter into an EERA with CAL FIRE.** Any supplier determined to be out of compliance with this manual or any portion of the EERA and/or associated terms and conditions will face sanctions up to and including removal from the program.

**No supplier is guaranteed any amount of business upon entering into an EERA with CAL FIRE.** CAL FIRE uses established internal policy to distribute assignments for incident fire suppression and support equipment. CAL FIRE Incident Commanders determine what equipment is needed to support an incident logistically and operationally to accomplish incident objectives; suppliers are not participants in the process of determining incident equipment needs.

At the suppliers expense, CAL FIRE may require technology smart devices.

## Program Assistance

For assistance with this program, contact the Unit Hired Equipment Coordinator in the Unit where your equipment is stored.

## Program Management

Written comments and suggestions for program equipment should be mailed to:

*Statewide Hired Equipment Coordinator*  
California Department of Forestry and Fire Protection  
PO Box 944246  
Sacramento, CA  
94244-2460

**If there are any questions regarding the interpretation of the content herein, suppliers shall seek and accept the guidance of qualified CAL FIRE personnel.**

*Find your Unit contact information here:*

[https://  
www.fire.ca.gov/  
about/resources/hire  
d-equipment/](https://www.fire.ca.gov/about/resources/hired-equipment/)

## **Supplier Code of Conduct**

Because participation in this program can be hazardous, and because this program functions in service to the State of California and its citizens, CAL FIRE has developed this Code of Conduct, expected of all suppliers and/or agents of the supplier, and all other private citizens working within this program while assigned to a CAL FIRE incident. This Code of Conduct is in alignment with that of CAL FIRE personnel.

Suppliers and their agents are expected to read, understand, and, during incident assignments, follow this Code of Conduct:

1. I will accept work with CAL FIRE in good faith, operating in accordance with all applicable Federal, State, and local laws.
2. I will accept responsibility for my actions and for the consequences of my actions.
3. I will exercise common courtesy and consideration of others.
4. I will promptly comply with lawful orders of Department supervision. Immediately notify CAL FIRE of any instance in which compliance with assignment requirements and/or the Hired Equipment Program Supplier Participation Manual is not possible.
5. I will exercise safety, professionalism, competence, respect, and honesty in the performance of my duties.
6. I will safeguard any use of confidential information, gained by virtue of my position, for the purposes of performing the duties I am assigned.
7. I will never possess firearms or any deadly weapon on State or incident property unless I am authorized to do so by the Director of CAL FIRE.
8. I will never use or possess alcohol or any dangerous/restricted substance that is in violation of safety requirements defined herein.
9. I will use State-owned or State-rented resources, such as: safety equipment, facilities, vehicles, etc., only for official State purposes, and always be mindful of safety when utilizing these resources.
10. I will ensure that interpersonal relationships during work time conform to accepted standards of professional conduct.

**Any violation of this Code of Conduct may result in sanctions to your CAL FIRE EERA.**

## Supplier Non-Compliance and Sanctions

Suppliers operating out of compliance with program requirements may be sanctioned. The Statewide Hired Equipment Coordinator is responsible for implementing sanctions on behalf of the Department. Sanctions may result from a single action or a combination of actions on the part of the supplier and/or their employees.

Supervising incident personnel shall take immediate action to resolve any issues by hired equipment suppliers and/or their employees that involve safety, productivity, operational effectiveness, or are in violation of the Hired Equipment Program Supplier Participation Manual.

If immediate resolution is not possible, the situation shall be documented in writing and sent to the Statewide Hired Equipment Coordinator, Unit Chief, and Unit Hired Equipment Coordinator for the Unit that generated the EERA. The Incident Commander may release hiredequipment from the incident for non-compliance issues. In this case, no payment shall be issued for return to point of hire.

Incident personnel shall provide documentation of all hired equipment issues to the Statewide Hired Equipment Coordinator and the Unit Hired Equipment Coordinator of the Unit issuing the EERA for review and possible sanction. The Statewide Hired Equipment Coordinator shall investigate and review the documentation, rendering a decision as soon as possible in a manner consistent with CAL FIRE policy based on the violation.

Reasons for sanctioning include, but are not limited to, the following:

- Contacting any Unit, incident, or other location, to solicit hiring by the Department
- Responding to an incident without being requested
- Arriving at incident with unrequested equipment
- Misrepresentation of response time
- Failure to arrive at requested time without making contact
- Misrepresentation of condition or location of equipment
- Arrival or operation at the incident without protective gear or any other required equipment
- Unsafe or negligent equipment operation
- Failure to follow directions or complete assignments or any other failure in performance
- Any brokering of equipment or equipment cooperatives of any type or manner that circumvents the intent of any part of CAL FIRE policy
- "Assigning" an issued order and request number to another supplier or accepting such an order and request number from another supplier, except as specifically allowed for transports



- Misrepresentation of Small Business and Disabled Veteran Business Enterprise status
- Operating equipment on fireline assignments without the required training
- Willful violation of fair hiring practices
- Any other action that violates the intent of the Hired Equipment Program Supplier Participation Manual
- Misrepresentation of time worked on the incident
- Civil and/or criminal action

Sanctions include, but are not limited to the following:

- Supplier is placed inactive in the Hired Equipment Management System until the identified issue is resolved
- Supplier is placed inactive in the Hired Equipment Management System for a specified period of time
- Supplier is placed inactive in the Hired Equipment Management System permanently

Suppliers may appeal sanctions to the Region Chief with administrative responsibility for the Unit that issued the sanctioned EERA within 15 days of the Statewide Hired Equipment Coordinator's decision.

The Region Chief or designee shall be the final appeal point for any sanctions or other dispute resolution administered by the Statewide Hired Equipment Coordinator. Notice of any sanction upheld, modified, or dismissed shall be forwarded to the Unit Chief, Statewide Hired Equipment Coordinator, Unit Hired Equipment Coordinator, and the supplier within 30 days of the appeal being received.



## CHAPTER 2

# SUPPLIER REGISTRATION



## Unit Contact

To initiate an Emergency Equipment Rental Agreement (EERA) (CAL FIRE-294), interested suppliers with equipment that meets the standards described herein, and who agree to the identified rates, should contact the Unit Hired Equipment Coordinator who administers the program in the county where the equipment is stored.

## Excluded Suppliers

CAL FIRE employees, retired annuitants, and separated employees who have been separated for less than one year are ineligible to participate as suppliers in the Hired Equipment Program. This rule includes equipment owned by a company in which the employee, retired annuitant, or separated employee has an economic interest.

This prohibition does not apply to businesses operated by the spouse or other relatives of the excluded supplier, providing the employee neither participates in CAL FIRE's decision to enter into the agreement or contract, nor participates in the spouse or relative's business.

Hired equipment brokers are ineligible to participate as suppliers in the Hired Equipment Program.

## Third Party Contacts

Emergency response entities other than CAL FIRE may request access to the hired equipment supplier information stored in the Hired Equipment Management System (the database utilized by CAL FIRE to store, track, and maintain EERAs and Hired Equipment supplier information). In these cases, CAL FIRE may share business name, type, and contact information, to be determined on a case-by-case basis. Except when mission tasked by the Governor's Office of Emergency Services, CAL FIRE shall not be party to any work orders, negotiations, agreements, or financial transactions between the requesting entity and the suppliers.

## Program Assistance

For assistance with the Hired Equipment Program, contact the Unit Hired Equipment Coordinator in the Unit where your equipment is stored.

## Program Management

Written comments and suggestions for the Hired Equipment Program should be mailed to:

*Statewide Hired Equipment Coordinator*  
California Department of Forestry and Fire Protection  
PO Box 944246  
Sacramento, CA  
94244-2460

*Find your Unit contact information here:*

[https://  
www.fire.ca.gov/about/resources/hired-  
equipment/](https://www.fire.ca.gov/about/resources/hired-equipment/)

## **Emergency Equipment Rental Agreement**

The EERA, including the General Clauses and Supplemental General Provisions, and in accordance with this Manual, establish the terms and conditions of the hired equipment agreement. An EERA is valid only when all required documentation and signatures are on file with CAL FIRE. The EERA is a pre-incident agreement that becomes a binding contract only upon dispatch to an emergency incident.

When Unit Hired Equipment Coordinators create or amend EERAs, they include only that equipment which is stored within the boundaries of their Administrative Unit. Each supplier is limited to one EERA per Unit, resulting in a statewide maximum of 21 EERAs. There is not a limit to the amount of equipment a single EERA may include. Equipment limitations include the following:

- Only one supplier may control any one piece of equipment.
- No equipment may appear under more than one agreement.
- CAL FIRE is under no obligation to include equipment on an EERA; as such, only equipment that is in satisfactory condition will be accepted.

The rates defined herein shall be applied to all EERAs; CAL FIRE shall not enter an agreement with suppliers who refuse these rates. In the absence of a standardized rate for a specific type of equipment, a rate may be negotiated between the Department representative and the supplier.

Completing the EERA establishes mutual agreement that upon CAL FIRE request, if the supplier is willing and available, they shall furnish the equipment listed on the EERA in accordance with the terms and conditions, rates, method of payment, and equipment condition requirements described therein.

### **Agreement Periods**

The EERA period is a three-year term, with an open enrollment period in each of the three years. The open enrollment period is typically November 1 – March 31, but this timeframe is subject to change due to incident activity and other availability issues. Consult with the Unit Hired Equipment Coordinator each year for any changes. EERAs remain in effect for the duration of the EERA period and as long as suppliers are in compliance with the agreement terms and conditions.

CAL FIRE has no obligation to accept new or amended agreement documentation submitted after the open enrollment period ends. If a supplier wishes to amend their EERA, CAL FIRE shall make a reasonable attempt to assist the supplier, but there is no guarantee that any amendment will be accepted outside of the open enrollment period.

EERAs and associated documents should be renewed in full every EERA period. Suppliers are responsible for submitting current copies of insurance policies and other documents with expiration dates to the Unit Hired Equipment Coordinator before the expiration date. Agreements out of compliance will be suspended until current documents are provided.

## **Incident Only Agreements**

Incident Only agreements are completed either when the normal equipment ordering process cannot meet the operational need of the incident, or when requested equipment arrives at incident with an incompliant EERA. In both cases, the agreement is restricted to the hiring incident. Suppliers hired under an Incident Only agreement may pursue a standard agreement during the open enrollment period.

## **Equipment Owners**

CAL FIRE does not conduct business with hired equipment brokers. As such, CAL FIRE requires Hired Equipment Program suppliers to be individuals, corporations, and/or legal business partnerships that have legal title to, or control of, any equipment that will be covered by the EERA, as defined in California Vehicle Code Section 460. Such legal title or control must be evidenced by bill of sale, incorporation papers, lease agreements, or other legally enforceable documents. Hired equipment brokers are barred from program participation.

Equipment that is not registered in the name of the supplier or owned by the supplier must be controlled and paid for by the supplier under a written agreement. All vehicle and equipment leases must be signed and dated by both parties and must include terms commonly found in an equipment lease, such as term of the agreement, list of equipment, equipment rates, labor rates, limitations on use and control of the equipment, and responsibility for maintenance and repair.

CAL FIRE uses the Equipment Owner or Broker Declaration (CAL FIRE-157) to verify that:

- Prospective suppliers are not brokers
- Small Business (SB) and/or Disabled Veteran Business Enterprise (DVBE) suppliers are operating in compliance with legal requirements and providing a commercially useful function (CUF)

Suppliers who are unable to satisfy the criteria above will be denied an EERA.

## **Insurance Requirements**

The supplier shall provide CAL FIRE with documentation validating that all insurance requirements are met. The ACORD 25 form is the preferred document for proof of Insurance. CAL FIRE shall not assume financial responsibility for these insurance policies or any associated costs. Copies of certificates of insurance must also be presented on demand by any CAL FIRE employee; this includes required acceptance inspections at incidents. The policy(ies) must provide additional insurance language as follows:

*The State of California and CAL FIRE, their officers, agents and employees are included as additional insured, but only with respect to work performed for the State of California under the contract.*

The additional insured endorsement must accompany the certificate of general liability insurance.

## **Workers' Compensation**

Labor Code/Workers' Compensation - supplier needs to be aware of the provisions which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions, and supplier affirms to comply with such provisions before commencing the performance of the work of the agreement. (Labor Code Section 3700).

Suppliers shall provide copies of Workers' Compensation insurance coverage for operators and/or attendants in accordance with applicable California State Law.

## **Motor Vehicle Liability**

Suppliers shall provide copies of a valid Motor Vehicle Liability insurance policy that covers the vehicle, all drivers and operators of the vehicle, and the intended use of the vehicle under the agreement for the duration of the agreement, or for one year. If valid for one year, the supplier shall provide the renewal each year of the EERA period. Proof of insurance shall be carried in each vehicle while performing the duties of the EERA and shall be presented on demand by any CAL FIRE employee.

- This coverage must be in compliance with State of California Vehicle Code mandates, as described in the California Commercial Driver Handbook, which is available online: [https://dmv.ca.gov/web/eng\\_pdf/com1hdbk.pdf](https://dmv.ca.gov/web/eng_pdf/com1hdbk.pdf)

## **Cargo Insurance**

Suppliers transporting equipment other than their own shall provide a copy of a valid cargo insurance policy. The policy limit shall be agreed upon by both parties and sufficient to cover the value of the cargo.

## **Liability Insurance**

General Liability minimum coverage requirement: \$300,000, combined single limit, per occurrence.

Special Liability minimum coverage requirement: for vehicles 10,001 lbs. Gross Vehicle Weight Rating (GVWR) or greater that are motor carriers transporting property other than hazardous materials, such as non-fireline transport trucks hauling fireline equipment or loaded water tenders: minimum \$750,000 combined single limit, per occurrence (per Dept. of Motor Vehicles Industry Operations Division).

When an EERA includes hazardous activities, the supplier must provide a certificate of insurance showing that the supplier is protected through commercial general liability insurance, and a limit of liability of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined, is presently in effect for supplier.

## **CAL FIRE Equipment**

Suppliers utilized for hauling CAL FIRE equipment will need insurance limits to cover the following values:

- MKU Trailer \$900,000 with \$25,000 worth of cargo on board
- MKU Support trailer \$50,000 with \$80,000 worth of cargo on board
- Dozer, Engine, ECT \$600,000
- Utility Vehicle \$100,000

## **Unique Entity ID Requirements**

All suppliers doing business with the State of California must first register and obtain a Unique Entity Identifier (UEI) number through the US General Services Administration.

Go to [www.sam.gov](http://www.sam.gov) to register.



## CHAPTER 3

# SB/DVBE PARTICIPATION





## SB/DVBE Program

The Department of General Services (DGS) manages the Small Businesses (SB) and Disabled Veteran Business Enterprise (DVBE) certification program, authorized by California Governor Executive Orders D-37-01 and D-43-01. These executive orders direct state agencies to award 25% of contract expenditures to SBs and 3% to DVBEs. CAL FIRE is committed to utilizing certified SBs and DVBEs to meet or exceed this direction, channeling local tax dollars back into the state's economy.

### Benefits of Registering as an SB and/or DVBE:

- Having one or multiple certifications can benefit businesses as CAL FIRE provides preferential selection to suppliers when filling requests for Hired Equipment resources.
- Declared fire season does not affect the Prompt Payment requirements for SB and/or DVBE suppliers. CAL FIRE must issue payment within 45 days of receipt of goods and/or services rather than the 70 days permitted for non-SB and non-DVBE businesses.
- Getting certified is free of charge and can be done online. See the DGS resources in the sidebar to the right.

### Requirements for SB/DVBE Suppliers:

SBs must be certified by the Office of Small Business and DVBE Certification (OSDC) in accordance with Title 2, California Code of Regulations Section 1896 et seq.

DVBEs must be certified by OSDC in accordance with Title 2 CCR, Division 2, Chapter 3, Subchapter 10.5, Section 1896.60 et seq.

A copy of the DGS OSDC certification is required for all SB and DVBE suppliers. The certificate must be attached to the Emergency Equipment Rental Agreement (EERA).

## SB/DVBE Advocate

CAL FIRE Business  
Services Office  
Attn: SB/DVBE Advocate  
P.O. Box 944246  
Sacramento, CA  
94244-2460  
(916) 323-0470  
SBDVBE.advocate@fire.ca.gov

### DGS Resources

DGS SB/DVBE Website:

<https://caleprocure.ca.gov/pages/sbdvbe-index.aspx>

Small Business Certification Video:

<https://www.youtube.com/watch?v=xMAcwe4B9P8&feature=youtu.be>

CAL FIRE SB/DVBE  
Website:

<https://www.fire.ca.gov/about/resources/sb-and-dvbe-program-program/>

## Preferential Selection

Preferential selection applies to Planned Need resources. Preference is determined by assigning suppliers to tiers. There are three tiers of hiring, as follows:

- Tier 1: Hired Equipment suppliers with current and valid DGS-issued SB and DVBE certifications. This is the priority tier for preferential selection.
- Tier 2: Hired Equipment suppliers with current and valid DGS-issued either SB or DVBE certification. This is the second priority tier for preferential selection.
- Tier 3: Hired Equipment suppliers without either certification. This tier is not offered preferential selection.

More detailed information about supplier selection may be found in Chapter 4: Incident Activation Guide.

Suppliers are responsible to ensure that their DGS certifications are valid, and renewals are submitted to the Unit Hired Equipment Coordinator(s) who administers their agreement(s). If a supplier's certification(s) expire, the Hired Equipment Management System (the database utilized by CAL FIRE to store, track, and maintain EERAs and Hired Equipment supplier information) will automatically place them into the appropriate tier.

For example:

- a. A supplier with both SB and DVBE certifications (Tier 1):
  - i. When one but not both certifications expire, this supplier will shift to Tier 2
  - ii. When both certifications expire, this supplier will shift to Tier 3
- b. A supplier with only one SB or DVBE certification (Tier 2):
  - i. When the certification expires, this supplier will shift to Tier 3

Suppliers shall be reinstated to the appropriate tier upon providing current and valid certificate(s) to CAL FIRE and the dates are updated in the Hired Equipment Management System.



# CHAPTER 4 INCIDENT ACTIVATION GUIDE



## **Pre-Hire Directives**

It is the responsibility of the supplier to provide a single dispatch contact telephone number that is available 24 hours per day, 7 days a week, to be used by CAL FIRE to make contact for the dispatch of resources (e.g., telephone, pager, radio paging service, etc.).

Suppliers shall not contact CAL FIRE personnel by any means at any CAL FIRE Command Center, facility, incident, or other location for the purpose of offering their equipment for planned or immediate need hire for on-going incidents. This is a time of intense emergency activity; unsolicited contact slows down and disrupts the dispatching process. The only exception to this rule is when a supplier is returning a missed call.

Suppliers shall not respond to emergency incidents without being requested.

## **Hired Equipment Selection**

CAL FIRE personnel fill incident requests for hired equipment with the most appropriate resource based on the closest resource concept, considering mission-specific requirements and equipment capabilities. The closest resource concept applies to all hired equipment selections, with specified modifications to allow for preferential hiring of Small Businesses (SB) and Disabled Veteran Business Enterprise (DVBE) as described herein.

Suppliers may have multiple Emergency Equipment Rental Agreements (EERA) for equipment located throughout the state. To ensure closest resources are requested based on point of hire, only the equipment listed on the specific EERA in the Hired Equipment Management System will be assigned. For example, an incident in Lake County requests 40 tents. A supplier stores 25 tents in Lake County and 25 tents in Shasta County. CAL FIRE will only request the 25 tents in Lake County for the Lake County incident and request the remaining 15 tents from closer suppliers.

### **Selection of all Equipment Except Fireline Bulldozers and Fireline Water Tenders:**

CAL FIRE hires the closest SB and/or DVBE that can meet the need date and time prior to hiring non-SB/DVBE resources. Businesses that have both SB and DVBE certifications are given preference over businesses that have only one certification.

### **Selection of Fireline Bulldozers and Fireline Water Tenders:**

**Immediate Need** period selection of fireline bulldozers and fireline water tenders is based on the closest resource concept, considering mission-specific requirements and equipment capabilities. Planned Need period requirements do not affect Immediate Need selections.

During the Immediate Need period of an incident, if determined to be the closest resource, fireline bulldozers and fireline water tenders from an ongoing CAL FIRE incident may be reassigned (with Incident Commander approval) to fill another incident's immediate need request. Once the immediate need period of the incident has passed, the resource will return to the original incident if still needed.

**Planned Need** period selection of fireline bulldozers and fireline water tenders is based on the closest resource concept, considering mission-specific requirements and equipment capabilities with these additional considerations:

Tiered preferential hiring is used to maximize the utilization of SB/DVBE resources. The closest resource shall be selected from each hiring tier, as defined below.

- Tier 1: Hired Equipment suppliers with current and valid DGS-issued SB **and** DVBE certifications. This is the priority tier for preferential hiring, which must be exhausted before selecting Tier 2 suppliers.
- Tier 2: Hired Equipment suppliers with current and valid DGS-issued either SB **or** DVBE certification. This is the second priority tier for preferential hiring, which must be exhausted before selecting Tier 3 suppliers.
- Tier 3: Hired Equipment suppliers without either certification. This tier is not offered preferential hiring; these suppliers are selected only when Tier 1 and Tier 2 are exhausted.

### **Hired Equipment Ordering**

Suppliers will be assigned as many requests as they can fill with the equipment listed on the selected EERA for the type and kind of resource being ordered. CAL FIRE informs the suppliers of the number and type of each resource being requested at the time of dispatch and provides suppliers with one request number for each resource being requested. Suppliers may be contacted by any Unit, in accordance with the closest resource concept.

At the time of contact by CAL FIRE, it is the supplier's responsibility to notify the Department of the resource's location and any condition that may affect its availability or ability to meet the response time requirement. For immediate need hires, equipment must be enroute within an hour of the call. For planned need hires, the dispatching personnel will inform the supplier of the need date and time of arrival at scene at the time of hire.

CAL FIRE does not rent equipment from any owner who is protecting their own property or interests. As such, it is the supplier's responsibility to notify dispatching personnel if this is the case when discussing the details of the assignment.

Equipment is ordered as either a standard or extended shift resource. The supplier will be informed of the shift requirement when ordered and this will be documented in the resource request. Reduced shifts may also be used for mobilization and demobilization days as determined by the Department.

- Extended Shift: Greater than sixteen (16) hours in service in a calendar day. Equipment is only eligible for an extended rate during a 24-hour assignment.
- Standard Shift: Greater than eight (8) hours, and up to sixteen (16) hours in service in a calendar day.
- Reduced Shift: Up to eight (8) hours in service in a calendar day.

Suppliers may be bypassed for assignment for the following reasons:

- Equipment does not meet the type requirements of the request.
- Supplier cannot reasonably meet the needed date and time due to travel distance.
  - ◊ Immediate need period fireline bulldozers and fireline water tenders are required to initiate a response within one (1) hour of notification.
- Unanswered phone calls:
  - ◊ An unanswered phone call is considered a call.
  - ◊ If the supplier calls back and there is still an unfilled order, the supplier may be given the opportunity to fill the order.
- Equipment unavailable: A supplier's equipment is unavailable at the time of request, for any reason.

At the time of dispatch, the supplier will be provided with a contact telephone number to utilize when contacting the Department. This number will be used to make all contacts and notifications concerning changes in resource status or for any other communication concerning the response.

If, after the time of order, CAL FIRE is advised by the supplier/operator that the hired equipment will not be able to meet, or if equipment does not arrive at the incident by, the required date and time, the resource can be released and replaced by a resource that can meet the requirement. If a resource which has been released for this reason arrives at the reporting location and there is an operational need, the resource may be retained at the discretion of the Incident Commander.

## **Equipment and Operator Acceptance at Incident**

### **Operators**

Supplier personnel must arrive at the incident in a condition to safely and legally operate the equipment and perform their assigned mission. This condition must be maintained any time the personnel are on duty and performing their assignment. **Supplier shall have a signed copy of their EERA in possession upon arrival to an incident.**

Drivers required to possess a Commercial Driver's License are subject to the controlled substance and alcohol testing rules under the Omnibus Transportation Employee Testing Act of 1991. Drivers of vehicles transporting an amount of hazardous material that requires placarding are subject to alcohol and controlled substance testing, random testing, reasonable suspicion test, post-accident testing, return to duty testing, and follow-up testing.

The supplier is responsible to ensure compliance with applicable drug testing requirements for their employees. While performing the duties of their EERA with CAL FIRE, supplier employees are subject to CAL FIRE rules of conduct and policies of reasonable suspicion and testing for substance abuse.

## Equipment

Upon arrival at an incident, or as soon as possible thereafter, incident personnel will inspect each piece of equipment to ensure that the vehicle and operator meet all requirements for complement, capacity, and capability, and that the vehicle and operator are in a condition to work safely.

Any pre-existing damage shall be documented during this inspection. Although it is not a safety inspection, CAL FIRE will reject equipment that is obviously mechanically defective, unsafe, or incapable of executing the assigned task. Equipment without the required minimum complement items may be rejected. Equipment that does not meet performance specifications defined herein shall be rejected. Equipment that does not pass initial inspection may be afforded the opportunity for a second inspection at CAL FIRE discretion.

### Request Numbers and Insignia

All hired equipment will display their request number on their equipment for the duration of the incident. Incident personnel should apply this number as soon as the equipment arrives at the incident, in a highly visible location with water-based paint, or with a temporary placard.

Hired equipment that arrives at an incident without a request number will not be employed. Equipment hired under an Incident Only EERA will be issued a request number. Equipment rented at scene is considered un-requested equipment, and must be released within eight hours of hire, including equipment that is covered by an existing EERA.

CAL FIRE does not endorse the use of "Fire Emergency" or a CAL FIRE insignia by suppliers and shall request that any such signs be removed while performing the duties of the EERA. Operators and associated equipment who refuse to remove such placarding will be released from the incident and the appropriate agreement will be terminated.

Equipment specified herein is required to pass annual safety inspections. CAL FIRE will reject any such equipment which arrives at an incident without proof of successful inspection, including evidence that any noted defects have been corrected. Equipment rejected for this reason must produce this documentation for any subsequent hires.

**CAL FIRE shall not issue payment for rejected equipment, nor for any time incurred by the supplier thereof.**

**NOTE:** For fireline equipment: Temporary exceptions to the annual safety inspection requirement may be made for imminent threat situations when, in the judgment of the Incident Commander, there is an imminent threat to life and/or property and other appropriate resources are not available to meet the immediate need. This temporary exception **does not** constitute an exemption from the annual safety inspection requirement.

**NOTE:** For potable water equipment: No exemptions are allowed of certification and log-keeping requirements for potable water equipment (DPH Category X – potable water only) used to provide water to personnel.

## **Agreements Inconsistent with Standards**

The rate schedule herein details the standard rates payable for equipment. These rates represent maximum rates to be paid and may not be exceeded without prior written approval from the Deputy Director of Fire Protection. Unit Hired Equipment Coordinators and incident personnel are authorized to negotiate rates for equipment for which a standardized rate has not been published.

Incident personnel are not obligated to accept an EERA that is not consistent with the standard rate structure. In these cases, incident personnel shall advise the Hired Equipment Coordinator for the Unit that issued the EERA and the Statewide Hired Equipment Coordinator of the error and request that the agreement be amended. Incident personnel may:

- A. Use the supplier for the assignment for which they were hired and pay the rates per chapter 9 of the SPM.
- B. Offer to issue an Incident Only Agreement.
- C. Immediately release the supplier, completing payment documents for the time assigned to the incident.

## **Incident Directives**

### **Inmates**

The use of inmate labor for suppliers or by suppliers is prohibited.

### **CAL FIRE Supervision**

Operators are responsible to recognize the capabilities and limits of the equipment they are operating and communicate them appropriately to CAL FIRE supervision. Operators should refuse assignments beyond the mechanical capability of the equipment or their own ability to perform.

Supervising incident personnel are responsible for completing the Emergency Shift Ticket and Evaluation Form (CAL FIRE-297), or approved time keeping document after each operational period and submit them to incident finance. For documenting a substandard performance, the supervisor shall also complete the supplier Performance Evaluation (CAL FIRE-230). Suppliers, operators, and/or attendants are required to sign the CAL FIRE-297, or approved time keeping document and CAL FIRE-230 acknowledging receipt. Signature does not constitute agreement. Payment to the supplier cannot proceed until the supervising incident personnel provides incident finance with a completed and signed shift ticket or approved time keeping document.

### **Shift Changes**

If the operational needs of the incident allow, CAL FIRE will advise suppliers and/or operators if the assigned shift the following day is expected to change. If the supplier objects, then they will be released as soon as conditions permit.



## **Meals and Sleeping Area**

When an incident base or camp is established, meals and sleeping area for equipment operator and other supplier personnel will be furnished without charge at the incident base. When enroute to or from the incident, meals and lodging are the responsibility of the supplier.

## **Operational Briefing**

An operator/representative for fireline equipment shall attend all operational briefings when assigned to that operational period.

## **Repairs, Fuel, and Other Deductions**

All repairs are the responsibility of the supplier, at the supplier's expense. Repair must be completed within 24 hours of breakdown. Out-of-service time for repairs of one hour or less within a 24-hour period will not be considered as "off-shift" hours. The State may, at its option, elect to make such repairs when necessary to keep the equipment operating. The charge for mechanic labor when provided by the Department is a flat rate of \$250/hour, pro-rated in 30-minute increments. CAL FIRE does not pay for service units that the supplier uses to service their own equipment.

CAL FIRE hires fuel trucks to provide fuel at incidents so that CAL FIRE and other government vehicles can be refueled without leaving the incident. CAL FIRE prefers that hired equipment operators either furnish their own fuel or purchase it directly from the fuel supplier at the incident.

If the state furnishes fuel, oil, or lubricant to suppliers, the transaction shall be posted on the Emergency Equipment Fuel and Oil Issue (OF-304). These charges, plus any costs for mechanics, services, or parts, are also posted on the Forestry Mobile Equipment Work Order (ME-107) and forwarded by the Ground Support Unit to the Finance Section where the costs are deducted from the supplier's payment.

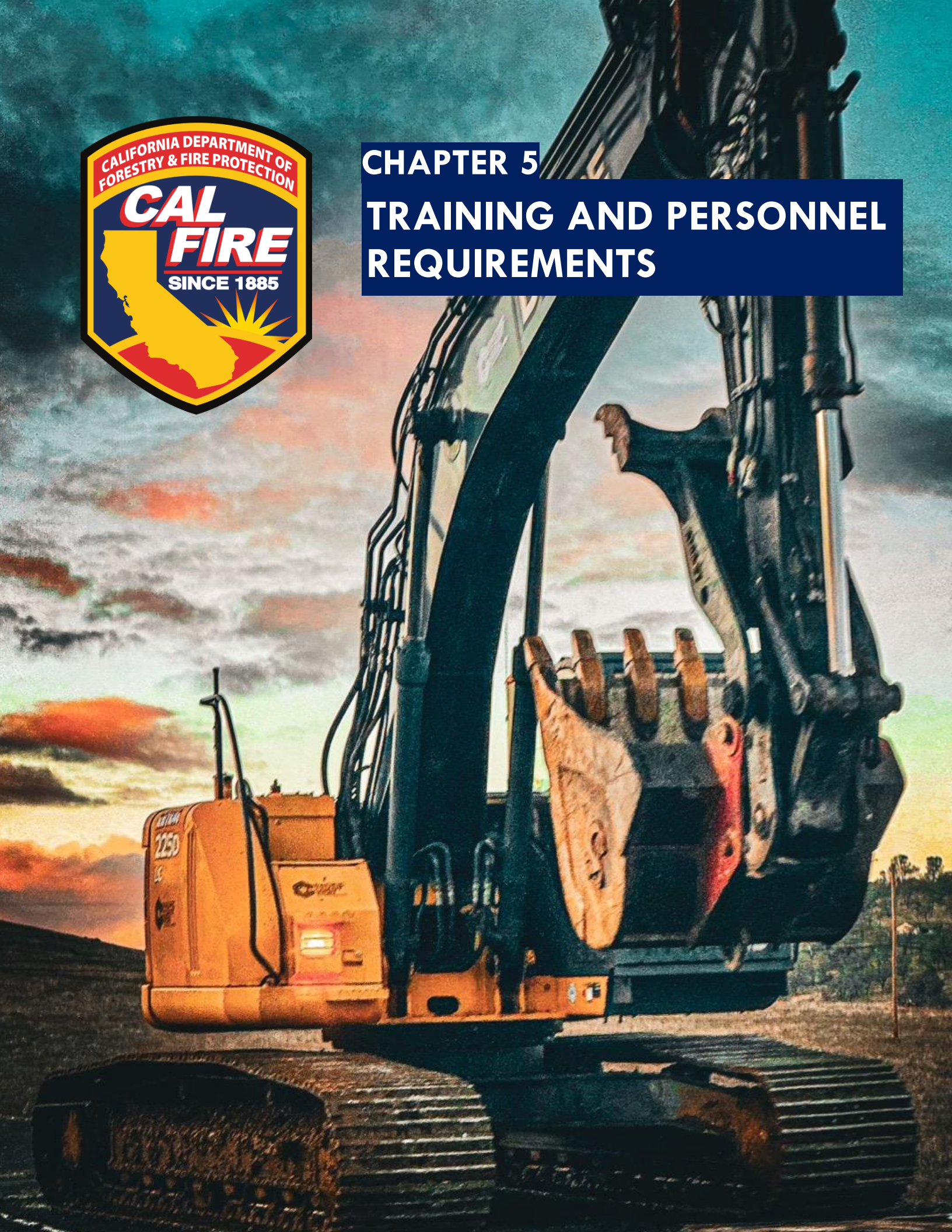
At the discretion of the Incident Commander, supplies and/or equipment may be issued to suppliers by the incident Supply Unit. Costs for any accountable firefighting equipment issued to the supplier and not returned to CAL FIRE shall also be deducted from the supplier's payment.

## **Demobilization**

CAL FIRE conducts an equipment damage inspection upon release to document any damage that might have occurred while performing the duties of the EERA. This is not a safety inspection. This inspection may be waived if the supplier states "No Damage No Claim" on the CAL FIRE payment document during the demobilization process. If a supplier reports damage to their equipment, the Compensation and Claims Unit at the incident shall process the claim.



# CHAPTER 5 TRAINING AND PERSONNEL REQUIREMENTS



## Training Requirements

CAL FIRE requires annual firefighter safety training for all operators of equipment hired for fireline and/or suppression repair assignments.

Specific requirements are outlined in the Fire Service Training and Education Program (FSTEP) Incident Safety Awareness for Hired Vendors curriculum, approved by the Office of the California State Fire Marshal, State Fire Training Program. Each operator who successfully completes the required annual training is issued a course completion diploma valid for one year from the class completion date. Operators shall retain this course completion diploma and present it to incident personnel upon request. Incident personnel shall verify that all operators operating equipment under an Emergency Equipment Rental Agreement (EERA) have a copy of the safety training completion diploma in their possession.

## Fireline Equipment:

- Backhoes
- Bulldozers
- Bulldozer Transports
- Chippers
- Dangle Head Processor
- Excavators
- Faller/Swampers
- Feller Bunchers
- Forestry Mulcher
- Graders
- Heel Boom Log Loader
- Service Vehicle Modules
- Skidders
- Skid-gines
- Specialized Module/Pickup Drivers
- Track Skidsteers
- Water Tenders

All other equipment that may perform fireline or suppression repair assignments.

### *FSTEP Curriculum:*

<https://osfm.fire.ca.gov/what-we-do/state-fire-training/fire-service-training-and-education-program>

## **Requirements for Operators and Other Personnel:**

All Hired Equipment Program participants shall adhere to and function in compliance with any applicable Federal, State, and local laws.

Operators of hired equipment shall be hired with their equipment on a CAL FIRE-294 and remain employees of the supplier or independent subcontractors of the supplier. When assigned to an incident; operators, drivers, technicians, and other supplier personnel are prohibited from working 24-hour shifts. As such, extended shifts of 24 hours require multiple personnel to be adequately staffed. Suppliers shall provide sufficient qualified operators, drivers, technicians, and staff to maintain compliance with this manual, driving hour limitations, and any applicable Federal, State, and local laws. Suppliers shall provide additional staff as needed, according to the operational needs of the incident and at the discretion of the Incident Commander.

Equipment operators and/or attendants shall be a minimum of 18 years of age.

Clear communications are essential for safe and effective performance. All supplier personnel shall be able to fluently communicate in English (both written and verbal).

**Driver's License:** All operators of vehicles covered by the EERA must possess a current driver's license appropriate for the type of vehicle being operated. Operators of any motor vehicle or combinations having a Gross Vehicle Weight Rating of more than 26,000 lbs. must have a Commercial Driver's License (with any/all endorsements required by law), valid for the State of California.

Driver's licenses must be presented upon request of any CAL FIRE employee seeking to verify that the operator is currently licensed to operate the subject vehicle.

**Driving limitations:** Drivers of hired equipment are not exempt from the limitations on driving hours or the logbook requirements of the Federal Motor Carrier Regulations, Code of Federal Regulations, Title 49, Part 295, and the California Motor Carrier Safety Regulations, Title 13, Section 1212.

CAL FIRE shall not apply the firefighting exemption in California Vehicle Code 34501.2(b)(4) to operators of privately owned commercial vehicles; drivers of privately owned regulated vehicles must adhere to the applicable commercial driving regulations.



# CHAPTER 6 PERSONAL PROTECTIVE EQUIPMENT



## **Personal Protective Equipment (PPE) Standards and Requirements for Non-Fireline Personnel**

Supplier's PPE shall comply with the following regulations as applicable:

- Helmets must meet or exceed ANSI Z89.1-1969
- California Code of Regulations, Title 8, §3381, Head Protection
- California Code of Regulations, Title 8, §3382, Eye and Face Protection
- California Code of Regulations, Title 8, §3383, Body Protection
- California Code of Regulations, Title 8, §3384, Hand Protection

## **Personal Protective Equipment (PPE) Standards and Requirements for Fireline Equipment Operators**

PPE requirements are determined by the CAL FIRE Safety Program. At the time of hire and for the duration of the incident, each equipment operator shall possess and maintain the minimum PPE listed below. This includes relief operators traveling to and from fireline assignments and incident base. Supplier's PPE shall not display any "Fire Department" logos or markings.

PPE ensemble elements that are National Fire Protection Association (NFPA) compliant will have a label certifying that they are approved to the applicable standards. PPE ensemble elements without a label are considered non-compliant due to the inability to identify certification and manufacture information.

Supplier's PPE shall comply with the following regulations as applicable:

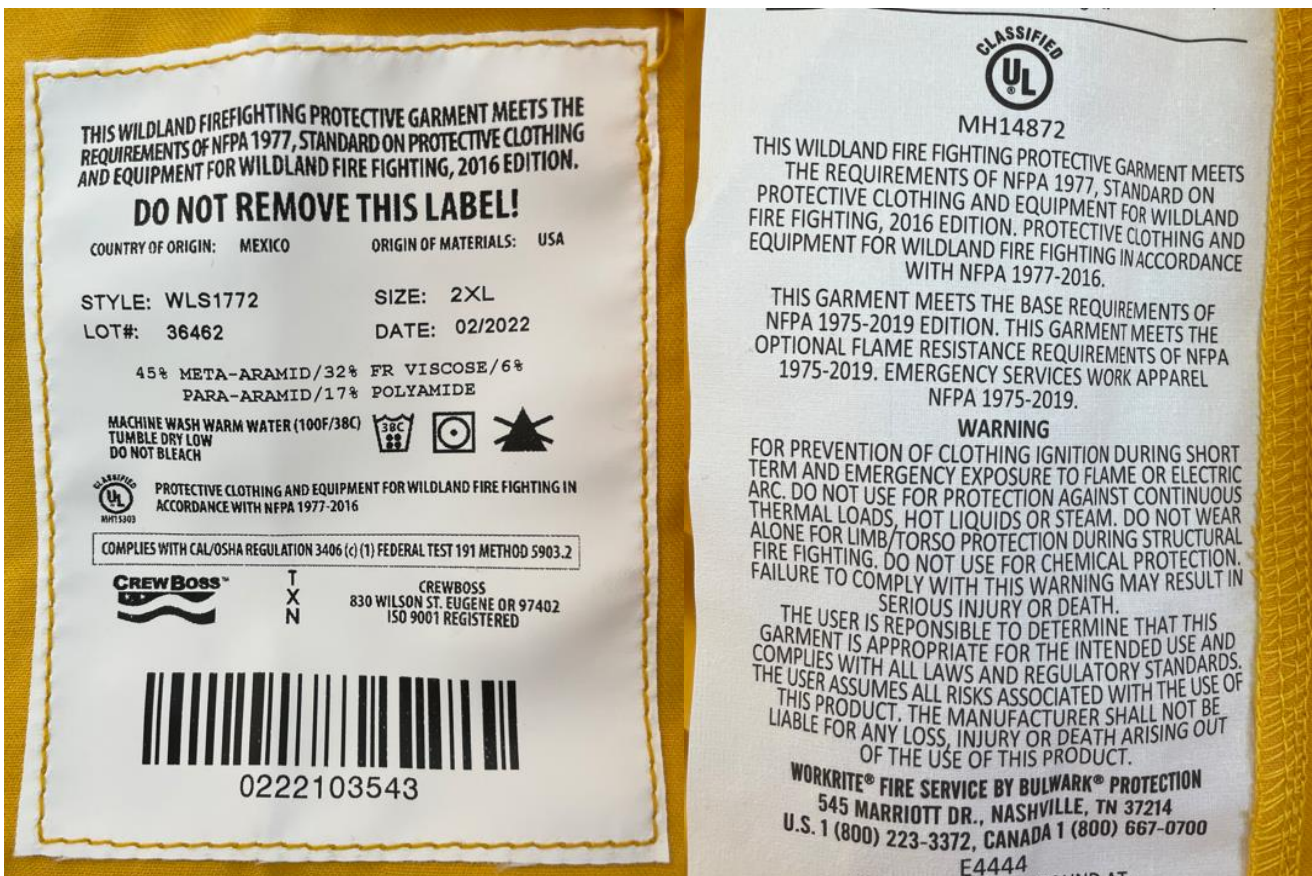
- One (1) NFPA 1977 approved wildland helmet
- One (1) NFPA 1977 approved Nomex or Sigma hood or shroud
- One (1) pair NFPA 1977 approved eye protection
- One (1) pair NFPA 1977 approved protective gloves
- One (1) pair NFPA 1977 approved boots
- One (1) NFPA 1977 approved Nomex or Sigma shirt
- One (1) pair NFPA 1977 approved Nomex or Sigma pants
- One (1) USFS approved fire shelter (M-2002)
- One (1) flashlight (for night operations)
- Drinking water (one quart per person, per hour)
- One (1) radio, refer to form FC-100R for minimum radio specifications. (Proof of annual frequency and deviation inspection by a manufacturer's authorized warranty repair technician is not required.) Fireline supervisors shall confirm with hired equipment operators that radios are operating properly to maintain communication during assigned shifts.

These regulations require that wildland PPE (helmets, eye and face protection, shrouds, wildland jackets, wildland pants, gloves, and boots) not compliant with NFPA 1977, 2011 edition or newer be removed from service by July 1, 2023.

This will be pursuant to California Code of Regulations, Title 8, §3410(f)(2). If the items are NFPA 1977, 2011 or newer compliant, then there is a requirement to retire and replace that PPE 10 years from date of manufacture.

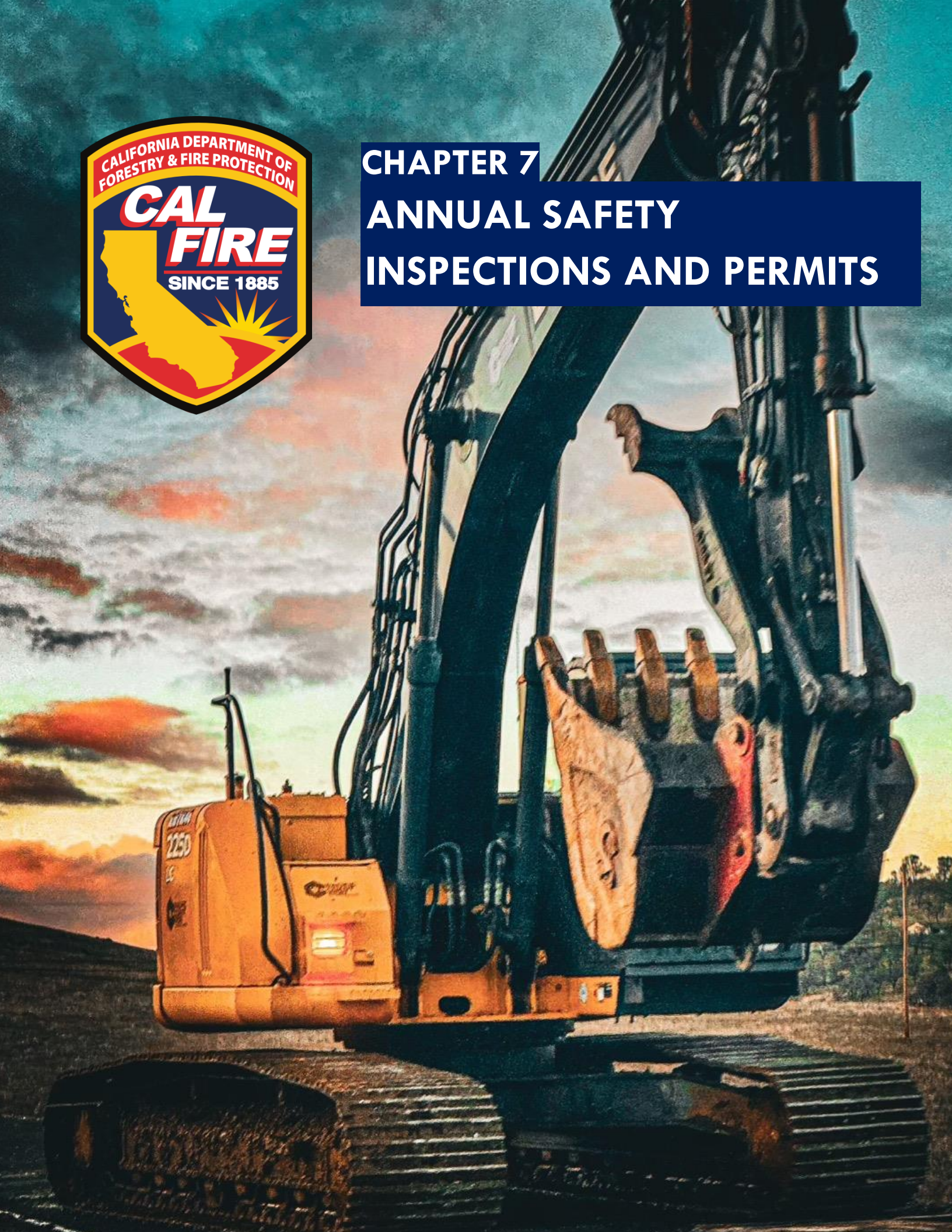
New PPE items purchased are required to be compliant with NFPA 1977, 2016 or newer to ensure it remains within the 10-year lifespan. The 10-year life span is from the date of manufacture, not the date of purchase. This is pursuant to California Code of Regulations, Title 8, §3402.2(a).

### Examples:





# CHAPTER 7 ANNUAL SAFETY INSPECTIONS AND PERMITS





## Permits

Suppliers are responsible for obtaining any transportation permits required by regulatory agencies at no additional cost to CAL FIRE. If a supplier is unable to secure the necessary permits due to permit offices being closed, the supplier shall use the 24-hour permit office contact numbers. CAL FIRE may assist in contacting the permitting agency and attempt to facilitate the emergency issuance of the required permits. It is the supplier's responsibility to follow up with the permitting agency on the next business day to submit the necessary documentation and to pay any permit fees. CAL FIRE will not pay a supplier for the time required to obtain a permit.

## Vehicle Registration

In order to be included on an Emergency Equipment Rental Agreement (EERA), vehicles must be currently registered to operate for the type of use intended by the EERA. Registration may be issued by California or by another state. Vehicles must additionally meet all applicable requirements for commercial vehicles, non-commercial vehicles, or Special Equipment (SE) vehicles. Vehicle registration must be current any time equipment is assigned to an incident or providing station coverage.

## Caltrans Permit Office

The Caltrans Permit Office has established 24-hour points of contact.

- Regular business hours inquiries: (916) 322-1297
- After hours emergency inquiries: (916) 653-3442
- Fax: (916) 322-4966

*Caltrans website:*

<https://dot.ca.gov/programs/traffic-operations/transportation-permit>

## Annual Safety Inspections

All privately-owned vehicles requiring commercial drivers' licenses, any vehicle with a Gross Vehicle Weight Rating greater than 26,001 lbs. or at the discretion of the CAL FIRE Hired Equipment Coordinator, shall be safety-inspected annually. CAL FIRE personnel shall verify this inspection has occurred prior to hire each year. This includes California SE-licensed vehicles, commercially licensed vehicles, and vehicles registered in other states. CAL FIRE shall accept an inspection as valid for one year only. An inspection date greater than twelve months prior shall be rejected.

All water tenders and other vehicles and equipment meeting these criteria, regardless of vehicle registration type, must:

- Carry a copy of the inspection in the vehicle
- Provide a copy to the CAL FIRE Unit that issued the EERA

CAL FIRE personnel shall not perform this inspection. All costs are the supplier's responsibility. Although certain vehicles are exempt from certain equipment and regulatory requirements (e.g., SE plated vehicles), each vehicle to be included on the EERA shall follow all Federal and State annual inspection requirements that comply with Title 49 Sections 396.17 and 396.21. Proof of inspection for the current fire season must be on file with the Unit Hired Equipment Coordinator prior to setting the supplier status to "active" in the Hired Equipment Management System. This inspection must be performed by a commercial garage, fleet leasing company, truck stop, or other similar commercial business, that operate and maintain facilities appropriate for commercial vehicle inspections and employ qualified inspectors.

An independent commercial motor vehicle repair facility DOT inspection form is acceptable. The form must be legible and include the following information:

- The shop's address and telephone number
- The vehicle's identifying numbers (license and vehicle identification numbers)
- The inspection form must address all critical items identified in the regulations listed above
- Itemize completed repairs (if applicable)

CHP 108, Truck and/or Tractor Maintenance & Safety Inspection form does not take the place of this annual inspection and shall not be accepted as the safety inspection.

CHP 343A, Vehicle/Equipment Inspection Report Motor Carrier Safety Operations form does not take the place of this annual inspection and shall not be accepted as the safety inspection.

CHP 407F, SafetyNet Driver/Vehicle Inspection Report form does not take the place of this annual inspection and shall not be accepted as the safety inspection.



## CHAPTER 8

# EQUIPMENT STANDARDS & REQUIREMENTS



## Backhoes

- Roll Over Protection System (R.O.P.S.)
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## Backhoe Unit Types

- Type I – 90+ horsepower
- Type II – 60-89 horsepower
- Type III – 22-59 horsepower

**Note:** Backhoe classification is determined by net engine horsepower per manufacturer's specifications. Manufacture specifications may be found at the manufacturer website, in the equipmentowners' manual, or at: <https://www.ritchiespecs.com/manufacturers>.

## Backhoe Rates

## Bulldozers

### Bulldozer Complement: Required

- Audible backup alarm, minimum 97 decibels (dB)
- Safety belt in serviceable condition
- R.O.P.S. with heavy mesh screens on rear and on rear half of sides (Minimum ¼" mild steel woven wire screen (or equivalent) with 2" openings are recommended). This includes tractors with glass-enclosed environmental cabs.
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Lights, 4 front and 2 rear
- Belly pan
- Radiator guard
- Sweeps
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation.
- Shovel
- Axe or Pulaski
- Flashlight
- Radio (refer to form FC-100R for minimum radio specifications)
  - ◊ If hand-held, operator must keep the radio within hearing distance at all times during the shift. If mounted, the radio must have an external speaker audible whenever the operator is outside the equipment cab.
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Bulldozer Complement: Recommended

- Rock guards

## **Bulldozers: Special Assignments**

These assignment types require a bulldozer, transport, and a sufficient number of operators to meet the needs of the requested shift.

**Preposition and Station Coverage Assignments:** These assignments provide standby hired equipment for immediate response, “initial attack” firefighting capability at a preposition location or CAL FIRE station. These assignments are considered immediate need. Units shall attempt to alternate Unit suppliers equally for station coverage assignments; as such, closest resource is not required for these requests. Resources can be ordered for a Standard or Extended shift.

ICS Type I bulldozers should not be used for strike team and station coverage. Bulldozers indicated by Unit Hired Equipment Coordinators as “local use only” shall not be hired for station coverage. Private bulldozers covering State fire stations are expected to respond to Out-of-Unit requests if so dispatched.

**Strike Team Assignments:** These assignments provide a hired equipment bulldozer, transport, and operators to work with a CAL FIRE bulldozer and transport in a “bulldozer strike team” configuration. Strike team resources shall be ordered for an Extended Shift. Transports ordered for strike team assignments shall be compensated for the entire duration of hire (until the strike team assignment is terminated, and the transport/ bulldozer combination has returned to its point of hire).

**NOTE:** Preposition, station coverage, and strike team assignments do not change the agreement between suppliers and CAL FIRE; all federal, state, and local driving regulations still apply, equipment is provided “wet,” and all operator meals and lodging while traveling to and from an assignment remain the responsibility of the supplier, not CAL FIRE.

CAL FIRE provides a sleeping area and meals only at established base camps in accordance with Clause 10 of the Emergency Equipment Rental Agreement (EERA) (CAL FIRE-294).

## **Bulldozers**

Bulldozer classification is determined by manufacturer's net engine horsepower (HP) rating as verified by model number. CAL FIRE does not permit bulldozer horsepower increase (repower) to adjust the rate.

### **Bulldozer Types**

- ICS Type I – 220+ horsepower
- ICS Type II – 120 – 219 horsepower
- ICS Type III – 62 – 119 horsepower

**Note:** Manufacture specifications may be found at the manufacturer website, in the equipment owner's manual, or at: <https://www.ritchiespecs.com/manufacturers>

### **Bulldozer Rates**

## **Chain Saw Repair Module**

Chain saw repair module shall include:

- Fully equipped repair shop (trailer or other)
- Sufficient qualified repair technicians to fulfill the ordered shift (reduced, standard, or extended). Technicians and other personnel are prohibited from working a 24-hour shift.
- Adequate complement of repair and replacement parts to be immediately effective and maintain productivity on an ongoing basis.
- Parts inventory list available upon arrival to the incident

### **Chain Saw Repair Unit Types**

- Type I with 2 Staff
- Type II with 1 Staff

**Note:** Charges for consumables/replacement parts will be paid by incident finance. Supplier shall provide documentation to verify costs.

### **Chain Saw Repair Module Rates**



## Chipper Modules

Trailer mounted and self-propelled brush chippers are typed by horsepower derived from the original manufacturer's specifications.

- Appropriate tow vehicle and/or transport
- Minimum of two personnel
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## Chipper Unit Types

- Type I – 200+ horsepower
- Type II – 125-199 horsepower
- Type III – 75-124 horsepower
- Type IV – 20-74 horsepower

**Note:** Chipper classification is determined by net engine horsepower per manufacturer's specifications. Manufacture specifications may be found at the manufacturer website, in the equipmentowners' manual, or at: <https://www.ritchiespecs.com/manufacturers>

## Chipper Rates

## Clerical Support Modules

**Type I Clerical Support Modules** must meet or exceed the following:

- A minimum of one (1) trained clerical person available with the unit 24 hours per day, proficient in word processing using Microsoft Office, and operating copiers, plotters, and printers. Suppliers and supplier personnel are prohibited from working 24-hour shifts.
- The unit shall be climate controlled and shall arrive fully fueled.
- All necessary connections (wires/plugs) shall be provided by supplier.
- Quiet type generator, fuel, and maintenance adequate to supply sufficient power for 24-hour operation.
- Photocopiers: two (2) with capability to:
  - ◊ Produce 400 copies of 40 pages twice per day in three (3) hours
  - ◊ Color page insert capable
  - ◊ 11" x 17" page insert capable
- Computers: minimum of one available USB port Microsoft Office Professional software, operating system of Windows 10 or better and networked with scanner and printers
- Printer: One (1) laser type networked with all computers and capable of 11" x 17" printing
- Color printer: One (1) laser type networked with all computers
- Plotter: One (1) 36" format, non-GIS ready and networked with all computers
- Scanner: Two (2) capable of sustaining large volume of scanning, to include color, double sided, and networked with all computers

## Clerical Support Modules

### Type I Clerical Support Modules, continued:

- Staplers: One (1) heavy duty and one (1) light duty stapler
- Hole punch: One (1) heavy duty three-hole adjustable punch with capacity of 25 pages at a time
- One (1) 18" Paper cutter
- Laminator: One (1) 11" x 17" capacity
- Paper shredder: One (1) crosscut type, capable of shredding 6 letter sized pages at a time
- Clerical support module supply stock. Unit shall be initially stocked by the supplier as follows and must maintain restocking at same level:
  - ◊ Minimum twelve (12) cases 8.5" x 11" paper
  - ◊ Minimum five (5) cases 11" x 17" paper
  - ◊ Minimum three (3) different colors of 8.5 x 11 paper (three (3) reams of each color)
  - ◊ Toner for seven (7) days
  - ◊ Copier and printer supplies for 80,000 copies
  - ◊ Laminate supplies – laminate for twenty-five (25) copies, 11" x 17"
  - ◊ Laminate for fifty (50) copies, 8.5" x 11"
- Additional trained clerical support availability to meet incident demands

### Type II Clerical Support Modules must meet or exceed the following:

- Minimum of one trained clerical person, available with the unit 24 hours per day, proficient in word processing using Microsoft Office, and operating copier and printer. Suppliers and supplier personnel are prohibited from working 24-hour shifts.
- The unit shall be climate controlled and shall arrive fully fueled.
- Quiet type generator, fuel, and maintenance adequate to supply sufficient power for 24-hour operation.
- All necessary connections (wires/plugs) are to be provided by supplier.

## **Clerical Support Modules**

### **Type II Clerical Support Modules, continued:**

- Photocopier: One (1) capable of producing 100 copies of 20 pages twice per day in three hours. Clerical staff or copies capability of insertion of up to three colored copies per Incident Action Plan.
- Computer: minimum of one (1) available USB Port Microsoft Office Professional software, operating system of Windows 10 or better and networked with printer
- Printer: One (1) laser type networked to computer
- Scanner: Two (2) capable of sustaining large volume of scanning, to include color double sided, and networked with all computers
- Stapler: One (1) heavy duty and one (1) light duty stapler
- Hole punch: One (1) three-hole heavy duty hole punch
- Clerical support module supply stock: Unit shall be initially stocked, with supplier to maintain restock availability with the following supplies:
  - ◊ Hole punch: One (1) heavy duty three-hole adjustable punch with capacity of 25 pages at a time
  - ◊ Clerical support module supply stock: Unit shall be initially stocked, with supplier to maintain restock availability with the following supplies:
    - Minimum five (5) cases of 8.5" x 11" paper
    - Minimum three (3) different colors of 8.5" x 11" paper (one ream each color)

### **Clerical Support Module Rates**

### **Charges for Consumables**

## Command & Office Trailer Modules

For both trailer types, minimum square footage requirement includes slide out room(s). Storage areas on the tongue of the trailer and closet space inside the trailer do not constitute usable space. All command and office trailer modules shall come with a quiet type generator, fuel and maintenance adequate to supply sufficient power for a 24 hour operation.

As of the 2023 Agreement period, all **new** Command Trailers, Office Trailers, and Ground Support modules will be required to have functional windows with screens that provide adequate natural light and cross ventilation. As of the 2026 Agreement period, all suppliers will adhere to the above standard.

**Command Trailers** shall meet the following minimum requirements:

- Type 1: 328 sq. ft. and larger – eight (8) workstations, sleeps 4, minimum
- Type 2: 248 sq. ft. - 327 sq. ft. – six (6) work stations, sleeps 3, minimum
- Type 3: 160 sq. ft. - 247 sq. ft. – four (4) work stations, sleeps 2, minimum
- VHF external antenna with internal connection with 12-volt 15-amp power port for radio

**Office Trailers** shall meet the following minimum equipment requirements:

- Type 1: 328 sq. ft. and larger minimum ten (10) workstations
- Type 2: 248 sq. ft. - 327 sq. ft. minimum seven (7) workstations
- Type 3: 160 sq. ft. - 247 sq. ft. minimum five (5) workstations

**Command Trailers and Office Trailers** shall meet the following minimum equipment requirements:

- One (1) 2.5 cubic foot refrigerator
- One (1) Coffee maker
- RV type awning sized appropriate for trailer
- One (1) all-in-one printer, copier, scanner, fax capable of minimum 26 page per minute printing capability
- 8-square foot desk/counter space per workstation
- One (1) weatherproof external communications patch panel
- Ethernet at each workstation
- Internal Com Cabinet with rack mounted switch and ethernet switch
- 2-port 120-volt AC power at each workstation

## Command Trailers and Office Trailer requirements cont'd

- Adequate lighting at each workstation
- One (1) rolling office style chair at each workstation
- 25-square foot white board

## Command & Office Trailers

- HVAC (evaporative cooling is not acceptable)
- External lighting/portable or fixed
- All weather flooring suitable for rolling office chairs
- Functional CO detector(s)
- Functional smoke detector(s)
- Fire extinguisher(s) maintained per State Fire Marshal regulation
- One (1) twenty (20) page capacity paper shredder
- Trailers to be maintained in a clean condition:
  - ◇ Counters, tables, and other surfaces to be cleaned and disinfected daily, before or after the incident personnel shift
  - ◇ Floors to be swept and mopped daily, before or after the incident personnel shift
  - ◇ Proper maintenance and changing of any air filters as indicated by owner's manual
  - ◇ (Recommended) Service window for outside customer service

**Note:** Rates are calculated per useable square foot as indicated by the EERA. Storage areas on the tongue of the trailer and closet space inside the trailer do not constitute usable space.

## Command & Office Trailer Rates

## **Dangle Head Processors**

All Dangle Head Processors shall be equipped with:

- Seatbelt
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### **Dangle Head Processor Types**

- 28.1-40 ton
- 24.1-28 ton
- 21.1-24 ton

### **Dangle Head Processor Rates**

## Excavators

All Excavators/Masticators shall be equipped with:

- Bucket and hydraulic thumb appropriate in size for the type
- Protective fire curtains inside of cab on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Seatbelt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Excavator Types (with or without masticating head)

- 40.1-50 ton
- 28.1-40 ton
- 24.1-28 ton
- 21.1-24 ton
- 16.1-21 ton
- 12.1-16 ton
- 8.1-12 ton
- 2-8 ton

**Note:** Excavator classification is determined by weight using manufacturer specifications. Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at: <https://www.ritchiespecs.com/manufacturers>.

### Excavator Rates



## Faller Modules

**Faller Modules** require two persons: either one (1) faller and one (1) swamper, or two (2) qualified fallers.

**Fallers** are assigned to specialized tree falling operations or burning trees greater than 24" in diameter at breast height (DBH). Fallers shall utilize saws of 67 cubic centimeters (cc) or greater.

Prior to generating an EERA with a faller, the supplier must show evidence that they are qualified. Such evidence may be in the form of references from former employers, customers, government forest practice foresters, licensed timber operator, or sale administrators who can provide written verification of the faller's ability to fall and buck trees exceeding 24" DBH. If experience as a faller cannot be verified, CAL FIRE shall not generate an agreement.

The faller shall have the following minimum equipment:

- Chain saw at least 67cc, with spark arrestor, chain brake, and on/off switch
- Saw tool kit
- Falling axe and wedges
- Chaps
- Fire extinguisher rated 1A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Radio (refer to form FC-100R for minimum radio specifications)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

**Swampers** are utilized to carry the faller's equipment and assist with falling operations.

Fallers and Swampers shall be treated as suppliers and shall provide all equipment necessary to perform their function: chainsaw, transportation, and PPE for the Faller(s) and/or Swamper. The supplier shall be responsible for the safe condition, operation, maintenance, and fueling of their equipment and vehicle.

## Faller Modules

- Two-Faller Module
- Faller with Swamper Module

## Faller Module Rates

## Feller Bunchers

- Roll Over Protection System (R.O.P.S.)
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Feller Bunchers (with or without masticating head)

- 201+ Net engine horsepower
- 0-200 Net engine horsepower

**Note:** Feller Buncher classification is determined by net engine horsepower per manufacturer's specifications. Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>.

## Feller Buncher Rates

## Forestry Mulcher (Not a Skid Steer)

### Forestry Mulcher Complement: Required

- Audible backup alarm, minimum 97 decibels (dB)
- Safety belt in serviceable condition
- Roll Over Protection System (R.O.P.S.) with heavy mesh screens on rear and on rear half of sides (Minimum ¼" mild steel woven wire screen (or equivalent) with 2" openings are recommended). This includes tractors with glass-enclosed environmental cabs.
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Belly pan
- Radiator guard
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- Flashlight
- Radio (refer to form FC-100R for minimum radio specifications)
  - ◊ If hand-held, operator must keep the radio within hearing distance at all times during the shift. If mounted, the radio must have an external speaker audible whenever the operator is outside the equipment cab.
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual.
- Documents identified in [Chapter 2: Supplier Registration](#), and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual.

### Forestry Mulcher Types

- Type I – 500+ horsepower
- Type II – 300-499 horsepower
- Type III – 150-299 horsepower

**Note:** Forestry Mulcher classification is determined by manufacturer's net engine horsepower (HP) rating as verified by model number. CAL FIRE does not permit Forestry Mulcher horsepower increase (repower) to adjust the rate. Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at: <https://www.ritchiespecs.com/manufacturers>.

### [Forestry Mulcher Rates](#)

## **Forklifts and Material Handling**

Forklifts, pallet jacks, and hand trucks shall be in compliance with Cal-OSHA and other safety regulations and any other applicable Federal, State, and local laws.

Forklifts (all terrain and hard surface) shall bear a minimum of 4,000 pounds.

This equipment shall be operated by CAL FIRE or CAL FIRE designated personnel.

- Roll Over Protection System (R.O.P.S.)
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### **Forklifts and Material Handling Unit Types**

- All terrain – 4000 lbs. minimum
- Hard surface only – 4000 lbs. minimum
- Pallet jack
- Hand truck

### **Forklifts and Material Handling Rates**

## Fuel Tenders & Trailers

Fuel trucks and trailers shall be fully registered as a commercial vehicle and be current with all DOT, Environmental Protection Agency (EPA), and state inspection requirements. The truck's fuel dispensing system must be designed to prevent the wrong product being dispensed, such as gasoline being introduced into a diesel-powered vehicle due to the dispensing system not being completely drained from the previous fueling. A separate dispensing system for each product carried on the fuel tender is preferred. Each pump shall have affixed the current year's weights and measures certificate from their home administrative county.

Suppliers shall only be permitted to provide/distribute clear road fuel; red dyed, off-road (agricultural) fuel is not permitted.

Fuel truck and trailer operators are responsible for containing and disposing of fuel spills. Special attention must be paid to hazardous materials concerns such as leaky fuel nozzles, tanks, etc.

Equipment Requirements for Fuel Trucks and Trailers:

- Department of Transportation (DOT) standard reflectors (set of three)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Chock blocks of appropriate size for tire diameter
- Flashlight
- Audible backup alarm, minimum 97 decibels (dB)
- Spill kit
- Secondary containment for dispensing area
- "No Smoking" signs posted on front, rear, and sides
- Finance Section-approved fuel prices posted on front, rear, and sides
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## **Fuel Tenders & Trailers**

### **Fuel Tenders Tank Volume**

- 2500 + gallons
- 1,000–2,499 gallons
- 90-999 gallons

### **Fuel Trailers Tank Volume**

- 2500 + gallons
- 1,000 - 2,499 gallons
- 90-999 gallons

**Note:** Propane truck or tank rates shall be negotiated and shall not be calculated based upon the water tender rate(s).

Fuel trailers shall be accompanied by the necessary complement of attendants to meet the assigned shift need.

### **Fuel Tenders & Trailers Rates**

## **Generators**

20+ kilowatt generators shall include the following:

- Fuel
- Two (2) Ground Fault Interrupter (GFI) protected power boxes
- 250' power cord
- Setup, tear down, and standby technician

In addition, electrical devices, panels, and power cable connectors must be rain-tight and meet or exceed OSHA and National Electric Code (NEC) standards.

Generators are not to be packaged. If a supplier has additional power boxes and power cords, the rate should be negotiated at per box and per foot as a special rate and paid for as needed.

Generators less than 20 kilowatts are hired dry.

### **Generator Types**

- 150+ KW
- 101 – 149 KW
- 71 – 100 KW
- 50 – 70 KW
- 36 – 49 KW
- 20 – 35 KW
- 11 – 19 KW
- 2 – 10 KW

### **Generator Rates**

## **GIS Support Modules**

### **Minimum Equipment Requirements for all Geographic Information Systems (GIS) Support Modules and Packages**

- Trailer, either cargo or camper style (applicable to all types being solicited), or truck with cargo box
- Minimum 20' x 7', excluding tongue on trailers and the cab on trucks
- Unit must meet Occupational Safety and Health Administration (OSHA) work environment requirements.
- Self-contained, climate-controlled unit air conditioning or heating to maintain 70 - 75 °F temperature in trailer.
- Quiet type generator, fuel, and maintenance, adequate to provide sufficient power for all onboard systems.
- Supplier shall provide fuel and necessary maintenance/service for the generator to sustain 24-hour operation.
- Wheel chocks and trailer stabilizer jacks
- Internal lighting: sufficient to provide adequate light for nighttime operations
- Outside lighting: sufficient to provide light for all entrance ways (two-way directional security light)
- Steps: If needed, to provide safe entry/exit from the trailer or unit
- Office supplies required to meet the needs of the assignment

### **Personnel for all GIS Support Modules**

- A GIS Support Module technician shall be available 24 hours per day/7 days per week and have skill to troubleshoot and maintain computer, network, generator, and other equipment provided by the supplier, as well as assist with map rolling and other clerical needs.
- Supplier shall provide tech support within one hour of being notified about a problem, and have the problem resolved within one hour or at a time mutually agreed upon between the SITL or GIS Lead as documented on an ICS 213.
- Upon CAL FIRE request, a National Wildfire Coordinating Group (NWCG)-qualified OR trainee Geographic Information Systems Specialist (GISS) shall be provided.



### **Minimum supply requirements for GIS support modules and packages**

- Large format plotter – two (2) full sets of ink and print heads. Twenty (20) rolls of paper (shall be a base weight of 24 lb. and a minimum length of 150' per roll)
- Color printer – two (2) full sets of printer cartridges and two (2) reams each of 8.5" x 11" and 11" x 17" paper
- White board (minimum 2' x 3') with dry erase marker
- Table/flat surface large enough for an "Arch E"-sized map (36" x 48" minimum)
- Keep supplies in stock throughout the incident

### **Minimum network requirements for GIS support modules and packages**

- Internet connectivity to be available for use at start of incident
- The network server shall have adequate storage, processing speed, and memory to support the incident workload and allow all workstations to function efficiently.
- Internet provided must be no less than 10 Mbps download and 20 Mbps upload.
- CAL FIRE internet services shall be provided by the ICP. If CAL FIRE internet is not available, internet may be provided by a supplier with the approval of a Section Chief or higher and supported by a daily invoice.

## GIS Support Modules

### Type I GIS Support Module

- Minimum of four (4) computer workstations with Windows based operating systems (Windows 10, 64/bit with SP1). Computers must have wireless network cards, and configurable to accept Dynamic Host Configuration Protocol (DHCP) service for connectivity. Computer must have a minimum of 32GB RAM, video card with 4GB dedicated memory, and a 6-core processor (released within last three (3) years). All computers will be configurable for administrative rights for incident personnel.
- System-wide Uninterruptable Power Supply (UPS) and line conditioner system
- Workspace and tables/chairs to accommodate an additional two (2) workers, for a total of six (6) workers. Each workspace shall have a chair with factory built cushioned back.
- All computer workstations, printers, and plotters shall be networked, expandable to an additional ten (10) external workstations.
- All workspaces shall have dual monitors, each with a minimum of 27" HD diagonal screen area.
- 24-port Gigabit network switch
- Network cables and power strips to support twelve (12) computers and two (2) printers
- Computers shall be reimaged after each incident or if system failure occurs during the incident
- Shall have a minimum of a 3 port USB 3.0 connection at each workspace
- Must have the latest National Interagency Fire Center approved version of ArcPRO for Desktop Advanced license. Must contact CAL FIRE Hired Equipment Coordinator each year prior to the fire season to determine appropriate version.
- Provide Active Adobe Pro on all workstations
- Must have DNR Garmin (GPS download software) Google Earth, FileZilla, and Map Tiler
- Microsoft Office Professional Suite or better (Microsoft Office Pro 2010). Including Word, Excel, Access, Power Point
- One (1) color printer, capable of 11" x 17" prints, network capable (not USB) (HP7500 or equivalent)
- Two (2) Large format (E size) network capable plotters. Plotters must be capable of printing 1 ANSI D-sized map in 30 seconds or less on average and must be enabled to print from memory queue.

## Type II GIS Support Module

- Minimum of two (2) computer workstations with Windows based operating systems (Windows 10, 64/bit with SP1). Computers must have wireless network cards and configurable to accept Dynamic Host Configuration Protocol (DHCP) service for connectivity. Computer must have a minimum of 32GB RAM, video card with 4GB dedicated memory, 6 core processor (released within last three (3) years). All computers will be configurable for administrative rights for incident personnel.
- System-wide Uninterruptable Power Supply (UPS) and line conditioner system
- Workspace and tables/chairs to accommodate an additional two (2) workers, for a total of four (4) workers. Each workspace shall have a chair with factory built cushioned back.
- All computer workstations, printers, and plotters shall be networked, expandable to an additional ten (10) external workstations.
- 24-port Gigabit network switch
- Network cables and power strips to support twelve (12) computers and two (2) printers
- Computers shall be reimaged after each incident or if system failure occurs during the incident.
- Shall have a minimum of a 3 port USB 3.0 connection at each workspace
- Must have the latest National Interagency Fire Center approved version of ArcPRO for Desktop Advanced license. Must contact CAL FIRE Hired Equipment Coordinator each year prior to the fire season to determine appropriate version.
- Provide Active Adobe Pro on all workstations
- Must have DNR Garmin (GPS download software) Google Earth, FileZilla, and Map Tiler
- Microsoft Office Suite or better (Microsoft Office Pro 2010). Including Word, Excel, Access, Power Point
- One (1) color printer, capable of 11" x 17" prints, network capable (not USB) (HP 7500 or equivalent)
- One (1) large format (E size) plotter, network capable. Plotters must be capable of printing 1 D-sized map in 30 seconds or less on average and must be enabled to print from memory queue.

### **Type III GIS Support Module (trailer without computers)**

- Workspace and tables/chairs to accommodate a minimum of five (5) workers. Each workspace shall have a chair with factory built cushioned back.
- 24-port gigabit network switch, wireless router, and ancillary network hardware such as Cat 5e cables to support up to sixteen (16) external users
- Network cables and power strips to support twelve (12) computers and two (2) printers
- One (1) color printer, capable of 11" x 17" prints, network capable (not USB) (HP 7500 or equivalent)
- One (1) large format (E size) plotter, network capable. Plotters must be capable of printing 1 ANSI D-sized map in 30 seconds or less on average and must be enabled to print from memory queue.

### **GIS Support Package A (Computer, network, UPS and printer equipment only) can be ordered to supplement Type I, Type II, and Type III GIS Modules.**

- Minimum of one (1) computer workstation with Windows based operating system (Windows 10, 64/bit with SP1). Computers must have wireless network cards and be able to be configurable to accept Dynamic Host Configuration Protocol (DHCP) service for connectivity. Computer must have a minimum of 32GB RAM, video card with 4GB dedicated memory, and a 6-core processor (released within last three (3) years). The computer will be configurable for administrative rights for incident personnel.
- System-wide Uninterruptable Power Supply (UPS) and line conditioner system
- 24-port gigabit network switch, wireless router, and ancillary network hardware such as Cat 5e cables to support up to sixteen (16) external users
- Network cables and power strips to support twelve (12) computers and two (2) printers
- Computers shall be reimaged after each incident or if system failure occurs during the incident.
- Shall have a minimum of a 3 port USB 3.0 connection at each workspace
- Must have the latest National Interagency Fire Center approved version of ArcPRO for Desktop Advanced license. Must contact CAL FIRE Hired Equipment Coordinator each year prior to the fire season to determine appropriate version.
- Provide Active Adobe Pro on all workstations

### **GIS Support Package A cont'd**

- Must have DNR Garmin (GPS download software) Google Earth, FileZilla, and Map Tiler
- Microsoft Office Suite or better (Microsoft Office Pro 2010). Including Word, Excel, Access, Power Point
- One (1) color printer, capable of 11" x 17" prints, network capable (not USB) (HP 7500 or equivalent)
- Two (2) large format (E size) plotter, network capable. Plotters must be capable of printing 1 ANSI D-sized map in 30 seconds or less on average and must be enabled to print from memory queue.

### **GIS Support Package B (Network and printer equipment only) can be ordered to supplement Type I, Type II, and Type III GIS Modules.**

- 24-port gigabit network switch, wireless router, and ancillary network hardware such as Cat 5e cables to support up to sixteen (16) users
- Network cables and power strips to support twelve (12) computers and two (2) printers
- One (1) color printer, capable of 11" x 17" prints, network capable (not USB) (HP 7500 or equivalent)
- Two (2) large format (E size) plotter, network capable. Plotters must be capable of printing 1 ANSI D-sized map in 30 seconds or less on average and must be enabled to print from memory queue.

## **Other Items**

- Any items additional to the minimum requirements/modules and packages must have written CAL FIRE approval.
- Satellite internet system with the following configuration:
  - ◊ Data usage to be billed by invoice
  - ◊ Minimum bandwidth: 10 Mbps (Megabytes Per Second) download speed, 20 Mbps (Megabytes Per Second) upload speed
  - ◊ Wireless router
  - ◊ 8-port network switch
- 4g or better wireless internet access
- Additional GIS workstation computers (same specs as computers described above)
- Additional monitor with a minimum 27" diagonal screen area
- Additional plotter
- Supplier must provide summary of resource usage to SITL every day

## **GIS Support Module Rates**

## **Charges for Consumables**

## Graders

- Roll Over Protection System (R.O.P.S.)
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## Graders Unit Types

- Type I – 200-250 horsepower
- Type II – 145-199 horsepower
- Type III – 115-144 horsepower
- Type IV – 75-114 horsepower

**Note:** Grader classification is determined by net engine horsepower per manufacturer's specifications. Manufacture specifications may be found at the manufacturer website, in the equipmentowners' manual, or at: <https://www.ritchiespecs.com/manufacturers>

## Grader Rates

## Grey Water Trucks

Specifications in [Chapter 8: Equipment Standards & Requirements; Water Tenders](#) apply to grey water trucks in addition to the standards and requirements below.

- Tanks shall be watertight and splash proof. Tanks shall be labeled “Grey Water” with capacity in gallons shown conspicuously on each side of the tank in letters at least four (4) inches high. Any open overhead fill will be securely sealed (watertight).
- Pumps shall be constructed to prevent leakage, spillage, or splashing. On all diaphragm or similar types of open pumps, a tight metal hood shall be provided over the pump.
- Discharge gates or valves shall be leak proof and so constructed as to discharge contents in a manner that will not create a nuisance. All inlets and outlets shall be provided with a cap to prevent dripping.
- Adequate hoses shall be provided to pump contents from grey water holding tanks to truck tanks without spillage on to the ground. Hoses are to be cleaned on premises without any spillage of contents on the ground. A ¾-inch hose not less than 50 feet in length shall be carried with the equipment for cleaning purposes.
- Racks for carrying equipment on the truck shall be provided. All parts of the truck and equipment shall be easily cleanable, with no pockets which can accumulate waste.
- Cleanings shall be disposed of only at authorized areas approved by the Department of Environmental Health.
- Local Department of Environmental Health operating permits are required.

### Equipment Complement:

- Reflectors, one set of three
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Chock blocks of appropriate size for tire diameter
- Flashlight
- Audible backup alarm, minimum 97 decibels (dB)



### **Grey Water Truck Unit Types**

- Type I – 2,500+ gallons
- Type II – 1,500-2,499 gallons
- Type III – 1,000 – 1,499 gallons


**Note:** Rates are determined by legally loaded tank capacity. Water tenders with Special Equipment registration plates (SE) will be issued the applicable water tender rate. CAL FIRE shall not issue payment for dump fees to the grey water truck supplier if they are included in the CAL FIRE Facility Use Agreement.

### **Grey Water Truck Rates**

## Ground Support Module


As of the 2023 Agreement period, all **new** Command Trailers, Office Trailers, and Ground Support modules will be required to have functional windows with screens that provide adequate natural light and cross ventilation. As of the 2026 Agreement period, all suppliers will adhere to the above standard.

### Ground Support Module Type I

- One (1) Type III office trailer (minimum)
- One (1) Type II Clerical trailer with scan and email capabilities
- One (1) network hotspot
- One (1) vehicle with a fuel tank with one (1) operator, 90-gallon tank (minimum), pump, 25-foot hose and a dispensing meter for in-camp fueling.
- Quiet type generator, fuel and maintenance adequate to supply sufficient power for 24-hour operation
- Ten (10) laminated **NO PARKING** signs, (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **NO SMOKING** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **GROUND SUPPORT** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **ENTER** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **EXIT** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **REPAIR** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **INSPECTION REPAIR** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) laminated **FUEL** signs (17" x 22" minimum, white background with bold red letters)
- Twenty (20) red arrow  signs, (11" x 17" minimum, white background)
- Fifty (50) traffic cones (28" orange)
- Thirty (30) barricades (40")
- Five (5) tables (6') and Ten (10) chairs
- Two (2) shade canopies (10' x 10' minimum)
- As directed by the Ground Support Unit Leader (GSUL), the supplier will provide electronic copies of all written transactions that take place in the ground support unit, prepare the final document package as a hard copy, and support the ground support unit in all clerical needs.

## Ground Support Module

### Ground Support Module Type II

- One (1) Type II Clerical trailer with scan and email capabilities
- One (1) network hotspot
- One (1) vehicle with a fuel tank with one (1) operator, 90-gallon tank (minimum), pump, 25-foot hose and a dispensing meter for in-camp fueling.
- Quiet type generator, fuel, and maintenance adequate to supply sufficient power for 24-hour operation
- Five (5) laminated **NO PARKING** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **NO SMOKING** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **GROUND SUPPORT** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **ENTER** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **EXIT** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **REPAIR** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **INSPECTION REPAIR** signs (11" x 17" minimum, white background with bold red letters)
- Five (5) laminated **FUEL** signs (11" x 17" minimum, white background with bold red letters)
- Ten (10) red arrow  signs (11" x 17" minimum, white background with bold red letters)
- Twenty-five (25) traffic cones (28" orange)
- Fifteen (15) barricades (40")
- Five (5) tables (6')
- Ten (10) chairs
- Two (2) shade canopies (8' x 8' minimum)

**Note:** Charges for consumables will be paid by incident finance. Supplier shall provide documentation to verify costs.

### Ground Support Module Rates

## **Hand Wash Equipment**

### **Hand Wash Trailers**

Hand Wash Trailers include hot and cold water, soap, towels, trash receptacle, 1,000-gallon grey water storage, 500-gallon potable water storage, set up, tear down, daily cleaning, and operator.

### **Hand Wash Stations**

Hand Wash Stations include fresh water and grey water storage, soap, paper towels, set up, tear down, and as-needed cleaning. Portable hand wash stations will be serviced per industry standards and marked as “non-potable water”. To qualify as a Type I, Hand Wash Stations must be designed, and factory produced to accommodate multiple personnel. Type I Hand Wash Stations will be compensated one daily rate per basin.

See [Chapter 8: Equipment Standards & Requirements; Toilet Pumper Trucks](#) in this document for remote hand wash equipment servicing.

### **Hand Wash Trailer Unit Types**

- Type I – 16+ Basins
- Type II – 10-15 Basins
- Type III – 4-9 Basins

### **Hand Wash Station Unit Types**

- Type I – 2+ Faucets/Fixtures
- Type II – 1 Faucet/Fixture

**Note:** Multiply Type I rates by the total number of basins to determine the total daily rates.

### **Hand Wash Equipment Rates**

## Heel Boom Log Loader

All Heel/Knuckle Boom Log Loaders shall be equipped with:

- Seatbelt
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials.
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Heel Boom Log Loader Types

- 40.1 - 50 ton
- 28.1 - 40 ton
- 24.1 - 28 ton
- 21.1 - 24 ton

### Heel Boom Log Loader Rates

## Helicopter Operations Support Modules

As of the 2023 Agreement period, all **new** Command Trailers, Office Trailers, and Ground Support modules will be required to have functional windows with screens that provide adequate natural light and cross ventilation. As of the 2026 Agreement period, all suppliers will adhere to the above standard.

### Type I Helicopter Operations Module (In addition to all items in Type II Module)

- One (1) Office Trailer Module, Type I, 350 sq. ft. minimum
- Two (2) Command Trailer Modules, Type I, 350 sq. ft. minimum
- One (1) Refrigerator box truck or trailer, minimum size 19' – 24'
- One (1) Tent canopy, 400 sq. ft with weighted bases

### Type II Helicopter Operations Module

#### Trailer Specifications:

- Minimum 24' trailer with stabilizers, 190 sq. ft. minimum
- Two (2) work areas separated by door
- HVAC climate control in each room
- Room 1, Radio Room: 180-degree window view with three (3) workstations; workstations to include 4.5 square-foot desk area and office style chairs
- Viewing windows to be installed to provide adequate vertical and horizontal viewing. Windows should be tempered glass, laminated glass or glass covered with protective film to prevent shattering in case of impact from flying objects.
- Room 2, meeting room with four (4) workstations/office style chairs
- Three (3) dry erase boards 36" x 24" (one (1) in radio room, two (2) in general work area) with dry erase markers
- Three (3) cork boards 36" x 24" (1 in radio room, 2 in general work area) with push pins
- One (1) technician able to program radios, satellite internet access deployment and maintain all supplier equipment
- One (1) all-in-one printer, copier, scanner, fax capable of minimum 26-page-per-minute printing capability
- Two (2) reams of 8 ½ x 11 white paper (black and white acceptable)

## **Type II Helicopter Operations Module continued**

### **Lighting Requirements:**

- Adequate lighting at each workstation
- Exterior lighting to allow safe access/egress and lighted briefing area

### **Electrical Requirements:**

- 120/240 volt 50-amp service connection with disconnect switch at master breaker
- One (1) 50' 50-amp extension cable – industry standard 50-amp twist lock connections
- One (1) 120-volt 15-amp electrical outlet at each workstation
- Battery backup located external of work area with DC charging to maintain battery backup
- Two (2) 12-volt DC 15-amp outlets near radio equipment
- One (1) quiet type generator, fuel, and maintenance adequate to supply sufficient power for 24-hour operation

### **Internet Access Requirements:**

- One (1) customer accessible external patch panel, 3 line minimum
- Four (4) pre-wired RJ-45 wall jacks
- Broadband internet service (high speed, robust, stable) available for multiple users
- Internet provided must be no less than 10 Mbps download and 20 Mbps upload
- CAL FIRE internet services shall be provided by the ICP. If CAL FIRE internet is not available, Internet may be provided by a supplier with the approval of a Section Chief or higher and supported by a daily invoice (refer to charges for consumables rates in Chapter 9).
- Wireless LAN (3 ports)

## Type II Helicopter Operations Module continued

### Communication Equipment Requirement (Radios):

- Radio, refer to form FC-100R for minimum radio specifications:
  - ◊ Three (3) Two-way VHF-FM (mobile or base) radio with handheld or desk mic with adjustable volume control with minimum of 450 channel capacity
  - ◊ UHF Base Station (mobile or base)
  - ◊ Matched broadband antennas for each radio tuned to proper frequency bands and cover required MHz spectrum
  - ◊ Antennas to be mast or roof mounted
  - ◊ Minimum CTCSS (32 selectable tones), and DCS tones
  - ◊ Set to operate in analog narrowband unless otherwise specified
  - ◊ All radios must utilize Win 7 or later software
- RF Cables:
  - ◊ Accessible for testing in complete route
- VHF-AM Base Station: (3 each) (mobile or base)
  - ◊ Desk or handheld mic with adjustable volume control
  - ◊ Available user programming instruction manual
- Ready for immediate use:
  - ◊ All radio equipment must be ready for immediate programming and use
  - ◊ Supplier to provide all programming software and dongle (programming cable)
  - ◊ Supplier to provide all required hardware



## Type II Helicopter Operations Module continued

### Additional Equipment Requirements:

- One (1) Public Address System: Operated from the dispatch area providing audio 360 degrees around outside trailer area. (Minimum 30 watts)
- Ten (10) time tracking devices/timers
- One (1) digital weather station capable of: wind speed, wind direction, & temperature
- Three (3) 48-quart ice chests
- Three (3) 6-foot folding tables
- Twenty (20) folding chairs
- Functional CO detector(s)
- Functional smoke detector(s)
- Fire extinguisher(s) maintained per State Fire Marshal regulation
- One (1) all-in-one printer, copier, scanner, fax capable of minimum 26-page-per-minute printing capability
- 200 square feet of shaded area anchored (capable of withstanding rotor wash and wind)
- One (1) UTV, multi-passenger
- Six (6) 360° lighting (balloon type lights)
- Ten (10) 32-gallon trash cans
- Two (2) 4' x 8' easel
- Two (2) 2' x 4' easel
- Two (2) windsocks - 10' pole minimum, mounting hardware on trailer or tripod & weighted base
- Ten (10) 24" x 42" barricades with reflective stripes and weighted base
- Four (4) 24" x 42" barricades with reflective stripes and weighted base, orange & black "HELIBASE"
- Four (4) 24" x 42" barricades with reflective stripes and weighted base, orange & black "NO PARKING"
- Six (6) cans orange marking paint
- Ten (10) helicopter pad location markers (numbered 0-9)
- One (1) marking chalk, 50lb bag
- One (1) coffee maker
- Four (4) 20lb fire extinguishers, "Purple K"

### [Helicopter Operations Support Module Rates](#)

## **Lighting Systems**

Lighting systems are to include power and any other supplies and/or accessories required to provide illumination.

Lighting systems with power may not be utilized or compensated as both a lighting system and a generator.

### **Lighting System Units by Type**

- 180 Degree Lighting (Light tower)
- 360 Degree Lighting (Balloon type light) minimum of 300 watts

### **Lighting System Rates**

## Medical Support Module

### Type I

Advanced life support (ALS) minimum with online medical direction and protocols developed by the medical director; includes a dispensary.

ALS equipment standard per Local Emergency Medical Services Agency (LEMSA) requirements of a non-transport apparatus (LEMSA where assigned).

Appropriate personnel to provide, at minimum:

- To be available for response at base camp 24 hours per day:
  - ◊ At least one California Certified EMT (or Advanced)
  - ◊ At least one California Licensed and LEMS A Accredited Paramedic, Registered Nurse or Physician's Assistant Accredited paramedic, nurse, or physician's assistant
    - \* Certified in:
      - ◆ Advanced Cardiac Life Support
      - ◆ ITLS/PHTLS Trauma Life Support
      - ◆ Healthcare Provider CPR
- Minimum operational hours of the dispensary of 0600 – 2200

### Type II

Dispensary only.

Two (2) or more staff, with minimum operational hours of 0600 – 2200.

### Dispensary Inventory (Types I and II)

Medical Support Modules shall arrive at assignments with at least the complement of supplies identified below.

**Note:** Charges for consumables will be paid by incident finance. Supplier shall provide documentation to verify costs.

First Aid		
Product	UOM	Quantity
Sterile 2" x 2"s	1 EA	400
Non-Sterile 2" x 2"s	1 EA	400
Sterile 4" x 4"s	1 EA	400
Non-Sterile 4" x 4"s	1 Bag	400
Roller Gauze (Kerlix) – 3"	1 EA	20
Cling Gauze (Coban)	1 EA	50
Triangular Bandage	1 EA	20
Gauze Eye Pad	1 EA	50
Band Aid – Knuckle	1 EA	200
Band Aid – Fingertip	1 EA	100
Band Aid – 1", 3"	1 EA	500
Band Aid – 2", 3"	1 EA	20
Finger Splint – Padded Aluminum	1 EA	20
Ace Wrap / Bandage – 2", 4"	1 EA	50
ABD Pads	1 EA	50
Cold Packs	1 EA	50
Splinter Kit – Sterile	1 EA	50
Steri Strips	1 EA	50
Tape – Cloth 1"	1 Roll	50
Tape – Cloth 2"	1 Roll	50
Tape – Transpore 1"	1 Roll	50
Tape – Athletic 1"	1 Roll	50
Alcohol Swabs	1 PKT	100
Sterile Water – 8 oz.	1 BTL	40
Cling Gauze (Coban)	1 EA	50
Triangular Bandage	1 EA	20
Gauze Eye Pad	1 EA	50
Band Aid – Knuckle	1 EA	200

<b>First Aid</b>		
<b>Product</b>	<b>UOM</b>	<b>Quantity</b>
Band Aid – Fingertip	1 EA	100
Band Aid – 1”, 3”	1 EA	500
Band Aid – 2”, 3”	1 EA	20
Finger Splint – Padded Aluminum	1 EA	20
Ace Wrap / Bandage – 2”, 4”	1 EA	50
ABD Pads	1 EA	50
Cold Packs	1 EA	50
Splinter Kit – Sterile	1 EA	50
Steri Strips	1 EA	50
Tape – Cloth 1”	1 Roll	50
Tape – Cloth 2”	1 Roll	50
Tape – Transpore 1”	1 Roll	50
Tape – Athletic 1”	1 Roll	50
Alcohol Swabs	1 PKT	100
Sterile Water – 8 oz.	1 BTL	40

<b>Pain Relief</b>		
<b>Product</b>	<b>UOM</b>	<b>Quantity</b>
Acetaminophen (Tylenol)	2 PP	750
Aspirin	2 PP	750
Ibuprofen (Advil)	2 PP	750
Naproxen (Aleve)	2 PP	500
Headache/Migraine (Excedrin)	1 EA	250
Sinus Decongestant (Sudafed – Non-Drowsy)	2 PP	200
Multi-Symptom Cold/Cough (CCP/DayQuil)	2 PP	500
Flu Symptom (TheraFlu)	1 EA	20
DayQuil – Tablets	1 EA	250
Cough Drops – Medicated	1 EA	2000
Cough Drops – Non-Medicated	1 EA	1000
Zinc Lozenges	1 EA	500
Zicam – Quick Dissolve Tabs	2 EA	100
Emergen C 1,000 mg – 32 oz. Packet	1 EA	100

<b>Allergy</b>		
<b>Product</b>	<b>UOM</b>	<b>Quantity</b>
Antihistamine – Pill (Benadryl)	2 PP	200
Antihistamine – Cream (Benadryl)	2 PP	25
Antihistamine – Loratadine (Claritin)	2 PP	100
Antihistamine – Fexofenadine (Allegra)	2 PP	100
Antihistamine – Cetirizine (Zyrtec)	2 PP	100

<b>Dental / Oral</b>		
<b>Product</b>	<b>UOM</b>	<b>Quantity</b>
Dent-temp	1 EA	5
Chapstick w/Sunscreen	1 EA	2000
Lip Balm – Medicated	1 EA	1000
Orajel	1 EA	20
Abreva / Cold Sore / Fever Blister	1 EA	10

<b>Gastrointestinal</b>		
<b>Product</b>	<b>UOM</b>	<b>Quantity</b>
Anti-Diarrheal (Imodium)	2 PP	200
Gas Relief	2 PP	200
Laxative	2 PP	200
Magnesium Citrate – 8 oz.	1 EA	200
Antacid (Tums)	2 PP	200
Alka-Seltzer	2 PP	200
Preparation H	1 Tube	50

<b>Skin Care</b>		
<b>Product</b>	<b>UOM</b>	<b>Quantity</b>
Hand Lotion 1 oz	1 Tube	25
Sunscreen Wipes	1 PKT	100
Insect Repellent – w/Deet – 2 oz.	1 PKT	100
Sunscreen SPF 30 – 1-3 oz.	1 PKT	500
Gold Bond, Gold 4 oz.	1 EA	100
Gold Bond Cream – 2 oz.	1 EA	100
Aloe Gel – 8 oz.	1 EA	20
Hydrocortisone Cream – 2 oz.	1 EA	25
Triple Antibiotic Ointment Packet	1 EA	500
Calamine Lotion – 6 oz.	1 EA	100
New Skin – 1 oz.	1 EA	10
Second Skin – 1” square	1 Jar	10
Second Skin – 3” Round	1 Jar	10

Foot Care		
Product	UOM	Quantity
Antifungal (Tolnaftate)	1 EA	50
Antifungal Spray – 4 oz.	1 EA	25
Moleskin – 2” x 25 Yard	1 Roll	5
Gold Bond – Blue Antifungal – 4 oz.	1 EA	100

Eye / Nasal Care		
Product	UOM	Quantity
Eye Drops – Allergy Relief – 1 oz.	1 EA	100
Eye Drops – Lubricating – 1 oz.	1 EA	100
Eye Wash – 4 oz.	1 EA	100
Stye Out	1 EA	10
Nasal Spray – Saline – 1.5-3.0 oz.	1 BTL	100
Contact Cleaner – 1-5 oz.	1 BTL	5

Poison Oak / Ivy		
Product	UOM	Quantity
Pre-Contact Wipes	1 EA	100
Post Contact Wipes	1 EA	300
Tecnu-Calagel – 6 oz.	1 EA	200
Tecnu Bottle – 4 oz.	1 EA	200
Tecnu Extreme – 4 oz.	1 EA	200
Tecnu Cleanser – 1 oz.	1 PKT	200
Poison Oak Soap – bar	1 EA	200

Ear Care		
Product	UOM	Quantity
Q-Tips – 30 pack	1 EA	25
Cotton Balls – 100-200 ct	1 Bag	2

Muscle Relief		
Product	UOM	Quantity
Biofreeze – 5 ml	1 PKT	100
Aspercreme w/Lidocaine – 2.7 oz.	1 EA	50
Muscle Pain Patch	1 EA	20
Bengay Cream – 4 oz.	1 EA	25

Feminine Products		
Product	UOM	Quantity
Tampons	1 EA	100
Pads	1 EA	100
Yeast Infection Medication	1 EA	5
Feminine Relief Tablets	2 PP	50

Miscellaneous		
Product	UOM	Quantity
Hand Sanitizer – 2 oz.	1 EA	200

The items listed in the following table, and any items not listed in the tables above, require incident approval prior to distribution.

Incident Approval Required			
Type	Product	UOM	Quantity
Skin Care	Body Glide - .45 oz.	1 EA	100
Skin Care	Gold Bond Green – 4 oz.	1 EA	100
Skin Care	Baby Wipes – 20-30 ct	1 PKT	50
Poison Oak/Ivy	Zanafel – 1 oz.	1 EA	25
Miscellaneous	Non-Latex Gloves; Small	1 BX	2
Miscellaneous	Non-Latex Gloves; Medium	1 BX	2
Miscellaneous	Non-Latex Gloves; Large	1 BX	2
Miscellaneous	Non-Latex Gloves; Extra Large	1 BX	2

**Note:** Charges for consumables will be paid by incident finance. Supplier shall provide documentation to verify costs.

### Medical Support Module Rates



## **Mobile Kitchen Support**

### **Mobile Kitchen Modules**

All MKU support equipment shall be maintained in clean and sanitary condition. Supplier equipment shall meet or exceed all Federal, State, and local health and safety regulations. Supplier is to provide adequate staff to meet or exceed the needs of the assignment. Suppliers are prohibited from utilizing inmate labor.

### **MKU Support Module A**

Support Module A includes B, C, and D Support Modules. CAL FIRE personnel shall verify ownership of all equipment included in the modules prior to generating an EERA with the supplier.

### **MKU Support Module B: Kitchen Area**

- Potable water truck – minimum 1,000 gallons
- Support/Refrigerator trailer with operating instructions, stairs, ramp, or lift gate: minimum 24 feet for lunches
- Forklift – min 4,000 lbs. and off-road capable with pneumatic tires. Supplier to provide operator(s)
- Quiet type generator, fuel and maintenance adequate to supply sufficient power for 24-hour operation
- Generator – minimum 75 kW 120V-240V capable of 50-amp single phase and 3 phase simultaneously
- Food prep trailer – minimum 28 foot with 600 cf minimum refrigerator (additional refrigerator truck or trailer acceptable) and minimum 32 sf counter space. Two (2) food prep sinks, one (1) additional hand washing sink, hot and cold running water
- Lighting package with power for kitchen (includes power cords)
- Two (2) double-stacked commercial ovens
- Two (2) food proofers
- Two (2) commercial deep fryers
- Four (4) fans, minimum 6000 CFM

### **MKU Support Module C: Feeding Area**

- Two (2) Type I tent modules (570 sf. ea.) for sleeping inmates
- Canopy for feeding – 3,600 sf minimum with lighting and power
- Canopy for kitchen – 800 sf minimum with lighting and power
- Canopy for dry goods storage – 800 sf minimum with sides, floor, lighting, and power
- Canopy for hydration cover – 400 sf minimum with lighting and power

## **Mobile Kitchen Support**

### **MKU Support Module C: Feeding Area, continued**

- Canopy for salad bar – 600 sf minimum
- Three (3) Cambro-style salad bars with sides
- Tables and chairs for 500 people
- Twenty (20) garbage cans, 32-gallon minimum
- Six (6) fans, minimum 6000 CFM

### **MKU Support Module D: Sanitation**

- Grey water truck – minimum 1,000 gallons with 250-gallon bladder bag
- Shower unit must have a minimum three (3) heads with appropriate supplies and cleaned after each use. This includes potable and grey water storage.
- Type II Hand Wash Trailer minimum, hot and cold water, soap, towels, 1,000-gallon grey water storage, 500-gallon potable water storage, set up, tear down, daily cleaning, and operator.
- Scullery (dish washing) trailer shall have three (3) wash basins for washing, rinsing, and sanitizing. The scullery shall be equipped with adequate counter space or rack system for air drying dishes. Supplier is to provide adequate staffing or automated equipment to meet a minimum 90-minute turnaround time.
- Laundry – one (1) washer/one (1) dryer with appropriate supplies for kitchen laundry with power

### **Additional Units**

- Scullery Unit: Dish washing trailer shall have three (3) wash basins for washing, rinsing, and sanitizing. The scullery shall be equipped with adequate counter space or rack system for air drying dishes. Supplier is to provide adequate staffing or automated equipment to meet a minimum 90-minute turnaround time.
- Food Prep Trailer: Minimum 28 feet with 600 cu ft. minimum refrigerator (additional refrigerator truck or trailer acceptable) and minimum 32 sq ft counter space. Two (2) food prep sinks, one (1) additional hand washing sink, hot and cold running water.

### **Individual Items**

- Laundry/Shower Unit Combination: Minimum three (3) shower heads, one (1) washer, one (1) dryer, and one (1) attendant
- Commercial Oven: Double stacked; either propane or electric
- Food Proofer: Heating cabinet with 24-tray minimum
- Evaporative Cooler: Minimum 36" 9600 CFM

## **Mobile Kitchen Support**

### **Individual Items, continued**

- Commercial Deep Fryer: Minimum 120 volt or gas powered with two baskets
- Salad Bar: Cambro-style with sneeze guards
- Portable Heater: 32,000 BTU minimum; includes fuel
- Portable Misting Fan Unit: Minimum 3-speed mid-pressure 18-inch misting fan with 40-gallon tank 3400 CFM
- Fans: 6,000 cfm minimum
- Tables: 6 feet minimum
- Chairs: Folding chairs; 275-lb minimum
- Garbage/Recycle Bins: 32-gallons minimum

### **Mobile Kitchen Support Rates**

## **Mobile Laundry Units**

Per National Fire Protection Association (NFPA) 1877, contaminated wildland firefighting PPE (wildland jackets and single layer pants) must be washed in machines dedicated to PPE. Dedicated PPE washing machines must be labeled accordingly and must remain a dedicated PPE machine for all incidents. Once dedicated as a PPE machine, no other laundry may be washed in it. If laundry bags are used, multiple bags of PPE may be washed in the same machine.

Minimum equipment and personnel requirements for mobile laundry units:

- Ability to perform heavy duty/soil cycle laundry service including wash, dry and fold
- Laundry (individual load cycles, not mixed) completed within a 24-hour turnaround time
- Provide all supplies including soap, bags for clean clothes, tags
- Minimum of 1,500-gallon stationary potable water storage
- Minimum of 1,500-gallon stationary grey water storage
- Ability to maintain continuous hot water delivery
- Labor and equipment to transport, set up and maintain unit(s)
- Supplier to provide manufacturer's data on equipment capacities
- Capacity rated at "Heavy Duty" or "Heavy Soil" washing cycle
- Quiet type generator, fuel and maintenance adequate to supply sufficient power for 24 hour operation
- All laundered garments shall be returned in a clean bag

### **Mobile Laundry Unit Types:**

- Type 1: 16+ Washers at minimum Residential 4.0 cu. ft./Commercial 3.2 cu. ft. per Unit & 16+ Dryers at minimum 7.0 cu. ft. per unit
- Type 2: 10-15 Washers at minimum Residential 4.0 cu. ft./Commercial 3.2 cu. ft. per Unit & 10-15 Dryers at minimum 7.0 cu. ft. per unit
- Type 3: 4-9 Washers at minimum Residential 4.0 cu. ft./Commercial 3.2 cu. ft. per Unit & 4-9 Dryers at minimum 7.0 cu. ft. per unit

Equipment to be paid based on manufacturer's capacity data. Capacity is based on a heavy duty/heavy soil cycle.

Water tenders assigned to an incident for mobile Shower or Laundry Units will be reimbursed according to the applicable water tender rates.

### **Mobile Laundry Unit Rates**

## Mobile Sleeper Trailers

Must meet all State Fire Marshal and Public Health and Safety Codes for equipment of this type.

- For all types: Each bunk to be equipped with:
  - ◊ HVAC vent
  - ◊ Reading light
  - ◊ Electrical outlet
  - ◊ Privacy curtains
- Each trailer to be equipped with:
  - ◊ Non-disruptive aisle safety lighting
  - ◊ Noise reduction to provide a quiet environment
  - ◊ Exterior lights
  - ◊ Power source for 24-hour operation for assignment duration
  - ◊ HVAC (evaporative cooling is not acceptable) in proper operating condition; adequate to maintain 70°F
- Trailers to be maintained in a clean condition:
  - ◊ Bunks disinfected after each use
  - ◊ Bedding changed and laundered after each use
  - ◊ Counters, tables, and other surfaces cleaned and disinfected daily
  - ◊ Floors to be swept and mopped daily
  - ◊ Proper maintenance and changing of any air filters as indicated by owner's manual

### Mobile Sleeper Trailer types

- Type I – 40 ft; 40 bunks
- Type II – 24 ft; 12 bunks
- Type III (with galley) – 24 ft; 12 bunks

Type I and II rates are paid per actual number of bunks. Types define the minimum requirements.

Type III rates are paid per trailer.

### Mobile Sleeper Trailer Rates

## **Portable Toilets**

Portable toilet rates include delivery, pick-up, relocation, pumper truck, two services daily with cleaning and wiping down, and travel to a treatment facility within 60 miles. If one-way travel to a treatment facility is greater than 60 miles, a receipt issued by the treatment facility which includes the name and address thereof must be submitted with the daily shift ticket or approved time keeping document to be reimbursed. Only mileage greater than 60 miles is compensable; use the current IRS mileage rate. These terms equally apply to toilets in remote locations.

See [Chapter 8: Equipment Standards & Requirements; Toilet Pumper Trucks](#) in this document for remote toilet servicing direction.

### **Portable Toilet Equipment Types**

- ADA compliant toilet with sink
- ADA compliant toilets
- Standard toilets with sink
- Standard toilets

**Note:** CAL FIRE shall not issue payment for dump fees to the Portable Toilet supplier if they are included in the CAL FIRE Facility Use Agreement.

### **Portable Toilet Rates**

## Potable Water Trucks

Specifications in [Chapter 8: Equipment Standards & Requirements; Water Tenders](#) apply to potable water trucks in addition to the standards and requirements below.

Potable water trucks shall be signed up by EERA when certified by the California Department of Public Health (CDPH). CDPH only requires sanitary certification for potable water tenders and potable water tanks exceeding 250 gallons which are permanently attached to licensed motor vehicles such as trucks and trailers. A CDPH Sanitary Certification (sticker affixed to the tank) is required, along with an activity log for each potable water tank that is permanently attached to licensed motor vehicles such as trucks and trailers.

CDPH standards apply to transportation of potable water to CAL FIRE and Federal incidents. These standards also apply to out-of-state suppliers. CDPH regulations apply only to hauling of potable water. Upon delivery of potable water to the incident, water may be dispensed to support functions, or transferred to a portable water storage container. CDPH field offices maintain a current listing of licensed potable water haulers for that area.

No regulations apply to storage containers once the water has been transferred from a potable water hauler to a portable container. Potable water containers and potable water pressure systems are included in agreements for equipment that require potable water storage at an incident base. The supplier providing potable water containers is responsible for maintaining them in a sanitary condition. State of California health certification is not required.

Substandard-sized potable water carrying vehicles (less than 500 gallons) that are used for servicing portable hand washing equipment, etc., do not qualify for the potable water tender rate. These miscellaneous types of vehicles are to be negotiated at a reasonable rate that is appropriate to their task at the incident.

Potable water tenders shall meet the following requirements:

- Have DPH seal or sticker (current calendar year) affixed to upper left quarter of rear of the hauling tank
- Available upon request, test results of bacterial analysis by a private licensed laboratory performed at least once per month during periods of hauling operation. The bacteriological sample must test for a coliform and plate count determination.
- Health regulations require that coliform levels less than 2.2 are desired, but 2.2 is acceptable. Any potable water equipment with a test certificate indicating a coliform level above 2.2 shall not be utilized.

## Potable Water Trucks

- Water purification systems attached to water tenders are not accepted by the DPH as potable water tenders
- Supplier will carry on each vehicle either (1) an owner's manual or (2) a letter from the pump manufacturer stating that the water pump being used is for food grade service

### Equipment Complement:

- Reflectors, one set of three
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Chock blocks of appropriate size for tire diameter
- Flashlight
- Audible backup alarm, minimum 97 decibels (dB)

## Potable Water Truck Types

- Type I – 2,500+ gallons
- Type II – 1,500 – 2,499 gallons
- Type III – 1,000 – 1,499 gallons
- Type IV – 500-999 gallons

**Note:** Rates are determined by legally loaded tank capacity. Water tenders with Special Equipment registration plates (SE) will be issued the applicable water tender rate.

## Potable Water Truck Rates



## **Refrigerator Trucks and Trailers**

Refrigerator trucks and trailers shall:

- Comply with DOT guidelines and all applicable Federal, State, and local laws and regulations
- Maintain adequate temperatures to safely store food and ice
- Be maintained in clean and sanitary condition
- Be equipped with stairs, ramp, or lift gate, and a mechanism to maintain temperature when the door is open
- Service vehicle and service personnel are included in the daily rate.

Preference may be given to trailers with movable partitions that allow for ice on one side and regular cooling on the other.

### **Refrigerator Truck Box Lengths**

CAL FIRE hires refrigerator trucks without operator.

- 19-24 feet
- 15-18 feet
- 12-14 feet
- 6-11 feet

### **Trailer Lengths**

Refrigerator tractor-trailer trucks shall be compensated at the transport truck rates. Once the refrigerator trailer is delivered, the tractor is released. The tractor will be compensated for trailer delivery to the incident and return to the point of hire identified on the EERA.

When returning to retrieve a released trailer, the tractor will be compensated for pick up from the incident and return to the point of hire identified on the EERA.

- 41+ feet
- 29-40 feet
- 24-28 feet
- 10-23 feet

### **Refrigerator Trucks and Trailer Rates**

## **Service Vehicle Modules**

### **Heavy Equipment Service Truck**

Heavy equipment service trucks are commercial heavy equipment trucks, with a diesel mechanic able to perform field repair and maintenance on heavy trucks and equipment. Minimum equipment must include a 225-amp welder, a 120-psi, 20-cfm air compressor, and a 2-ton crane.

### **Lube Truck**

Lube trucks are light trucks staffed with personnel able to conduct oil change and related services in the field.

- Oil, transmission and coolant fluids for large trucks: (3) tanks at minimum of 50-gallon capacity ea. with (1) 20ft dispensing hose with metered gun per tank
- Commercial grade 10,000 psi grease gun w/12 grease tubes in stock or 120lb grease drum with high pressure pump including 50ft hose
- 40-gallon waste oil recovery tank with  $\frac{3}{4}$  inch dual diaphragm pump and 20ft  $\frac{3}{4}$  inch suction hose
- 15-gallon fluid catch tank
- Filter drain system (portable or fixed)
- 140 psi compressed air system minimum of 10 cfm
- Tools necessary to perform oil change services
- Tire tread depth gauge
- Brake lining gauge tool
- Storage cabinet to carry variety of filters
- Spill kit w/supplies

### **Tire Repair Truck**

Tire service trucks are light trucks staffed with a mechanic, able to repair and replace heavy truck tires in the field. Service trucks include a mechanic, heavy tools, compressor, and supplies.

### **Light Equipment Service Truck**

Light equipment service trucks are light trucks staffed with a mechanic, able to perform light vehicle maintenance and field repairs.

Service Vehicle Modules shall include the following equipment:

- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- All trucks shall carry PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### **Truck Types**

- Heavy Equipment Service Truck
- Lube Truck
- Tire Repair Truck
- Light Equipment Service Truck

**Note:** If a State-hired service truck is used to service hired private heavy equipment, the service truck's hourly rate, plus the cost of all parts and materials used, will be deducted from the receiving supplier's compensation. Mechanic personnel labor hours provided by CAL FIRE are billed to the supplier at a \$250.00 hourly rate, prorated to the nearest half-hour.

### **Service Vehicle Module Rates**

## Shower Units

Shower Units shall include the following:

- Be constructed of nonporous readily cleanable surfaces to facilitate sanitation and cleaning
- No fewer than eight (8) shower heads with a minimum of 20 psi water pressure and 2 gpm flow at the head
- Have one (1) wash basin and mirror for every two (2) shower heads
- Have continuous hot water heating capability
- Only potable water shall be used for all showers and hand wash trailers
- Sanitized after each use by using the following procedure (as a minimum): wash down with soap or detergent, rinse thoroughly, and sanitize with a household bleach (5% chlorine) using a minimum of one (1) tablespoon bleach to two (2) gallons water or equivalent
- Each wash basin shall be provided with hot and cold water or temperature controlled heated water and after use grey water storage
- Dressing area shall be enclosed and be capable of accommodating as many people as the number of shower heads provided
- Dressing area shall have twice the number of clothes hooks as shower heads. Areas will also have sufficient heating and ventilation to provide a comfortable atmosphere, and sufficient drainage to prevent the accumulation of standing water.
- Carpets/flooring that can be sanitized
- All labor and equipment to transport, set up, and maintain the mobile shower facility
- Paper bath towels, paper hand towels, and soap
- All fuel and electricity required for heat, lights, and hot water
- 1,500-gallon potable water storage
- Quiet type generator, fuel, and maintenance adequate to supply sufficient power for 24-hour operation
- 2,500 gallons grey water stationary storage

## Shower Unit Types

- Type I 15+ Showerheads
- Type II 8-14 Showerheads
- Type III 4-7 Showerheads

**Note:** No hourly rate is applicable or acceptable for water tenders assigned to an incident for Mobile Shower or Laundry Units.

Water tenders assigned to an incident for mobile Shower or Laundry Units will be reimbursed according to the applicable water tender rates.

## Shower Unit Rates

## Skidders

- Roll Over Protection System (R.O.P.S.)
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Skidder Unit Types

- Type I – 191-275 horsepower
- Type II – 141-190 horsepower
- Type III – 90-140 horsepower

**Note:** Skidder classification is determined by net engine horsepower per manufacturer's specifications. Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at: <https://www.ritchiespecs.com/manufacturers>.

### Skidder Rates

## Skid-gines

- Minimum 500-gallon tank capacity
- Roll Over Protection System (R.O.P.S.)
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## Skid-gine Rates

## Special Vehicle Modules

Special vehicle modules are vehicles with an operator used to haul supplies, equipment, and personnel. These modules shall include the following:

- DOT reflectors set of 3
- Flashlight
- Rope/tie down straps (pickups and stake sides)
- Fire extinguisher 1A10BC or better, maintained minimum per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- One (1) radio, refer to form FC-100R for minimum radio specifications. (Proof of annual frequency and deviation inspection by a manufacturer's authorized warranty repair technician is not required.) Fireline supervisors shall confirm with hired equipment operators that radios are operating properly to maintain communication during assigned shifts.
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

Module rates are to be used when vehicles are rented to haul supplies and personnel. Mileage greater than 150 miles per day will be paid at the current Internal Revenue Service (IRS) mileage rate. Mileage from and return to the facility location will be paid only once per incident and is included in the 150 miles per day.

Special vehicles obtained from commercial leasing firms shall not be hired using rates from the hired equipment rental rate schedule. The State shall pay a commercial leasing firm their standard rate based upon an itemized billing. It should be emphasized that the State will not honor payment for insurance coverage for rented or leased vehicles obtained from a commercial equipment or leasing company. When hiring equipment from such firms, invoiced charges shall not include insurance coverage offered by the firm.



## Special Vehicle Module Types

- Stakeside, 20501+ GVWR
- Stakeside, 11001-20500 GVWR
- Stakeside to 11000 GVWR
- Carryall 4x4, 3/4 ton - Expedition, Suburban
- Carryall 4x4, 1/2 ton - Expedition, Suburban
- Carryall 4x2, 3/4 ton - Expedition, Suburban
- Carryall 4x2, 1/2 ton - Expedition, Suburban
- SUV 4X4, full size - Blazer, Tahoe, Bronco, etc.
- SUV 4X4, compact - 4 Runner, Explorer, S10, Blazer, Nissan
- PU 4x4, 1 ton - Ford F350, Dodge 3500, Chevy 3500
- PU 4x4, 3/4 ton - Ford F250, Dodge 2500, Chevy 2500
- PU 4x4, 1/2 ton - Ford F150, Dodge 1500, Chevy 1500
- PU 4x4, compact - Ranger, S10, Toyota Tacoma, Nissan, etc.
- PU 4x2, 1 ton - Ford F350, Dodge 3500, Chevy 3500
- PU 4x2, 3/4 ton - Ford F250, Dodge 2500, Chevy 2500
- PU 4x2, 1/2 ton - Ford F150, Dodge 1500, Chevy 1500
- PU 4x2 compact - Ranger, S10, Toyota Tacoma, Nissan, etc.
- Van (12 – 15 passenger)
- Van (6 – 11 passenger)
- Sedan

**Note:** Stakeside panels shall be sectional, removable, and at a minimum, be level with the height of the cab. Stakesides shall be flatbed only (no pickup beds).

## Special Vehicle Module Rates

## **Tents & HVAC Units**

Tent and canopy rates are based on the manufacturer's usable square footage of the tent. Rate includes set up and tear down, and relocation. All tent modules shall include floor, insulated roof, walls/sides, interior lighting, distribution spider box, pig tails, American Disabilities Act (ADA) approved double doors and ADA approved ramp thresholds. (For example, Western Shelter and like tents.) This requirement does not apply to larger tents where insulation packages and floors are not available from the tent manufacturer. Evaporative cooling systems (e.g., swamp coolers) are appropriate for these larger tent types. All tent modules with power are required to have appropriate smoke alarms and CO monitors.

### **Tent Module Types**

- Type I – 570+ square feet, insulated roof, walls, sides, with a floor
- Type II – 570+ square feet, insulated roof with sides, and floor

### **Tents Other Than 570 square feet**

- Tent canopy with sides, floor, & insulated roof\*
- Tent canopy with sides & floor\*
- Tent canopy with sides\*
- Tent canopy\*
- Insulated walls per square feet used\*\*

\*Total rates for tents other than 570 sq. ft. are calculated by multiplying the rate by the number of useable square feet per manufacturer specifications. Tents smaller than 200 square feet receive a flat rate of \$10 per day.

\*\*Rate calculated by square feet used.

**Note:** Module rates include power, distribution hardware, and other supplies and/or accessories required to provide operational heating, ventilation, and 2.5-ton minimum air conditioning (HVAC).

## **Tent & HVAC Unit Rates**

## **Toilet Pumper Trucks**

Toilet pumper trucks shall only be rented from suppliers who provide this service as part of their normal operation. The supplier is responsible for compliance with all State and County Public Health and Safety codes. Trucks and equipment shall be maintained to all State and County Health and Safety standards.

Toilet pumper truck types are based on total tank volume including fresh water and wastewater.

When toilets and hand wash equipment are placed in remote locations (greater than 20 miles or 1-hour round-trip from the incident base) at CAL FIRE request, the incident will hire additional pumper trucks of the appropriate number and size to service them at the defined SPM toilet pumper truck rates. Toilets and hand wash equipment placed at remote locations will be paid no more than 50% of the daily rate as the additional pumper truck(s) provide the servicing.

If one-way travel to a treatment facility is greater than 60 miles, a receipt issued by the treatment facility which includes the name and address thereof must be submitted with the daily shift ticket to be reimbursed. Only mileage greater than 60 miles is compensable; use the current IRS POV mileage rate.

CAL FIRE shall be responsible for treatment site dump fees.

### **Toilet Pumper Truck Unit Types**

- Type I – 1,000+ gallons
- Type II – 500-999 gallons

### **Toilet Pumper Truck Rates**

## Track Skidsteers

- Roll Over Protection System (R.O.P.S.)
- Protective fire curtains inside of R.O.P.S. on sides, front, and rear; constructed from Gentex 1014 Aluminized Fabric stitched with fire resistive thread and fire resistive Velcro (FR) Cotton fiber webbing or equivalent materials
- Seat belt
- Audible backup alarm, minimum 97 decibels (dB)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Track Skidsteers Types (with or without masticating head)

- 151+ Net engine horsepower
- 111-150 Net engine horsepower
- 81-110 Net engine horsepower
- 61-80 Net engine horsepower
- 30-60 Net engine horsepower

**Note:** Track Skidsteers classification is determined by net engine horsepower per manufacturer's specifications. Manufacture specifications may be found at the manufacturer website, in the equipment owners' manual, or at:

<https://www.ritchiespecs.com/manufacturers>

### Track Skidsteer Rates

## Tractors & Transport Combinations

Tractors and transport combinations shall include the following equipment:

- Record of safety inspection within the past 12 months
- Department of Transportation (DOT) standard reflectors – set of three
- Seat belts
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Shovel
- Axe or Pulaski
- Audible backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## Pilot Vehicles

Suppliers must provide pilot vehicle(s) when required by permitting agencies and/or Federal, State, or local law.

- Pilot vehicles shall maintain established communications with the vehicle they are piloting
- Pilot vehicles shall meet the same general and/or fireline requirements required by the vehicle they are piloting
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

**Note:** Pilot Vehicle(s): When required by regulations of the State of California, Department of Transportation, the supplier shall provide pilot vehicle(s) and operator(s) at no additional cost to CAL FIRE. Pilot vehicles associated with transports are often used by the supplier as a service unit or operator shuttle vehicle. This use is not billable to the state since payment for this service is already included in the transport rate.

## Tractors & Transport Combinations

### Tractor Configurations

- Tractor, 3-axle (example: 60,000+ lbs. GVWR)
- Tractor, 2-axle (example: 28,000-36,000 lbs. GVWR)

### Transport Combinations

- Caltrans permitted load 100,000-130,000 lbs.  
3S2 Combination (example: 26+ wheels)
- Caltrans permitted load 80,000-99,999 lbs.  
3S2 or 3S3 Combination (example: 18–22 wheels)
- Caltrans legal load 79,999 lbs. or less  
3S1 or 2S2 Combination (example: 14–16 wheels)
- Caltrans legal truck load 28,000-36,000 lbs. with a 16,000-20,000 trailer  
2S1 or 2S2 Combination (example: 8-12 wheels)
- Light duty trucks up to 26,000 lbs. GVWR 1.5 tons or less with a trailer  
(example: Ford F350, 450, 550; Chevy or Dodge 3500, 4500 or 5500 trucks with trailer)

**Note:** Rates will be paid by tire count if no valid Caltrans Annual Transportation Permit is on file upon signup.

### Tractors & Transport Combination Rates

## Traffic Safety Module

All supplies must be in an enclosed, lockable trailer and must also have working lighting inside.

Complement to include, at a minimum:

Qty.	Item
200	Delineators with grab & go loop
200	Base for grab & go delineators
100	18" Traffic cone with reflective stripes
35	24" x 42" Barricade with reflective stripes and weighted base
4	Barricade with 18" x 24" sign: orange and black "FUEL"
4	Barricade with 18" x 24" sign: orange and black "GROUND SUPPORT"
4	Barricade with 18" x 24" sign: orange and black "ICP"
4	Barricade with 18" x 24" sign: orange and black "CHECK IN"
4	Barricade with 18" x 24" sign: orange and black "STAGING"
4	Barricade with 18" x 24" sign: orange and black "HELI-BASE"
6	LED-lighted wand (C batteries removed)
12	C batteries for LED-lighted wand
4	STOP/SLOW paddles
15	Traffic safety reflective vests

### Traffic Safety Equipment by Type

- Module
- Electronic road sign w/power

### Traffic Safety Equipment Rates

## **UTV (any seat configuration) / Golf Cart (any seat configuration)**

UTV and Golf Cart are for use in base camp only. Rates include pick-up, relocation, and delivery.

UTV and Golf Cart required complement:

- Seatbelts if factory equipped
- Lights if factory equipped
- Audible backup alarm, minimum 97 decibels (dB) if factory equipped
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### **UTV and Golf Cart Rates**



## Water Tenders

### Weight Certification

- Water tender rates are determined by the amount of water the water tender can carry when legally loaded on California highways per the California Vehicle Code (CVC)
- At the time the agreement is prepared, the supplier shall provide weight certificates showing the loaded (gross) weight of each axle/group, and empty (tare) weight of the vehicle. The certificates must be issued from a certified scale and dated within the previous 90 days.
- The supplier shall provide confirmation to CAL FIRE that the gross vehicle weight is within California Vehicle Code (CVC) legal weight limits.
- If the vehicle is within the CVC maximum legal weight limits, CAL FIRE will deduct the tare weight from the gross weight and deduct 265 pounds for the weight of the driver and personal gear. This adjusted net weight is the maximum legal weight of the water that can be carried by the water tender. CAL FIRE will then divide adjusted net weight by 8.34 to determine the maximum gallons that the water tender can carry.
- The supplier must demonstrate that the load is balanced so that all axle weights comply with the California Vehicle Code legal weight ratings and maximum gross vehicle weight rating, or CAL FIRE will not generate an agreement for that equipment.

### Water Tenders

All water tenders must meet these standards and possess the equipment complement below. Additional requirements are provided for fireline water tenders in the next segment.

Equipment standards for all water tenders: Including fireline water tenders, potable water tenders, and "grey" water tenders:

- Shall arrive at incident legally loaded with water and ready for immediate assignment. CAL FIRE shall provide a water source for the second and all additional loads required for the duration of the incident (Grey water tenders arrive at incident unladen).
- Water tanks shall be baffled, meeting the standards of National Fire Protection, American Society of Mechanical Engineers, or other industry-accepted engineering standards. Potable water trucks are not baffled to facilitate sanitizing.

## Water Tenders

- Water tenders shall be configured in such a manner that the vehicle center of gravity is within the design limits of the equipment. When loaded (including operators and accessory equipment), water tenders shall conform to the California Vehicle Code maximum legal weight, as described in the weight certification section above. This includes balancing the load in a manner so that all axle weights comply with the manufacturer's gross axle weight ratings. Loaded and empty weight certificates are required to correctly calculate the water capacity of the water tender.
- Water tenders shall be equipped with a back-flow protection device for hydrant filling. An air gap between the hydrant fill and the top of the tank is acceptable.

All water tenders must be equipped with the following minimum equipment, and safety items:

- Department of Transportation (DOT) standard reflectors (set of three)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Chock blocks of appropriate size for tire diameter
- Flashlight
- Audible backup alarm, minimum 97 decibels (dB)
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

### Water Tenders with SE Plates

All standards, equipment complement, and other requirements equally apply to SE-plated water tenders.

## Fireline Water Tenders

In order to be included in an EERA with CAL FIRE, fireline water tenders must meet or exceed the following requirements:

- Minimum useable capacity shall be 1,000 gallons
- Water tanks shall be baffled
- Water tender shall be equipped with a back-flow protection device for hydrant filling
- Pump: Minimum capacity of 200 gpm. Pump must be driven either by power-take-off or auxiliary engine drive. Auxiliary engine-driven pump assemblies must be permanently mounted and plumbed to the tank, discharge, and suction outlets. Supplier must demonstrate that the pump can draft water to fill the tank. A portable pump may be used for filling. The portable pump must meet the gpm requirements identified in the rate table on the following page, according to type. Additional pumps used for filling purposes are not entitled to additional compensation.
- Discharge fittings: Water tender must have (1) ea 2.5" NH discharge and (2) ea 1.5" NH male discharge for a total of three (3) discharges from the pump. For the 1.5" discharges, either two (2) separate 1.5" NH or one (1) ea 2.5" NH gated wye (2.5" x 1.5" x 1.5"). Gravity discharge outlets, except the dump valve, are not acceptable.
- Road Spraying: The water tender must have road spraying capability, either forward- or rear-facing
- Suction fittings: The pump shall be plumbed with one (1) or more 2.5" or 3" National Hose (NH) thread connections to allow drafting and filling from a non-pressurized source such as a pond, river, or stream to refill the tank.
- Water tender shall be equipped with a minimum 24 feet of appropriate diameter hard suction hose with a screened foot valve or strainer.
- May be required to pump foam or retardant type water additives except for those equipped with a fire rated pump. CAL FIRE will provide the supplier the ability to flush their tank and equipment.

### Additional Equipment:

- One hundred (100) feet 1-1/2" serviceable wildland fire hose with nozzle
- One (1) 1-inch combination fog/straight stream nozzle with 1-1/2" NH to 1" NPSH reducer
- One (1) 2.5" fire hose, minimum 25 feet long, with NH couplings
- One (1) fire hose clamp for 1.5" diameter fire hose
- One (1) hydrant wrench
- One (1) axe or Pulaski
- One (1) shovel

## Fireline Water Tenders

Additional Equipment, continued:

- Radio (refer to form FC-100R for minimum radio specifications)
  - ◊ If hand-held, operator must keep the radio within hearing distance at all times during the shift. If mounted, the radio must have an external speaker audible whenever the operator is outside the equipment cab.
- PPE identified in [Chapter 6: Personal Protective Equipment](#) of this manual
- Documents identified in [Chapter 2: Supplier Registration](#) and [Chapter 7: Annual Safety Inspections and Permits](#) of this manual

## Water Tender Types

- Type I – 2500+ gallons / 200 GPM minimum
- Type II – 1,000 – 2,499 gallons / 200 GPM minimum
- Portable Tanks – 1,000+ gallons
- Portable Pump – 125 GPM minimum

**Note:** Rates are determined by legally loaded tank capacity. Water tenders with Special Equipment registration plates (SE) will be issued the applicable water tender rate.

## Water Tender Rates

## Water Trailers

All water trailers must meet these standards and possess the equipment complement below.

- Shall arrive at incident legally loaded with water and ready for immediate assignment. CAL FIRE shall provide a water source for the second and all additional loads required for the duration of the incident.
- Water trailers; except potable water trailers; shall be baffled, meeting the standards of National Fire Protection, American Society of Mechanical Engineers, or other industry-accepted engineering standards. Potable water trailers are not baffled to facilitate sanitizing.

If included, pumps must meet the following:

- Minimum capacity of 200 gpm. Pump must be driven either by power-take-off or auxiliary engine drive. Auxiliary engine-driven pump assemblies must be permanently mounted and plumbed to the tank, discharge, and suction outlets. A portable pump may be used for filling. The portable pump must meet the gpm requirements identified in the rate table on the following page, according to type. Additional pumps used for filling purposes are not entitled to additional compensation.

Water trailers are typically utilized as a stationary water source. Transportation of the trailer shall be for the haul-in and haul-out at the appropriate 2-3 axle tractor rate. Water trailers with or without dedicated tractors are not considered "Fireline Water Tenders."

For transport payment purposes, water trailers (potable and non-potable) have been divided into three categories:

- 4,000+ gallon: transport receives the 3-axle tractor rate
- 1,500–3,999 gallon: transport receives the appropriate 2- or 3- axle tractor rate
- 1,000–1,499 gallon: transport receives the 2-axle tractor rate

Water trailers shall be configured in such a manner that the vehicle center of gravity is within the design limits of the equipment. When loaded (including operators and accessory equipment), water trailers shall conform to the California Vehicle Code maximum legal weight. This includes balancing the load in a manner so that all axle weights comply with the manufacturer's gross axle weight ratings.

Water trailers shall be equipped with a back-flow protection device for hydrant filling. An air gap between the hydrant fill and the top of the tank is acceptable.

## **Water Trailers**

All Water Trailers must be equipped with the following minimum equipment and safety items:

- Department of Transportation (DOT) standard reflectors (set of three)
- Fire extinguisher rated 2A10BC or better, maintained per State Fire Marshal regulation
- Chock blocks of appropriate size for tire diameter
- Flashlight

### **Water Trailers with SE Plates**

All standards, equipment complement, and other requirements equally apply to SE-plated water trailers.

It is the supplier's responsibility to ensure that the equipment meets these standards or specifications.

**Note:** If an ordered water trailer arrives at the incident without the required minimum safety items, required equipment or appliances, and does not meet the specifications for pump, plumbing, buildup, etc., the water trailer shall be rejected. When rejected, no payment will be made for any time incurred by the supplier and the equipment shall not be hired on the incident.

The tractor-trailer combination is expected to retain the tractor for the duration of the assignment. The tractor receives the standard tractor rate.

### **Water Trailer Rates**

## Weed Washing Module

### Expectations

- Provide minimum equipment listed for each type
- Provide sufficient qualified operators to meet an average of five-minute wash time per vehicle/equipment
- Thoroughly wash all fire engines, crew buses, water tenders, heavy equipment, transports, pickups, SUVs, and sedans to remove all soil, foliage, seeds, and spores
- Visually and manually inspect hard to reach areas to ensure that they are clean
- Ensure the system remains in fully operational condition.
- Capture, package, and label solid waste in secure, easily transportable containment packages
- Maintain a daily record of all washed vehicles
- High pressure systems have water pressures designated above 1000 pounds per square inch (psi)
- Low volume systems deliver less than 10 gallons of water per minute per nozzle

### Type I: Self-Contained (Recycling System)

Portable high pressure low volume commercial power washer(s) with two hand-held, high-pressure wands/nozzles capable of washing all areas of each vehicle/equipment including the underbody.

- A wash water storage tank with adequate capacity to operate the wash system continuously for a minimum of two (2) hours
- Containment system to catch all wash water and debris from vehicles/equipment (minimum 10 feet wide)
- Recycling system that filters all wash water from the containment system to a minimum of 100 microns when Sudden Oak Death (SOD) (*Phytophthora ramorum*) is not present, and a minimum of 10 microns when SOD is present. Supplier is responsible for maintaining the quality of the recycled water to ensure clean and safe washed equipment.
- Two (2) skilled operators to perform washing operations. The operators shall be knowledgeable in the safe operation, maintenance, and repair of the wash system.
- Sufficient solid waste bags or containers for soil, foliage, seeds, and spores
- The wash system must comply with all applicable OSHA regulations related to operator safety and all segments of the washer must be in operating condition with no missing parts. All alternating current electric motors shall be listed with Underwriters Laboratory.
- Two (2) GFI protected 1000-watt halogen work lights on stands
- Quiet type generator, fuel and maintenance adequate to supply sufficient power for 24-hour operation

## **Weed Washing Module**

### **Type II: Self-Contained (Fresh Water System)**

Portable high pressure low volume commercial power washer(s) with two hand-held, high-pressure wands/nozzles capable of washing all areas of each vehicle/equipment including the underbody.

- Portable high pressure low volume commercial power washer(s) with two hand-held, high-pressure wands/nozzles capable of washing all areas of each vehicle/equipment including the underbody
- A fresh wash water storage tank with adequate capacity to operate the wash system continuously for a minimum of two (2) hours
- Containment system to catch all wash water and debris from vehicles/equipment (minimum 10 feet wide)
- A wastewater storage tank with adequate capacity to store wastewater from the containment device for a minimum of two (2) hours
- Two (2) skilled operators to perform washing operations. The operators shall be knowledgeable in the safe operation, maintenance, and repair of the wash system.
- Sufficient solid waste bags or containers for soil, foliage, seeds, and spores
- The wash system must comply with all applicable OSHA regulations related to operator safety and all segments of the washer must be in operating condition with no missing parts. All alternating current electric motors shall be listed with Underwriters Laboratory.
- Two (2) GFI protected 1000-watt halogen work lights on stands
- Generator capable of powering the system

### **Disposal Requirements**

Incident personnel will dictate debris and wastewater disposal requirements specific to the incident. Approved disposal fees will be reimbursed at the incident.

### **Weed Washing Module Rates**





# CHAPTER 9 RATES



## **Rate & Payment Admonitions**

The rates identified herein are maximum rates to be paid and may not be exceeded without prior written approval from the Deputy Director of Fire Protection. Equipment-specific payment admonitions are included as needed.

### **Hired Equipment Shift Rates**

Unless otherwise noted, hired equipment is issued one of three rates as determined by shift type: reduced, standard, and extended.

- A. Rates are determined based on the number of hours that the equipment is in service and under CAL FIRE command in a calendar day.
  - 1. Reduced rate: Rate paid for up to eight (8) hours in service in a calendar day.
  - 2. Standard rate: Rate paid for greater than eight (8) hours and up to sixteen (16) hours in service in a calendar day.
  - 3. Extended rate: Rate paid for greater than sixteen (16) hours in service in a calendar day. Equipment is only eligible for this rate when ordered as a 24-hour resource.
  - 4. If the rate for a piece of equipment is \$10 or less, then that rate shall not be split into the reduced, standard, and extended rates structure.
  - 5. Equipment shall not be paid in excess of 24 hours in a calendar day. Payment for overlapping travel time to and from the incident base, motel, etc. is not allowed.
- B. On mobilization and demobilization days, "hours in service" includes transit to and from the incident.
  - 1. To prevent multiple payments for the same time frame and suppliers working over the time allowed, if a supplier works multiple incidents in a single calendar day, only one (1) incident shall issue payment for that day, to be determined by the Time Unit personnel of the incidents. If a Time Unit has not yet been established at one or more of the incidents, the Finance Section Chief or Agency Representative is permitted to complete this task.
- C. Hours in service includes time spent in staging during the assigned shift.

### **Wet and Dry Rates**

Unless otherwise noted, all rates are "wet".

- A. Wet rates include depreciation, indirect ownership costs, major overhaul cost, labor and parts for routine maintenance and repair, transportation, pilot vehicles, operators, PPE, fuel, lubricants, and operating supplies necessary for the equipment to perform as ordered.

## **Rate & Payment Admonitions**

### **Wet and Dry Rates, continued**

- A. Service vehicle(s) and service personnel are included in the rates.
- B. Equipment hired “dry” does not include operators or fuel; CAL FIRE shall provide these as necessary for the equipment to perform as ordered. All other costs shall remain the responsibility of the supplier.

### **Negotiated Rates**

Unit Hired Equipment Coordinators and incident personnel are authorized to negotiate rates for equipment for which a standardized rate has not been published. These rates will be captured in a negotiated agreement.

### **Exceptions**

Exceptions to the rates herein are:

- A. Equipment from governmental agencies with which CAL FIRE has a cooperative fire protection agreement.
- B. Equipment from commercial leasing firms for which no standard rate has been established.
- C. When equipment is hired under Unified Command, the agreement terms of the ordering agency shall apply.

## **Backhoes**

<b>Backhoes</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Backhoe Type 1	\$1,324.00	\$2,808.00	\$4,063.00
Backhoe Type 2	\$1,147.00	\$2,472.00	\$3,570.00
Backhoe Type 3	\$1,078.00	\$2,341.00	\$3,378.00

## **Bulldozers**

<b>Bulldozers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Bulldozer Type 1 (220+ hp)	\$2,249.00	\$4,524.00	\$6,572.00
Bulldozer Type 2 (120-219 hp)	\$1,560.00	\$3,235.00	\$4,683.00
Bulldozer Type 3 (62-119 hp)	\$1,139.00	\$2,449.00	\$3,532.00

## **Chain Saw Repair Module**

<b>Chain Saw Repair Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Chain Saw Repair Module Type 1	\$1,365.00	\$2,729.00	\$4,094.00
Chain Saw Repair Module Type 2	\$1,066.00	\$2,131.00	\$3,197.00

## **Chipper Modules (Transportation Included)**

<b>Chipper Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Chipper Module Type 1	\$2,384.00	\$4,953.00	\$7,212.00
Chipper Module Type 2	\$2,250.00	\$4,695.00	\$6,830.00
Chipper Module Type 3	\$2,139.00	\$4,481.00	\$6,513.00
Chipper Module Type 4	\$2,028.00	\$4,267.00	\$6,196.00

## **Clerical Support Modules (Transportation Included)**

<b>Clerical Support Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Clerical Support Module Type 1	\$1,118.00	\$2,236.00	\$3,361.00
Clerical Support Module Type 2	\$1,027.00	\$1,735.00	\$2,846.00

## **Command & Office Trailers (Transportation Included)**

<b>Command &amp; Office Trailers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Command & Office Trailer Type 1 (328+ sqf)	\$2.49	\$5.04	\$7.58
Command & Office Trailer Type 2 (248-327 sqf)	\$2.49	\$5.04	\$7.58
Command & Office Trailer Type 3 (160-247 sqf)	\$2.49	\$5.04	\$7.58

## **Consumable Rates (Clerical/GIS)**

<b>Clerical/GIS Consumable Rates</b>	
Scans Per Page	\$0.20
Fax Service Per Page	\$0.80
B&W Copy 11x17 Per Page	\$0.35
B&W Copy 8.5x11 Per Page	\$0.20
Color Copy 11x17 Per Page	\$1.35
Color Copy 8.5x11 Per Page	\$0.70
Plotter Charge Per Foot	\$4.00
Lamination 11x17 Per Page	\$4.25
Lamination 8.5x11 Per Page	\$3.00
Binding Per Book	\$5.50
Color Paper 8.5x11 Per Page	\$0.25
Color Paper 11x17 Per Page	\$0.50
B&W Card Stock 8.5x11 Per Page	\$0.40
Color Card Stock 8.5x11 Per Page	\$0.80
Internet*	\$300.00
GIS Trainee- Daily	\$720.00
GIS Qualified - Daily	\$1,200.00
Additional GIS Computer	\$100.00

**\*NOTE:** CAL FIRE internet services shall be provided by the ICP. If CAL FIRE internet is not available, Internet may be provided by a supplier with the approval of a Section Chief or higher and supported by a daily invoice. Internet provided must be no less than 10 Mbps download and 20 Mbps upload and cost no more than \$300.00 per day.

## **Excavators**

<b>Excavators</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Excavator 40.1-50 ton	\$2,589.00	\$5,103.00	\$7,390.00
Excavator 28.1-40 ton	\$2,034.00	\$4,081.00	\$5,902.00
Excavator 24.1-28 ton	\$1,598.00	\$3,280.00	\$4,734.00
Excavator 21.1-24 ton	\$1,515.00	\$3,126.00	\$4,510.00
Excavator 16.1-21 ton	\$1,359.00	\$2,839.00	\$4,092.00
Excavator 12.1-16 ton	\$1,316.00	\$2,761.00	\$3,978.00
Excavator 8.1-12 ton	\$1,113.00	\$2,387.00	\$3,433.00
Excavator 2-8 ton	\$1,021.00	\$2,217.00	\$3,187.00
Excavator 40.1-50 ton with Masticating Head	\$3,045.00	\$6,021.00	\$8,770.00
Excavator 28.1-40 ton with Masticating Head	\$2,536.00	\$5,085.00	\$7,407.00
Excavator 24.1-28 ton with Masticating Head	\$2,157.00	\$4,387.00	\$6,390.00
Excavator 21.1-24 ton with Masticating Head	\$1,973.00	\$4,041.00	\$5,883.00
Excavator 16.1-21 ton with Masticating Head	\$1,799.00	\$3,719.00	\$5,292.00
Excavator 12.1-16 ton with Masticating Head	\$1,756.00	\$3,641.00	\$5,178.00
Excavator 8.1-12 ton with Masticating Head	\$1,487.00	\$3,067.00	\$4,453.00
Excavator 2-8 ton with Masticating Head	\$1,395.00	\$2,897.00	\$4,207.00

## **Faller Modules (Transportation Included)**

<b>Faller Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Two-Faller Module	\$1,585.00	\$3,168.00	\$4,753.00
Faller with Swamper Module	\$1,376.00	\$2,752.00	\$4,129.00

## **Feller Bunchers**

<b>Feller Bunchers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Feller Buncher 200+ hp	\$2,287.00	\$4,548.00	\$6,582.00
Feller Buncher 0-200 hp	\$1,891.00	\$3,818.00	\$5,519.00
Feller Buncher 200+ hp with Masticating Head	\$2,737.00	\$5,448.00	\$7,932.00
Feller Buncher 0-200 hp with Masticating Head	\$2,341.00	\$4,718.00	\$6,869.00

## **Fireline Water Tenders**

<b>Fireline Water Tenders</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Water Tenders Type 1 (2500+ gallons)	\$1,311.00	\$2,682.00	\$3,903.00
Water Tenders Type 2 (1000-2499 gallons)	\$1,236.00	\$2,540.00	\$3,695.00
Portable Tanks	\$37.00	\$77.00	\$115.00
Portable Pump	\$43.00	\$87.00	\$130.00

### **Forestry Mulcher (Not a Skid Steer)**

<b>Forestry Mulcher</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Forestry Mulcher Type 1	\$3,540.00	\$7,079.00	\$10,620.00
Forestry Mulcher Type 2	\$2,831.00	\$5,664.00	\$8,495.00
Forestry Mulcher Type 3	\$2,265.00	\$4,531.00	\$6,796.00

### **Forklifts & Material Handling (Transportation Included)**

<b>Forklifts &amp; Material Handling</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>	<b>FLAT</b>
All terrain 4,000 pound minimum	\$173.00	\$347.00	\$520.00	NA
Hard surface only 4,000 pound minimum	\$130.00	\$260.00	\$390.00	NA
Pallet Jack	NA	NA	NA	\$10.00
Hand Truck	NA	NA	NA	\$5.00

### **Fuel Tenders & Trailers**

<b>Fuel Tenders &amp; Trailers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Fuel Tenders 2,500 + gallons	\$1,906.00	\$3,812.00	\$5,718.00
Fuel Tenders 1,000-2,499 gallons	\$1,748.00	\$3,496.00	\$5,244.00
Fuel Tenders 90-999 gallons	\$217.00	\$433.00	\$650.00
Fuel Trailers 2500 + gallons	\$1,636.00	\$3,272.00	\$4,909.00
Fuel Trailers 1,000 - 2,499 gallons	\$1,169.00	\$2,337.00	\$3,506.00
Fuel Trailers 90-999 gallons	\$701.00	\$1,402.00	\$2,103.00

### **Generators (Transportation Included)**

<b>Generators</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
150+ Kilowatts	\$625.00	\$1,252.00	\$1,877.00
101 - 149 Kilowatts	\$477.00	\$955.00	\$1,432.00
71 - 100 Kilowatts	\$364.00	\$728.00	\$1,092.00
50 - 70 Kilowatts	\$277.00	\$554.00	\$832.00
36 - 49 Kilowatts	\$195.00	\$389.00	\$589.00
20 - 35 Kilowatts	\$167.00	\$334.00	\$500.00
11 - 19 Kilowatts	\$43.00	\$87.00	\$130.00
2 - 10 Kilowatts	\$22.00	\$43.00	\$65.00

### **GIS Support Modules & Packages (Transportation Included)**

<b>GIS Support Modules &amp; Packages</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
GIS Support Module Type 1	\$1,126.00	\$2,253.00	\$3,379.00
GIS Support Module Type 2	\$953.00	\$1,906.00	\$2,859.00
GIS Support Module Type 3	\$693.00	\$1,386.00	\$2,079.00
GIS Support Package A	\$563.00	\$1,126.00	\$1,689.00
GIS Support Package B	\$520.00	\$1,040.00	\$1,560.00

### **Graders**

<b>Graders</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Grader Type 1	\$1,887.00	\$3,882.00	\$5,650.00
Grader Type 2	\$1,574.00	\$3,287.00	\$4,774.00
Grader Type 3	\$1,400.00	\$2,957.00	\$4,287.00
Grader Type 4	\$1,208.00	\$2,592.00	\$3,750.00

### **Grey Water Trucks**

<b>Grey Water Trucks</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Grey Water Truck Type 1	\$1,405.00	\$2,859.00	\$4,162.00
Grey Water Truck Type 2	\$1,236.00	\$2,538.00	\$3,693.00
Grey Water Truck Type 3	\$1,068.00	\$2,223.00	\$3,230.00

### **Ground Support Modules (Transportation Included)**

<b>Ground Support Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Ground Support Module Type 1	\$1,813.00	\$3,626.00	\$5,439.00
Ground Support Module Type 2	\$1,293.00	\$2,586.00	\$3,879.00

### **Hand Wash Trailers & Stations (Transportation Included)**

<b>Hand Wash Trailers &amp; Stations</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Hand Wash Trailer Type 1	\$638.00	\$1,277.00	\$1,915.00
Hand Wash Trailer Type 2	\$446.00	\$895.00	\$1,341.00
Hand Wash Trailer Type 3	\$255.00	\$511.00	\$766.00
Hand Wash Station Type 1	\$10.00	\$23.00	\$34.00
Hand Wash Station Type 2	\$10.00	\$23.00	\$34.00



### Heel Boom Log Loaders/Dangle Head Processor

Heel Boom Log Loaders/Dangle Head Processor	REDUCED	STANDARD	EXTENDED
Heel Boom Log Loader 40.1-50 ton	\$2,097.00	\$4,199.00	\$6,073.00
Heel Boom Log Loader 28.1-40 ton	\$1,900.00	\$3,836.00	\$5,544.00
Heel Boom Log Loader 24.1-28 ton	\$1,770.00	\$3,596.00	\$5,194.00
Heel Boom Log Loader 21.1-24 ton	\$1,780.00	\$3,614.00	\$5,222.00
Dangle Head Processor 28.1-40 ton	\$2,518.00	\$5,052.00	\$7,359.00
Dangle Head Processor 24.1-28 ton	\$2,659.00	\$5,312.00	\$7,737.00
Dangle Head Processor 21.1-24 ton	\$2,305.00	\$4,659.00	\$6,786.00

### Helicopter Support Modules (Transportation Included)

Helicopter Support Modules	REDUCED	STANDARD	EXTENDED
Helicopter Support Module Type 1	\$5,266.00	\$10,431.00	\$15,764.00
Helicopter Support Module Type 2	\$2,350.00	\$4,559.00	\$6,899.00

### Lighting Systems (Transportation Included)

Lighting Systems	REDUCED	STANDARD	EXTENDED
180 Degree lighting (Light Tower)	\$134.00	\$267.00	\$401.00
360 Degree lighting (Balloon Type Light)	\$86.00	\$174.00	\$260.00

### Medical Support Modules (Transportation Included)

Medical Support Modules	REDUCED	STANDARD	EXTENDED
Medical Support Module Type 1	\$1,300.00	\$2,599.00	\$3,899.00
Medical Support Module Type 2	\$1,040.00	\$2,079.00	\$3,119.00

### Mobile Kitchen Support & Supply Items

Mobile Kitchen Support & Supply Items	REDUCED	STANDARD	EXTENDED	FLAT
Fans - 6,000 CFM minimum	NA	NA	NA	\$10.00
Tables - minimum 6 feet each	NA	NA	NA	\$6.00
Chairs – 275-lbs minimum folding each	NA	NA	NA	\$2.00
Garbage/Recycle - 32 gallon minimum	NA	NA	NA	\$1.00

### **Mobile Kitchen Support & Supply Items continued**

<b>Mobile Kitchen Support &amp; Supply Items</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
MKU Support Module A - Kitchen Area, Feeding Area, Sanitation	\$10,687.00	\$21,374.00	\$32,061.00
MKU Support Module B - Kitchen Area	\$3,994.00	\$7,989.00	\$11,984.00
MKU Support Module C - Feeding Area	\$2,870.00	\$5,740.00	\$8,609.00
MKU Support Module D - Sanitation	\$3,823.00	\$7,645.00	\$11,468.00
Scullery Unit	\$1,458.00	\$2,916.00	\$4,374.00
Food Prep Trailer	\$1,042.00	\$2,083.00	\$3,125.00
Laundry/Shower Unit Combo	\$817.00	\$1,769.00	\$2,653.00
Commercial Oven	\$67.00	\$133.00	\$200.00
Food Proofer - Heating Cabinet with minimum 24 trays	\$33.00	\$67.00	\$100.00
Evaporative Cooler	\$33.00	\$67.00	\$100.00
Commercial Deep Fryer	\$33.00	\$67.00	\$100.00
Cambro Style Salad Bar	\$17.00	\$34.00	\$50.00
Portable Heater - 32,000 BTU minimum fuel included	\$10.00	\$20.00	\$30.00
Portable Fans/Mist Unit	\$17.00	\$34.00	\$50.00

### **Mobile Laundry Units (Transportation Included)**

<b>Mobile Laundry Units</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Mobile Laundry Unit - Type 1	\$4,332.00	\$8,664.00	\$12,996.00
Mobile Laundry Unit - Type 2	\$3,032.00	\$6,065.00	\$9,097.00
Mobile Laundry Unit - Type 3	\$1,733.00	\$3,466.00	\$5,198.00

### **Mobile Sleeper Trailers (Transportation Included)**

<b>Mobile Sleeper Trailers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Mobile Sleeper Type 1 minimum 40 bunks	\$26.00	\$52.00	\$78.00
Mobile Sleeper Type 2 minimum 12 bunks	\$26.00	\$52.00	\$78.00
Mobile Sleeper Type 3 minimum 12 bunks with galley	\$650.00	\$1,300.00	\$1,949.00

### **Portable Toilets (Transportation Included)**

<b>Portable Toilets</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>	<b>FLAT</b>
ADA Compliant Toilets with Sink	\$66.00	\$131.00	\$197.00	NA
ADA Compliant Toilets	\$53.00	\$108.00	\$162.00	NA
Standard Toilets with Sink	\$43.00	\$88.00	\$131.00	NA
Standard Toilets	\$32.00	\$64.00	\$95.00	NA
Additional Cleaning Fee	NA	NA	NA	\$22.00

### **Potable Water Trucks**

<b>Potable Water Trucks</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Potable Water Truck Type 1	\$1,405.00	\$2,859.00	\$4,162.00
Potable Water Truck Type 2	\$1,236.00	\$2,538.00	\$3,693.00
Potable Water Truck Type 3	\$1,068.00	\$2,223.00	\$3,230.00
Potable Water Truck Type 4	\$1,022.00	\$2,136.00	\$3,103.00

### **Refrigerator Trucks and Trailers**

<b>Refrigerator Trucks and Trailers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Refrigerator Box Truck 19-24 feet	\$486.00	\$970.00	\$1,456.00
Refrigerator Box Truck 15-18 feet	\$465.00	\$928.00	\$1,393.00
Refrigerator Box Truck 12-14 feet	\$431.00	\$862.00	\$1,294.00
Refrigerator Box Truck 6-11 feet	\$377.00	\$755.00	\$1,132.00
Refrigerator Trailer 41+ feet	\$362.00	\$726.00	\$1,087.00
Refrigerator Trailer 29-40 feet	\$300.00	\$599.00	\$898.00
Refrigerator Trailer 24-28 feet	\$210.00	\$421.00	\$630.00
Refrigerator Trailer 10-23 feet	\$141.00	\$282.00	\$422.00

### **Service Vehicle Modules**

<b>Service Vehicle Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Heavy Equipment Service Truck	\$1,321.00	\$2,643.00	\$3,965.00
Lube Truck/Tire Repair Truck	\$983.00	\$1,965.00	\$2,947.00
Light Equipment Service Truck	\$819.00	\$1,637.00	\$2,456.00

### **Shower Units (Transportation Included)**

<b>Shower Units</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Shower Unit - Type 1	\$2,065.00	\$4,129.00	\$6,195.00
Shower Unit - Type 2	\$1,446.00	\$2,891.00	\$4,336.00
Shower Unit - Type 3	\$722.00	\$1,446.00	\$2,168.00

### **Skidders**

<b>Skidders</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Skidder Type 1	\$2,107.00	\$4,201.00	\$6,069.00
Skidder Type 2	\$1,758.00	\$3,563.00	\$5,141.00
Skidder Type 3	\$1,402.00	\$2,911.00	\$4,194.00

### **Skid-gine**

<b>Skid-gine</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Skid-gine	\$1,668.00	\$3,335.00	\$5,003.00

### **Special Vehicle Modules**

<b>Special Vehicle Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Stakeside 20501 + GVWR	\$668.00	\$1,335.00	\$2,005.00
Stakeside 11001-20500 GVWR	\$510.00	\$1,019.00	\$1,528.00
Stakeside 11000 GVWR	\$413.00	\$823.00	\$1,236.00
Carryall 4x4 3/4 ton	\$301.00	\$600.00	\$902.00
Carryall 4x4 1/2 ton	\$282.00	\$564.00	\$847.00
Carryall 4x2 3/4 ton	\$272.00	\$544.00	\$815.00
Carryall 4x2 1/2 ton	\$260.00	\$520.00	\$779.00
SUV 4x4 full size	\$263.00	\$527.00	\$791.00
SUV 4x4 compact	\$196.00	\$391.00	\$589.00
Pickup 4x4 1 ton	\$399.00	\$798.00	\$1,196.00
Pickup 4x4 3/4 ton	\$378.00	\$753.00	\$1,131.00
Pickup 4x4 1/2 ton	\$293.00	\$585.00	\$878.00
Pickup 4x4 compact	\$293.00	\$585.00	\$878.00
Pickup 4x2 1 ton	\$281.00	\$561.00	\$842.00
Pickup 4x2 3/4 ton	\$263.00	\$527.00	\$791.00
Pickup 4x2 1/2 Ton	\$247.00	\$494.00	\$741.00
Pickup 4x2 compact	\$181.00	\$362.00	\$542.00
Van 12-15 passenger	\$286.00	\$571.00	\$857.00
Van 6-11 passenger	\$189.00	\$379.00	\$494.00
Sedan	\$181.00	\$362.00	\$542.00

## **Tents & HVAC Units (Transportation Included)**

<b>Tents &amp; HVAC Units</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>	<b>FLAT</b>
Tent Module Type 1	\$378.00	\$754.00	\$1,132.00	NA
Tent Module Type 2	\$319.00	\$640.00	\$960.00	NA
Tent Canopy with sides, floor & insulated roof*	\$0.34	\$0.70	\$1.04	NA
Tent Canopy with sides & floor	\$0.27	\$0.54	\$0.81	NA
Tent Canopy with sides	\$0.22	\$0.45	\$0.67	NA
Tent Canopy	\$0.17	\$0.34	\$0.51	NA
Insulated walls per square feet used	\$0.08	\$0.17	\$0.25	NA
Tents smaller than 200 square feet	NA	NA	NA	\$10.00
HVAC per ton with power	\$34.00	\$70.00	\$104.00	NA

## **Toilet Pumper Trucks**

<b>Toilet Pumper Trucks</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Toilet Pumper Truck Type 1	\$1,311.00	\$2,682.00	\$3,903.00
Toilet Pumper Truck Type 2	\$1,236.00	\$2,540.00	\$3,695.00

## **Track Skidsteers**

<b>Track Skidsteers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Track Skidsteer 151+ hp	\$1,867.00	\$3,812.00	\$5,538.00
Track Skidsteer 111-150 hp	\$1,517.00	\$3,155.00	\$4,573.00
Track Skidsteer 81-110 hp	\$1,209.00	\$2,574.00	\$3,720.00
Track Skidsteer 61-80 hp	\$1,040.00	\$2,257.00	\$3,254.00
Track Skidsteer 30-60 hp	\$960.00	\$2,107.00	\$3,035.00
Track Skidsteer 151+ hp with Masticating Head	\$2,152.00	\$4,393.00	\$6,414.00
Track Skidsteer 111-150 hp with Masticating Head	\$1,864.00	\$3,784.00	\$5,517.00
Track Skidsteer 81-110 hp with Masticating Head	\$1,583.00	\$3,322.00	\$4,842.00
Track Skidsteer 61-80 hp with Masticating Head	\$1,400.00	\$2,980.00	\$4,340.00
Track Skidsteer 30-60 hp with Masticating Head	\$1,334.00	\$2,855.00	\$4,157.00

### **Tractors & Transport Combinations**

<b>Tractors &amp; Transport Combinations</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Tractor, 3-axle (example: 60,000+ lbs. GVWR)	\$1,529.00	\$2,980.00	\$4,408.00
Tractor, 2-axle (example: 28,000-36,000 lbs. GVWR)	\$1,067.00	\$2,222.00	\$3,228.00
Caltrans permitted load 100,000-130,000 lbs. 3S2 Combination (example: 26+ wheels)	\$1,582.00	\$3,153.00	\$4,572.00
Caltrans permitted load 80,000-99,999 lbs. 3S2 or 3S3 Combination (example: 18-22 wheels)	\$1,546.00	\$3,092.00	\$4,487.00
Caltrans legal load 79,999 lbs. or less 3S1 or 2S2 Combination (example: 14-16 wheels)	\$1,460.00	\$2,951.00	\$4,291.00
Caltrans legal truck load 28,000-36,000 lbs. with a 16,000-20,000 trailer 2S1 or 2S2 Combination (example: 8-12 wheels)	\$1,111.00	\$2,298.00	\$3,333.00
Light duty trucks up to 26,000 lbs. GVWR 1.5 tons or less with a trailer (example: Ford F350, 450, 550; Chevy or Dodge 3500, 4500 or 5500 trucks with trailer)	\$1,041.00	\$2,166.00	\$3,140.00

### **Traffic Safety Module & Equipment (Transportation Included)**

<b>Traffic Safety Module &amp; Equipment</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Traffic Safety Module	\$600.00	\$1,200.00	\$1,800.00
Electronic Road Sign with power	\$104.00	\$208.00	\$312.00

### **UTV / Golf Cart (Transportation Included)**

<b>UTV/Golf Cart</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
UTV/Golf Cart	\$86.00	\$172.00	\$260.00

## **Water Trailers**

<b>Water Trailers</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Water Trailers with Pump 4,000 + gallons	\$442.00	\$882.00	\$1,325.00
Water Trailers with Pump 1,500-3,999 gallons	\$275.00	\$550.00	\$825.00
Water Trailers with Pump 1,000-1,499 gallons	\$165.00	\$331.00	\$496.00
Water Trailers without Pump 4,000 + gallons	\$165.00	\$331.00	\$496.00

## **Weed Washing Module (Transportation Included)**

<b>Weed Washing Modules</b>	<b>REDUCED</b>	<b>STANDARD</b>	<b>EXTENDED</b>
Recycling System Type 1	\$2,772.00	\$4,159.00	NA
Fresh Water System Type 2	\$1,300.00	\$2,599.00	NA



# CHAPTER 10 FORMS





## Please Note:

The forms provided in this section are examples only. These forms will help interested suppliers to ensure that all information and documentation required for program participation has been assembled and is ready for the CAL FIRE representative during the open enrollment appointment.

Suppliers should not complete these forms prior to meeting with the Unit Hired Equipment Coordinator or other CAL FIRE Certified Purchaser.

Sample forms include:

- Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)
- Certificate of Liability Insurance (ACORD)
- Equipment Owner or Broker Declaration (CAL FIRE-157)
- Supplier Performance Evaluations (CAL FIRE-230)
- Emergency Equipment Rental Agreement (CAL FIRE-294)
- Emergency Shift Ticket and Evaluation Form (CAL FIRE-297)
- Radio Frequency Use Agreement (FC-100R)
- Hired Equipment Fireline/Suppression Repair Inspection Checklist (FC-291A)
- Hired Equipment In-Camp Support Equipment Checklist (FC-291B)
- Forestry Mobile Equipment Work Order (ME-107)
- Emergency Equipment Fuel and Oil Issue (OF-304)
- Payee Data Record (STD. 204)

## Appointments

To schedule an appointment during open enrollment, contact the Unit Hired Equipment Coordinator in the Unit where your equipment is stored.

*Find your Unit contact information here:*

<https://www.fire.ca.gov/about/resources/hired-equipment>

# Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 CHECKLIST FOR PREPARING THE CAL FIRE EERA  
 CAL FIRE-290 (REV. 12/23)

Page 1 of 6

## Required CAL FIRE Forms, Supplier Certifications, and Inspections

This checklist is a guide to ensure that all agreement requirements are met. Suppliers shall carry a current copy of the entire agreement on each piece of equipment covered by the agreement. Extra copies to facilitate providing one at each incident are recommended.

The Supplier's complete agreement package will include:

✓	#	Document or Requirement
<input type="checkbox"/>	1.	The Emergency Equipment Rental Agreement (EERA) (CAL FIRE-294).
<input type="checkbox"/>	2.	Documentation showing proof of Unique Entity Identifier (UEI) registration.
<input type="checkbox"/>	3.	Contractor Certification Clauses for Services (CAL FIRE-20)
<input type="checkbox"/>	4.	The Supplier shall acknowledge and agree to the "General Clauses" and "Supplemental General Provisions" (attached to the EERA), indicated by their initials and date on pages 4 and 7.
<input type="checkbox"/>	5.	Payee Data Record (STD. 204) (required for new Suppliers).
<input type="checkbox"/>	6.	Equipment Owner or Broker Declaration (CAL FIRE-157).
<input type="checkbox"/>	7.	Radio Frequency Use Agreement (FCM00R) (if Supplier will operate on CAL FIRE frequencies).
<input type="checkbox"/>	8.	One Supplier Dispatch Telephone Number: Supplier will provide CAL FIRE with a single telephone contact number where they can be reached 24 hours per day, 7 days per week.
	9.	<b>Medical Coverage</b>
<input type="checkbox"/>	a.	Proof of Workers' Compensation Insurance: Suppliers shall provide proof of Workers' Compensation coverage for employees. If operators or attendants are provided by a temporary staffing agency, Suppliers must provide proof that the staffing agency provides them with Workers' Compensation coverage.
<input type="checkbox"/>	b.	Major Medical Insurance: Owner-operators and immediate family operators must provide proof of coverage by major medical insurance if not covered by Workers' Compensation.
	10.	<b>Vehicle Insurance</b>
<input type="checkbox"/>	a.	Proof of Motor Vehicle Liability Insurance Certificate: Supplier will provide proof of coverage by a policy of Motor Vehicle Liability insurance that covers the vehicle and the use intended under the agreement. As evidence of the required motor vehicle liability insurance coverage, the Supplier shall maintain a current certificate of such insurance in each vehicle, as required by law. Certificates will be presented on demand of any CAL FIRE employee. Coverage shall apply to all operators of the vehicle.
<input type="checkbox"/>	b.	The Supplier's insurance shall cover all motor vehicle accidents and all of the Supplier's vehicle operators.

## Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
CHECKLIST FOR PREPARING THE CAL FIRE EERA  
CAL FIRE-290 (REV. 12/23)

Page 2 of 6

✓	#	Document or Requirement
	<b>11.</b>	<b>Liability Insurance</b>
<input type="checkbox"/>	a.	General Liability minimum coverage requirement: \$300,000, combined single limit, per occurrence.
<input type="checkbox"/>	b.	Special Liability minimum coverage requirement: for vehicles 10,001 lbs. Gross Vehicle Weight Rating (GVWR) or greater that are motor carriers transporting property other than hazardous materials, such as transport trucks hauling fireline equipment or loaded water tenders, minimum \$750,000 combined single limit, per occurrence (per Dept. of Motor Vehicles Industry Operations Division)
<input type="checkbox"/>	c.	Hazardous Activities Liability requirement: When an EERA includes hazardous activities, minimum commercial general liability insurance requirement increases to \$1,000,000 per occurrence for bodily injury and property damage liability combined.
<input type="checkbox"/>	<b>12.</b>	Suppliers transporting equipment other than their own must have cargo insurance.
<input type="checkbox"/>	<b>13.</b>	Insurance certificates for items 7, 8, 9, and 10 must include CAL FIRE as additional insured.
<input type="checkbox"/>	<b>14.</b>	Driver's License: All operators of vehicles covered by the EERA must possess a current driver's license for the type of vehicle being operated. Operators of any motor vehicle having a Gross Vehicle Weight Rating (GVWR) of 20,001 lbs. or greater must have a Commercial Driver's License (with Tank Endorsement, if appropriate), valid for the State of California. Driver's licenses must be presented on demand of any CAL FIRE employee seeking to verify that the operator is currently licensed to operate the subject vehicle.
<input type="checkbox"/>	<b>15.</b>	Vehicle License: All licensed motor vehicles covered by the EERA must be legally licensed or apportioned to operate in the State of California, and must meet the legal requirements for commercial vehicles, non-commercial vehicles, or Special Equipment (SE) vehicles, as licensed.
<input type="checkbox"/>	<b>16.</b>	Proof of Ownership, Partnership, or Lease:
	a.	At the time that equipment is added to an agreement, the Supplier will provide proof that they are the current registered or legal owner of the vehicle(s) (as defined in Vehicle Code §460), or that they have a current and valid lease, rental agreement, or written business partnership agreement covering the vehicle(s). Leased vehicles will be registered in the name of the Supplier, per Vehicle Code §4453.5.

## Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
CHECKLIST FOR PREPARING THE CAL FIRE EERA  
CAL FIRE-290 (REV. 12/23)

Page 3 of 6

✓	#	Document or Requirement
	b.	For unlicensed vehicles, such as bulldozers – a copy of the bill of sale or unsecured personal property tax bill will serve as proof of ownership. Leased vehicles must be controlled and paid for by the Supplier under a current and valid written agreement. All equipment leases must be signed and dated by both parties and must include terms commonly found in an equipment lease, such as term of the agreement, list of equipment, equipment rates, labor rates, limitations on use and control of the equipment, and responsibility for maintenance and repair.
<input type="checkbox"/>	17.	Out-of-State Vehicles: Vehicles that are currently licensed in other states for the type of use intended in the EERA may be covered by the EERA.
<input type="checkbox"/>	18.	Proof of DOT Inspection: All privately-owned vehicles with a GVWR of 26,001 or greater must be inspected annually prior to use. Proof of inspection for the current year must be on file with the Unit Hired Equipment Coordinator prior to listing the Supplier in the Hired Equipment Management System for that year.
<input type="checkbox"/>	19.	CAL FIRE Safety Inspection: At the time the EERA is prepared, a CAL FIRE employee shall conduct an inspection of the equipment to ensure that it meets all requirements for complement, capacity, and capability defined in the Hired Equipment Program Supplier Participation Manual. This inspection should be documented on the FC-291. Any obvious damage will be noted on the Checklist. Any doubts about these conditions should be addressed and corrected by the Supplier before the EERA is signed. Only equipment that is designed or equipped to do the assigned job should be listed in the EERA.
<input type="checkbox"/>	20.	Proof of Performance: If there is any doubt as to the performance capabilities of the equipment in question, employees shall ask the Supplier to demonstrate that the equipment can perform as the Supplier claims it will.
<input type="checkbox"/>	21.	Completed FC-291A and/or FC-291B inspection form meeting all requirements of the Supplier Participation Manual.
	22.	PPE ensemble elements that are National Fire Protection Association (NFPA) compliant will have a label certifying that they are approved to the applicable standards. PPE ensemble elements without a label are considered non-compliant due to the inability to identify certification and manufacture information. Supplier's personal protective equipment (PPE) shall comply with the following regulations as applicable:
<input type="checkbox"/>	a.	<ul style="list-style-type: none"> <li>One (1) NFPA 1977 approved wildland helmet.</li> </ul>
<input type="checkbox"/>	b.	<ul style="list-style-type: none"> <li>One (1) NFPA 1977 approved Nomex or Sigma hood or shroud.</li> </ul>
<input type="checkbox"/>	c.	<ul style="list-style-type: none"> <li>One (1) pair NFPA 1977 approved eye protection.</li> </ul>
<input type="checkbox"/>	d.	<ul style="list-style-type: none"> <li>One (1) pair NFPA 1977 approved protective gloves.</li> </ul>
<input type="checkbox"/>	e.	<ul style="list-style-type: none"> <li>One (1) pair NFPA 1977 approved boots.</li> </ul>
<input type="checkbox"/>	f.	<ul style="list-style-type: none"> <li>One (1) NFPA 1977 approved Nomex or Sigma shirt.</li> </ul>

# Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 CHECKLIST FOR PREPARING THE CAL FIRE EERA  
 CAL FIRE-290 (REV. 12/23)

Page 4 of 6

✓	#	Document or Requirement
<input type="checkbox"/>	g.	<ul style="list-style-type: none"> <li>One (1) pair NFPA 1977 approved Nomex or Sigma pants.</li> </ul>
<input type="checkbox"/>	h.	<ul style="list-style-type: none"> <li>One (1) USFS approved fire shelter (M-2002)</li> </ul>
<input type="checkbox"/>	i.	<ul style="list-style-type: none"> <li>One (1) flashlight (for night operations)</li> </ul>
<input type="checkbox"/>	j.	<ul style="list-style-type: none"> <li>Drinking water (one quart per person, per hour)</li> </ul>
<input type="checkbox"/>	k.	<ul style="list-style-type: none"> <li>One (1) radio, refer to form FC-100R for minimum radio specifications. (Proof of annual frequency and deviation inspection by a manufacturer's authorized warranty repair technician is not required.) Fireline supervisors shall confirm with hired equipment operators that radios are operating properly to maintain communication during assigned shifts.</li> </ul>
	23.	Non-Fireline supplier's personal protective equipment (PPE) shall comply with the following regulations as applicable:
<input type="checkbox"/>	a.	<ul style="list-style-type: none"> <li>Helmets must meet or exceed ANSI Z89.1-1969</li> </ul>
<input type="checkbox"/>	b.	<ul style="list-style-type: none"> <li>California Code of Regulations, Title 8, §3381, Head Protection</li> </ul>
<input type="checkbox"/>	c.	<ul style="list-style-type: none"> <li>California Code of Regulations, Title 8, §3382, Eye &amp; Face Protection</li> </ul>
<input type="checkbox"/>	d.	<ul style="list-style-type: none"> <li>California Code of Regulations, Title 8, §3383, Body Protection</li> </ul>
<input type="checkbox"/>	e.	<ul style="list-style-type: none"> <li>California Code of Regulations, Title 8, §3384, Hand Protection</li> </ul>

Go on to next page.

SAMPLE

## Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
CHECKLIST FOR PREPARING THE CAL FIRE EERA  
CAL FIRE-290 (REV. 12/23)

Page 5 of 6

#	COMPLETING CAL FIRE-294
1.	Ordering Office: Enter CAL FIRE Unit name, address, phone number, where equipment is being signed up and inspected.
2.	Supplier ID Number (EERA Number): The CAL FIRE EERA number will be the Supplier ID that is assigned by FI\$Cal, preceded by the Unit Identifier. (For example, CZU-003456.) If the Supplier does not have a Supplier ID in FI\$Cal, leave the agreement number blank until one is assigned. After the Supplier ID is assigned, enter the EERA number on the CAL FIRE copy of the agreement, and mail an updated copy with the newly assigned ID to the Supplier.
3.	Effective Dates: Beginning date the agreement is signed, extending to the official ending date signed on the multi-year agreement.
4.	Supplier: Enter the business name and address under "Remit to:" and the storage location address of the equipment under "Facility:".
a.	Dispatch Contact: Enter the single dispatch contact telephone number provided by the Supplier.
b.	Business Contact: Enter the telephone number for business needs as provided by the Supplier.
5.	Point of Hire: On pre-season sign-up agreements, this block indicates the Supplier's address where the rental equipment will normally be located. For equipment hired during an incident, this block indicates the actual address or location of the equipment at the time of order and hire.
6.	Type of Supplier: If Supplier is a Small Business (SB) or Disabled Veteran Business Enterprise (DVBE), check the applicable box or boxes, followed by the Supplier's certification number. Otherwise, leave this space blank.
7.	Item Description: This information must be of sufficient detail to fully identify the equipment to be hired. Enter Vehicle Identification Number (VIN) or serial number for each piece of equipment to be covered by the agreement. For licensed motor vehicle, also enter license number. Description of equipment should include enough information to identify the ICS Type, plus any relevant capability information. Includes provider of operating supplies and operators.
8.	Rate: Extended: Enter the daily rate for a shift between 16 and 24 hours in column a. In column b, enter "day".
9.	Rate: Standard: Enter the daily rate for a shift between 8 and 16 hours in column a. In column b, enter "day".
10.	Rate: Reduced: Enter the daily rate for a shift up to 8 hours in column a. In column b, enter "day".
11.	Rate: Special: Use this column for mileage, hourly, or any other atypical rate types. Enter the rate in column a, and the unit of measure (mile, hour, etc.) in column b.
12.	Special Provisions: Detail any agreement made with the Supplier and not specified elsewhere on the form. Include any supplements to the general provisions.

# Checklist For Preparing the CAL FIRE EERA (CAL FIRE-290)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 CHECKLIST FOR PREPARING THE CAL FIRE EERA  
 CAL FIRE-290 (REV. 12/23)

Page 6 of 6

#	COMPLETING CAL FIRE-294
13.	Supplier's Signature: This must contain the signature of the Supplier's authorized representative agreeing to the rates and conditions of hire.
14.	Date: Date the Supplier signed the EERA.
15.	Contracting Officer's Signature: This is the signature of the CAL FIRE employee preparing the agreement.
16.	Date: The date the agreement was signed by CAL FIRE.
17.	Printed Name and Title: Legible printed Name and Title of Supplier or authorized representative.
18.	Printed Name and Title: Legible printed Name and Working Title of CAL FIRE employee.
Pages 2-4	General Clauses: CAL FIRE Certified Purchaser must review these clauses with the Supplier. Supplier must initial and date agreement with the General Clauses on the lines in the lower right corner.
Pages 5-7	Supplemental General Provisions: CAL FIRE Certified Purchaser must review these provisions with the Supplier. Supplier must initial and date agreement with the Supplemental General Provisions on the lines in the lower right corner.

**Distribution:** of the completed CAL FIRE-294 and attachments is as follows:

1. **Copy** of all pages to the Supplier.
2. **Original** of all pages to the Unit's Hired Equipment Coordinator.
3. **If prepared at an incident:** Copy of all pages to the Finance Section and to the Ground Support Unit Leader.
4. **For SB and DVBE Suppliers:** Copy of the EERA CAL FIRE-294 to the Statewide Hired Equipment Coordinator at CAL FIRE Headquarters, for verification of the SB and/or DVBE status of the Supplier.

# Certificate of Liability Insurance (ACORD)



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
EXAMPLE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

NAMED OF INSURED	CONTACT NAME:	
	PHONE (A/C No. Ext):	FAX (A/C No.):
NAME OF INSURANCE PROVIDER	E-MAIL ADDRESS:	
	INSURER A:	NAIC #
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR LTR	TYPE OF INSURANCE	ADOL	UBER	INSR	W/O/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	Y				04/14/2022	04/14/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC								
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS								COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB								EACH OCCURRENCE \$ AGGREGATE \$
	DED RETENTION \$								
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						04/08/2022	04/08/2023	<input checked="" type="checkbox"/> W/C STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
The State of California and CAL FIRE, their officers, agents and employees are included as additional insured, but only with respect to work performed for the State of California under the contract.

CERTIFICATE HOLDER	CANCELLATION
ADDRESS OF UNIT WHERE SUPPLIER IS SIGNED UP	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	MUST BE SIGNED TO BE VALID

© 1988-2010 ACORD CORPORATION. All rights reserved.



# Equipment Owner or Broker Declaration (CAL FIRE-157)

STATE OF CALIFORNIA  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**EQUIPMENT OWNER OR BROKER DECLARATION**  
 CAL FIRE-157 (Rev. 9/07)

## EQUIPMENT OWNER OR BROKER DECLARATION

**Instructions:** Prior to performing work under the terms of a contract or agreement, all owners, Certified Small Business (CSB), Disabled Veteran (DV) owner(s) and DV manager(s) of the Disabled Veteran Business Enterprise (DVBE), must complete this declaration when any piece of equipment will be provided for rental to the state. **At the time this document is submitted the vendor must also provide proof of ownership of equipment and insurance in the name of the business or Sole Proprietor.** (Effective January 1, 2004, Military and Veterans Code, Section 999.2 was amended to provide definitions and specific declaration requirements. Violations are misdemeanors and punishable by imprisonment or fine and violators are liable for civil penalties).

NAME OF CONTRACT OR AGREEMENT	CONTRACT ID NUMBER
NAME OF CERTIFIED CSB/DVBE	CSB/DVBE REFERENCE NUMBER

Check all of the following areas that apply and provide original signatures.

- Pursuant to Military and Veterans Code Section 999.2 (c), (d) and (g), I am (we are) the DV (s) with at least 51% ownership of the DVBE, or a DV manager(s) of the DVBE. **I (we) own at least 51% of the equipment (quantity and value) that will be used to perform the State of California contract identified above.** The DVBE obtained the contract by representing that the DVBE meets and maintains all of the requirements for certification as a DVBE. I (we), the DV owners, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter as defined in subsections (c) and (g). **Failure by the disabled veteran owner(s) to submit their personal federal tax return(s) to the administering agency as defined in subsections (c) and (g), will result in the DVBE being deemed an equipment broker. I am currently certified with California DGS.** Additionally, daily business operations must be managed and controlled by one or more disabled veterans, (the disabled veteran(s) who manage and controls the business is not required to be the disabled veteran business owner(s).
- I am (we are) the CSB(s) with ownership of the CSB. **I (we) have legal and financial control of the equipment (quantity and value) that will be used to perform the State of California contract identified above.** The CSB obtained the contract by representing that the CSB meets and maintains all of the requirements for certification as a CSB. I (we), the CSB owners, have submitted to the administering agency my (our) personal federal tax return(s) at time of certification and annually thereafter. **I am currently certified with California DGS.**
- I am not a CSB/DVBE. **I/we do** have ownership of the business. **I (we) have legal and financial control of the equipment (quantity and value) that will be used to perform the State of California contract identified above.**

**Owner(s)** (attach additional pages with sufficient signature blocks for each person to sign):

PRINTED NAME OF OWNER	SIGNATURE	DATE SIGNED
ADDRESS OF OWNER	TELEPHONE NUMBER OF OWNER	TAX IDENTIFICATION NUMBER OF OWNER
PRINTED NAME OF OWNER	SIGNATURE	DATE SIGNED
ADDRESS OF OWNER	TELEPHONE NUMBER OF OWNER	TAX IDENTIFICATION NUMBER OF OWNER

**Disabled Veteran Manager(s) (if any) of the DVBE** (attach additional pages with sufficient signature blocks for each person to sign):

PRINTED NAME OF CSB/DV MANAGER	SIGNATURE OF CSB/DV MANAGER	DATE SIGNED
--------------------------------	-----------------------------	-------------

How does the qualifying Disabled Veteran(s) maintain operational control of the business? For each qualifying disabled veteran, list their name, ownership title, percentage of ownership, and specify the activities he/she performs, manages or supervises.

Principal Business Phone:	Principal Business Address:
---------------------------	-----------------------------

Pursuant to the federal Privacy Act (P.L. 93-579) of 1974 and the California Information Practices Act (IPA) of 1977 (California Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information for CAL FIRE-157. Provision of this information is mandatory. The principal purpose of this information is to determine eligibility for an EERA (Emergency Equipment Rental Agreement). Information obtained may be shared with the Office of Small Business Certification (Department of General Services) to verify California certification eligibility.

# Supplier Performance Evaluations (CAL FIRE-230)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**SUPPLIER PERFORMANCE EVALUATION**  
 CAL FIRE-230 (REV. 01/20)

Page 1 of 2

1. INCIDENT NAME	2. ORDER NUMBER	3. REQUEST NUMBER	4. START – END DATE
5. SHIFT/OPERATIONAL PERIOD		6. OPERATOR	7. ASSIGNMENT OR LOCATION

### SUPPLIER INFORMATION

8. NAME	9. ADDRESS	10. PHONE AND CONTACT
11. <input type="checkbox"/> SERVICE <input type="checkbox"/> COMMODITY <input type="checkbox"/> RENTAL EQUIPMENT		12. AGREEMENT #

13. BRIEF DESCRIPTION OF SERVICES/COMMODITY/EQUIPMENT ORDERED:

14. RATING FACTORS	YES	NO
A) GAVE AND MET ACCEPTABLE ETA/COMMITMENT.	<input type="checkbox"/>	<input type="checkbox"/>
B) ARRIVED PREPARED, EQUIPPED, AND READY TO WORK.	<input type="checkbox"/>	<input type="checkbox"/>
C) MET WITH ASSIGNED SUPERVISOR FOR DIRECTION.	<input type="checkbox"/>	<input type="checkbox"/>
D) MET PERFORMANCE EXPECTATIONS.	<input type="checkbox"/>	<input type="checkbox"/>
E) EQUIPMENT IN SAFE WORKING CONDITION.	<input type="checkbox"/>	<input type="checkbox"/>
F) PERSONNEL WERE SKILLED AND OPERATED SAFELY.	<input type="checkbox"/>	<input type="checkbox"/>
G) PERSONNEL'S LEVEL OF COOPERATION WAS ACCEPTABLE.	<input type="checkbox"/>	<input type="checkbox"/>
H) OTHER:	<input type="checkbox"/>	<input type="checkbox"/>
I) <b>RECOMMENDATION FOR REHIRE/REUSE</b>	<input type="checkbox"/>	<input type="checkbox"/> *
J) OVERALL RATING OF PERFORMANCE: <input type="checkbox"/> POOR** <input type="checkbox"/> AVERAGE <input type="checkbox"/> GOOD <input type="checkbox"/> EXCEPTIONAL		

\* RECOMMENDATION OF NO REHIRE/REUSE **REQUIRES** EXPLANATION OR COMMENT.

\*\*RATING OF POOR **REQUIRES** EXPLANATION OR COMMENT.

15. COMMENTS:

SIGNATURE BELOW DOES NOT CONSTITUTE AGREEMENT WITH RATING, BUT THAT RATING WAS DISCUSSED WITH SUPPLIER OR REPRESENTATIVE.

16. SUPPLIER/REPRESENTATIVE NAME/TITLE		17. CAL FIRE REPRESENTATIVE NAME/POSITION	
18. SIGNATURE	19. DATE	20. SIGNATURE	21. DATE

**NOTE:** EQUIPMENT SAFETY/COMPLIANCE INSPECTIONS ARE REQUIRED TO BE DOCUMENTED SEPARATELY.

**DISTRIBUTION:** ORIGINAL TO INCIDENT PACKAGE. COPIES TO ADMINISTRATIVE UNIT AND SUPPLIER.

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**EMERGENCY EQUIPMENT RENTAL AGREEMENT**  
 CAL FIRE 294 (REV. 12/23)

Page 1 of 7

EMERGENCY EQUIPMENT RENTAL AGREEMENT					
Supplier must provide a complete copy of signed EERA at incident					
ORDERING OFFICE (Name and Address)			SUPPLIER ID MUST APPEAR ON ALL DOCUMENTS RELATING TO THIS AGREEMENT		
			SUPPLIER ID:		
			EFFECTIVE DATES:		
			Beginning	Ending	
UEI NUMBER:					
SUPPLIER (Name and Address)			Dispatch Contact Num.	<div style="border: 1px solid black; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center; font-size: 40px; margin: 0 auto;">QR</div>	
Name:			Business Contact Num.		
Remit To:			Email Address		
Facility:			Type of Supplier		
			SB		
			DVBE		
ITEM DESCRIPTION (Make, model, year, serial number, accessories, etc.)					
1	Catalog				Quantity:
	Make:	Model:			Year:
	VIN:	S/N:			LIC:
	Accessories / Other notes:				
	Operating Supplies furnished by:	Supplier	State	Operator(s) furnished by:	Supplier
	Catalog				Quantity:
	Make:	Model:			Year:
	VIN:	S/N:			LIC:
	Accessories / Other notes:				
	Operating Supplies furnished by:	Supplier	State	Operator(s) furnished by:	Supplier
	Catalog				Quantity:
	Make:	Model:			Year:
	VIN:	S/N:			LIC:
	Accessories / Other notes:				
	Operating Supplies furnished by:	Supplier	State	Operator(s) furnished by:	Supplier
	Catalog				Quantity:
	Make:	Model:			Year:
	VIN:	S/N:			LIC:
	Accessories / Other notes:				
	Operating Supplies furnished by:	Supplier	State	Operator(s) furnished by:	Supplier
SUPPLIER'S OR AUTHORIZED AGENTS SIGNATURE		DATE		CONTRACTING OFFICER'S SIGNATURE	
PRINT NAME AND TITLE			PRINT NAME AND TITLE		
<b>DISTRIBUTION: ORIGINAL OF ALL PAGES TO THE UNIT'S HIRED EQUIPMENT COORDINATOR; COPY OF ALL PAGES TO THE SUPPLIER. IF PREPARED AT AN INCIDENT: ORIGINAL TO THE FINANCE SECTION AND COPIES OF ALL PAGES TO THE SUPPLIER AND TO THE GROUND SUPPORT UNIT</b>					

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**EMERGENCY EQUIPMENT RENTAL AGREEMENT**  
 CAL FIRE 294 (REV. 12/23)

Page 1A of 7

EMERGENCY EQUIPMENT RENTAL AGREEMENT										
SUPPLIER NAME:					SUPPLIER ID:					
<i>ITEM DESCRIPTION CONTINUED (Make, model, year, serial number, accessories, etc.)</i>										
4	Catalog								Quantity:	
	Make:				Model:				Year:	
	VIN:				S/N:				LIC:	
	Accessories / Other notes:									
Operating Supplies furnished by:		Supplier	State	Operator(s) furnished by:		Supplier	State			
5	Catalog								Quantity:	
	Make:				Model:				Year:	
	VIN:				S/N:				LIC:	
	Accessories / Other notes:									
Operating Supplies furnished by:		Supplier	State	Operator(s) furnished by:		Supplier	State			
6	Catalog								Quantity:	
	Make:				Model:				Year:	
	VIN:				S/N:				LIC:	
	Accessories / Other notes:									
Operating Supplies furnished by:		Supplier	State	Operator(s) furnished by:		Supplier	State			
7	Catalog								Quantity:	
	Make:				Model:				Year:	
	VIN:				S/N:				LIC:	
	Accessories / Other notes:									
Operating Supplies furnished by:		Supplier	State	Operator(s) furnished by:		Supplier	State			
8	Catalog								Quantity:	
	Make:				Model:				Year:	
	VIN:				S/N:				LIC:	
	Accessories / Other notes:									
Operating Supplies furnished by:		Supplier	State	Operator(s) furnished by:		Supplier	State			
SUPPLIER'S OR AUTHORIZED AGENTS SIGNATURE				DATE	CONTRACTING OFFICER'S SIGNATURE				DATE	
DISTRIBUTION: ORIGINAL OF ALL PAGES TO THE UNIT'S HIRED EQUIPMENT COORDINATOR; COPY OF ALL PAGES TO THE SUPPLIER. IF PREPARED AT AN INCIDENT: ORIGINAL TO THE FINANCE SECTION AND COPIES OF ALL PAGES TO THE SUPPLIER AND TO THE GROUND SUPPORT UNIT LEADER.										

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**EMERGENCY EQUIPMENT RENTAL AGREEMENT**  
CAL FIRE 294 (REV. 12/23)

Page 2 of 7

## GENERAL CLAUSES ATTACHED TO EMERGENCY EQUIPMENT RENTAL AGREEMENT

Since the equipment needs of the State and availability of Supplier's equipment during an emergency incident cannot be determined in advance, it is mutually agreed that, upon request of the State, the Supplier shall furnish the equipment listed herein to the extent the Supplier is willing and able at the time of order. At time of dispatch, an Incident Order Number and Request Number will be assigned. Supplier must furnish this number upon arrival and check in at the incident. When such equipment is furnished to the State, the following provisions shall apply:

**CLAUSE 1. Condition of Equipment** - All equipment furnished under this agreement must be in good working order and safe to operate. The State reserves the right to reject equipment which is not in safe and operative condition. No payment will be made for rejected equipment.

**CLAUSE 2. Hours In Service** - On mobilization and demobilization days, "hours in service" includes transit to and from the incident. To prevent multiple payments for the same time frame and Suppliers working over the time allowed, if a Supplier works multiple incidents in a single calendar day, only one (1) incident shall issue payment for that day, to be determined by the Time Unit personnel of the incidents. If a Time Unit has not yet been established at one or more of the incidents, the Finance Section Chief or Agency Representative is permitted to complete this task.

**CLAUSE 3. Transportation of Equipment** - Equipment will be transported at State expense from point of hire to the reporting location and return, except as provided in Clause 8.

**CLAUSE 4. Operating Supplies** - Operating supplies include fuel, oil, filters, and lube/oil changes. Even though the agreement may specify that all operating supplies are to be furnished by the Supplier (wet), the State may, at its option, elect to furnish such supplies when necessary to keep the equipment operating. The cost of such supplies will be deducted from payment to the Supplier.

**CLAUSE 5. Repairs** - Repairs to equipment shall be made and paid for by the Supplier. The State may, at its option, elect to make such repairs when necessary to keep the equipment operating. The cost of such repairs will be deducted from payment to the Supplier.

**CLAUSE 6. Timekeeping** - Time will be recorded by the State Agent responsible for ordering and/or directing use of each piece of equipment. Time will be recorded as follows:

- a. Reduced Rate - A single shift of eight (8) hours or fewer.
- b. Standard Rate - A single shift greater than eight (8) and fewer than sixteen (16) hours.
- c. Extended Rate - A single shift greater than sixteen (16) up to twenty-four (24) hours.
- d. Mileage Rate - To nearest mile.
- e. Flat Rate - Set rate, not affected by a reduced, standard or extended rate patterns.

**CLAUSE 7. Payments**

- a. Rates of payments: Rates for equipment hired with operator(s) include all operator(s) expenses except those items provided by the State under Clause 9. Payment for equipment and operator(s) furnished will be at rates specified in the current CAL FIRE Hired Equipment Program Supplier Participation Manual except as provided in Clause 8. Agreed upon rates are subject to change as provided by the Department per Policy Handbook 10,000 and the Hired Equipment Program Supplier Participation Manual.
- b. Method of Payment: Lump-sum payment will normally be processed at the end of the emergency incident. Payment for each calendar day will be made for shifts worked, supported by accurately completed shift tickets or approved time keeping documents when applicable.

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
EMERGENCY EQUIPMENT RENTAL AGREEMENT  
CAL FIRE 294 (REV. 12/23)

Page 3 of 7

## GENERAL CLAUSES ATTACHED TO EMERGENCY EQUIPMENT RENTAL AGREEMENT

### CLAUSE 8. Exceptions

- a. No further payment under Clause 7 will accrue during any period that assigned equipment is not in a safe or operable configuration or when Supplier-furnished operator(s) is (are) not available.
- b. If the Supplier withdraws equipment and/or operator(s) prior to being released by the State, no further payment under Clause 7 shall accrue and the Supplier shall bear all costs of returning equipment and/or operator(s) to the point of hire.
- c. After inspection and acceptance for use, equipment and/or furnished operator(s) that cannot be replaced or equipment that cannot be repaired at the site of work by the Supplier or by the State in accordance with Clause 5, within 24 hours, may be considered as being withdrawn by the Supplier in accordance with Paragraph 8.b. above.

**CLAUSE 9. Prompt Payment Clause** - Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927. In the event of an emergency, as defined in section 927.11, late payment penalties may not apply. If an invoice from a business under contract with CAL FIRE becomes subject to late payment penalties during the annually declared fire season, then the required payment approval date shall extend thirty (30) calendar days beyond the initial forty-five (45)-day period, except in the case of a contract with a certified Small Business (SB), a certified Disabled Veteran Business Enterprise (DVBE), a nonprofit organization, or a non-profit public benefit corporation.

**CLAUSE 10. Meals and Bedding** - When an incident base or camp is established, meals and sleeping area for the Supplier's operator(s) will be furnished without charge at the incident base. When enroute to or from the incident, meals and lodging are the responsibility of the Supplier.

**CLAUSE 11. Loss, Damage, or Destruction** - Damage to hired equipment resulting from exposure to fire or from firefighting activities will be investigated by the Compensation and Claims Unit at the incident. The documented damage will be addressed through appropriate action at the incident or through the California Government Claims Program process.

**CLAUSE 12. Supplier's Responsibility** - The parties intend that Supplier be an independent contractor and the Supplier and its employees are not agents or employees of State; Supplier shall indemnify State against all liability, loss, damage, or expense caused by reason of acts or neglect of Supplier, his/her employees, or agents in connection with the performance of the Agreement; Supplier shall furnish, at its own expense, public liability and Workers' Compensation insurance. Theft, fire, and other insurance Supplier deems necessary for its protection shall be at Supplier's expense. Supplier certifies under the penalty of perjury under the laws of the State of California to have, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and California Code of Regulations, Title 2, Section 8103.

**CLAUSE 13. Labor Code/Workers' Compensation** - Supplier needs to be aware of the provisions which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions, and Supplier affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700).

**CLAUSE 14. Deductions** - Unless specifically stated elsewhere in this agreement the cost of any supplies, materials, fuel, or services provided for the Supplier by the State will be deducted from the payment to the Supplier.

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
EMERGENCY EQUIPMENT RENTAL AGREEMENT  
CAL FIRE 294 (REV. 12/23)

Page 4 of 7

## GENERAL CLAUSES ATTACHED TO EMERGENCY EQUIPMENT RENTAL AGREEMENT

**CLAUSE 15.** Personal Protective Equipment (PPE) - Operators employed by Supplier shall be provided with safety equipment specified in the Hired Equipment Program Supplier Participation Manual, Chapter 6, by Supplier. Operators shall be issued additional PPE by the Supplier when required by the State. Equipment issued by the State shall be turned in upon release from the emergency incident. Cost of safety equipment not returned will be deducted from final payment to Supplier.

**CLAUSE 16.** Subject to CAL FIRE Rules and Requirements - Supplier agrees that this agreement is subject to the rules and requirements contained in the CAL FIRE Supplier Participation Manual in its entirety. Noncompliance with these rules and requirements will be subject to sanctions by CAL FIRE and possible civil and/or criminal action where authorized by law.

**CLAUSE 17.** Darfur Contracting Act Supplier Certification Form CAL FIRE-720 - Under the Darfur Contracting Act (Public Contract Code Sections 10475-10481), if a company that currently, or within the previous three years, has had business activities or other operations outside of the United States submits a bid or proposal for a State of California contract for goods or services, the State agency must require the company to certify that it is not a scrutinized company as defined in Public Contract Code Section 10476, or that it is a scrutinized company that has been granted permission by the California Department of General Services (DGS) to submit a bid or proposal for the contract.

**SUPPLIER:** Initial either line (a) or (b) below, to indicate your company's current certification requirement:

\_\_\_\_ (a) We currently have, or have had within the previous three years, business activities or other operations outside of the United States, and, therefore, are required to and shall complete and submit a form CAL FIRE-720 (Darfur Contracting Act Supplier Certification) with our bid or proposal for this contract for goods or services.

OR

\_\_\_\_ (b) We currently do not have, and have not had within the previous three years, business activities or other operations outside of the United States, and, therefore, are NOT REQUIRED to complete and submit a form CAL FIRE-720 (Darfur Contracting Act Vendor Certification) with our bid or proposal for this contract for goods or services.

### CLAUSES INCORPORATED BY REFERENCE

This agreement incorporates the clauses found in the DGS General Terms and Conditions for non-IT service contracts (form GTC 0417) by reference, with the same force and effect as if they were given in full text. These documents can be viewed at: [www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx](http://www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx)

**SUPPLIER** agrees to these General Clauses.

\_\_\_\_\_  
Supplier's Initials

\_\_\_\_\_  
Date

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
EMERGENCY EQUIPMENT RENTAL AGREEMENT  
CAL FIRE 294 (REV. 12/23)

Page 5 of 7

## SUPPLEMENTAL GENERAL PROVISIONS ATTACHED TO EMERGENCY EQUIPMENT RENTAL AGREEMENT

- A. **REPAIR BILLING RATE** – The State billing rate for mechanical or repair services shall be deducted at the rate of \$250.00 per hour, pro-rated in 30 minute increments, plus parts.
- B. **SAFETY EQUIPMENT** – Suppliers shall be responsible for providing their own PPE as in Clause 15 and additional required fireline safety equipment as referenced in the Hired Equipment Program Supplier Participation Manual, Chapter 6. Supplier shall comply with the wildland firefighting requirements as set forth in Title 8, California Code of Regulations, Section 3410 (Wildland Fire Fighting Equipment Standards).
- C. **CONDITION OF EQUIPMENT** – Clause 1 is supplemented as follows: No payment for travel to an incident or return home will be made for equipment that does not pass inspection.
- D. **PAYMENTS** – CAL-Card is not an acceptable payment mechanism for Hired Equipment Services.
- E. **RE-INSPECTION COSTS** – All equipment that does not pass initial inspection at an incident may be given an opportunity for re-inspection. However, the Supplier will be charged \$250.00/hour for the second inspection. This cost will be pro-rated in 30 minute increments. This re-inspection charge also applies to any vehicle that carries 15 passengers or more, regardless of gross vehicle weight rating (GVWR).
- F. **ANNUAL SAFETY INSPECTIONS** – All privately owned vehicles requiring commercial drivers' licenses, any vehicle with a Gross Vehicle Weight Rating greater than 26,001 lbs. or at the discretion of the CAL FIRE Hired Equipment Coordinator, shall be safety-inspected annually. CAL FIRE personnel shall verify this inspection has occurred prior to hire each year. This includes California SE-licensed vehicles, commercially licensed vehicles, and vehicles registered in other states. CAL FIRE shall accept an inspection as valid for one year only. An inspection date greater than twelve months prior shall be rejected.

All water tenders and other vehicles and equipment meeting these criteria, regardless of vehicle registration type, must:

- Carry a copy of the inspection in the vehicle
- Provide a copy to the CAL FIRE Unit that issued the EERA

CAL FIRE personnel shall not perform this inspection. All costs are the supplier's responsibility. Although certain vehicles are exempt from certain equipment and regulatory requirements (e.g., SE plated vehicles), each vehicle to be included on the EERA shall follow all Federal and State annual inspection requirements that comply with Title 49 Sections 396.21 and 396.17. Proof of inspection for the current fire season must be on file with the Unit Hired Equipment Coordinator prior to setting the supplier status to "active" in the Hired Equipment Management System. This inspection must be performed by a commercial garage, fleet leasing company, truck stop, or other similar commercial business, that operate and maintain facilities appropriate for commercial vehicle inspections and employ qualified inspectors.



# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
EMERGENCY EQUIPMENT RENTAL AGREEMENT  
CAL FIRE 294 (REV. 12/23)

Page 6 of 7

## SUPPLEMENTAL GENERAL PROVISIONS ATTACHED TO EMERGENCY EQUIPMENT RENTAL AGREEMENT

An independent commercial motor vehicle repair facility DOT inspection form is acceptable. The form must be legible and include the following information:

- The shop's address and telephone number
- The vehicle's identifying numbers (license and vehicle identification numbers)
- The inspection form must address all critical items identified in the regulations listed above
- Itemize completed repairs (if applicable)

CHP 108, Truck and/or Tractor Maintenance & Safety Inspection form does not take the place of this annual inspection and shall not be accepted as the safety inspection.

CHP 343A, Vehicle/Equipment Inspection Report Motor Carrier Safety Operations form does not take the place of this annual inspection and shall not be accepted as the safety inspection.

CHP 407F, SafetyNet Driver/Vehicle Inspection Report form does not take the place of this annual inspection and shall not be accepted as the safety inspection.

- G. **EMERGENCY EQUIPMENT RENTAL RATES** – The current edition of the CAL FIRE Emergency Equipment Rental Rates can hereby be referenced in the Hired Equipment Program Supplier Participation Manual, Chapter 9.
- H. **CHILD SUPPORT WITHHOLDING DISCLAIMER** – Payment for services provided under this contract may be subject to withholding pursuant to a child support income withholding order. California 5206, 5246, and 17512.
- I. **PERMITS AND DRIVING REGULATIONS** – Suppliers are responsible for obtaining any transportation permits required by regulatory agencies. Suppliers are responsible to provide a sufficient number of qualified operators to meet all applicable Federal, State, and local laws and regulations for the shifts assigned, including travel hours on mobilization and demobilization days. Suppliers and drivers of regulated hired equipment are not exempt from the limitations on driving hours or logbook requirements of the Federal Motor Carrier Regulations (Code of Federal Regulations, Part 395), California Motor Carrier Regulations (California Code of Regulations, Title 13, §1212), or the California Vehicle Code (§34000 et seq).
- J. **INCORPORATED BY REFERENCE** – This Agreement incorporates The Hired Equipment Program Supplier Participation Manual by reference, with the same force and effect as if it were given in full text. Noncompliance shall be subject to sanctions by CAL FIRE and possible civil and/or criminal action where authorized by law.

**SUPPLIER agrees to these Supplemental General Provisions.**

\_\_\_\_\_  
Supplier's Initials

\_\_\_\_\_  
Date

# Emergency Equipment Rental Agreement (CAL FIRE-294)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
EMERGENCY EQUIPMENT RENTAL AGREEMENT  
CAL FIRE 294 (REV. 12/23)

Page 7 of 7

## SPECIAL PROVISIONS

SAMPLE

SUPPLIER agrees to these Supplemental Special Provisions

\_\_\_\_\_  
Supplier's Initials

\_\_\_\_\_  
Date

# Emergency Shift Ticket and Evaluation Form (CAL FIRE-297)

EMERGENCY SHIFT TICKET and EVALUATION FORM							Contractor Name	
The responsible Government Officer will complete this form each shift								
Incident or Project Name		Incident Number		Request Number		Operator #1		Operator #2
Agreement Number					Operator Furnished By:			
Equipment Make					<input type="checkbox"/> Contractor <input type="checkbox"/> Government			
Serial Number					Operating Supplies Furnished By: <input type="checkbox"/> Contractor <input type="checkbox"/> Government			
Licence Number					Equipment Status			
Equipment Use					<input type="checkbox"/> Inspected <input type="checkbox"/> Under Agreement <input type="checkbox"/> Released by Government <input type="checkbox"/> Withdrawn Contract			
Date	Start	Stop	Work	(Circle) Hours	Days /	Miles	Remarks/Comments **	
Mo / Day								
Vendor Rating					Govt. Rep. Name and Position - PRINT			
Poor*    Avg    Good    Exc.    N/A					Govt. Rep. Signature			
Met Performance Expectations					Contractor Signature			
Equipment in Safe Working Condition					Date			
Operator Skill Level					Time			
Operates Safely								
Operator's Cooperation Level								
Overall Performance								

\* NOTE: Any rating of POOR requires an explanation in Comment Section.  
 \*\*Final evaluation or for more documentation, use an ICS Form 230 or equivalent.

CAL FIRE 297  
(Rev 3-2011)

Pink - Finance    Blue - Home Unit HE Coordinator    Yellow - Vendor    White - Govt Representative    OSP 11 123052

# Radio Frequency Use Agreement (FC-100R)

STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
RADIO FREQUENCY USE AGREEMENT  
FC-100R (REV 03/23)

## RADIO FREQUENCY USE AGREEMENT HIRED EQUIPMENT FC-100R

This agreement is required by Federal Communications Commission (FCC) Rules and Regulations to permit authorized equipment contractors to utilize radio frequencies assigned to California Department of Forestry and Fire Protection (CAL FIRE) during the performance of contract obligations while supporting CAL FIRE suppression or other emergency operations.

This agreement will be entered into only with those equipment contractors who have completed the CAL FIRE-294 Emergency Equipment Rental Agreement (EERA).

### AGREEMENT FOR USE OF RADIO FREQUENCIES

#### 1. Cooperator Radios Accepted for Fire Use

**RADIO EQUIPMENT:** It is mutually agreed between CAL FIRE and the contractor, that the contractor agrees to acquire, at their own expense, mobile or portable radios to operate on the designated radio frequencies, as directed by the authorized CAL FIRE representative. The contractor agrees to utilize only radios currently listed on the National Inter-Agency Fire Center (NIFC) "Approved Radios" document dated 19 May 2021, and FCC type accepted for operation under FCC Rules Part-90 or Part-88 (as may be adopted by the FCC). The "Approved Radios" document is attached but can be found at this link: [https://www.nifc.gov/sites/default/files/NIICD/docs/approved\\_radios.pdf](https://www.nifc.gov/sites/default/files/NIICD/docs/approved_radios.pdf)

#### Summary of CAL FIRE Approved Radios for Incident Use:

##### **VHF - AM:**

VHF-AM radios do not receive fire approval. Any FCC approved VHF-AM radio is acceptable. All VHF-AM radios used in aircraft shall meet the appropriate Technical Standard Order (TSO) category.

##### **VHF-FM:**

- **Analog Portable Radios**
  - B/K GPH
- **Analog Mobile Radios**
  - B/K GMH

## Radio Frequency Use Agreement (FC-100R)

- **P25 Digital Portable Radios**
  - BK Technologies GPH upgraded to P25 digital
  - BK Technologies DPH5102X
  - BK Technologies KNG-P150 CMD
  - BK Technologies KNG2-P150 CMD
  - BK Technologies BKR5000
  - Kenwood NX-5200
  - EF Johnson/Viking VP-5230F3
  
- **P25 Digital Mobile Radios**
  - BK Technologies GMH upgraded to P25 digital
  - BK Technologies DMH5992
  - BK Technologies DMH5992X HP
  - BK Technologies KNG-M150
  - Kenwood NX-5700
  - EF Johnson/Viking VM-5730

### ***UHF-FM:***

- **P25 Digital Portable Radios**
  - Kenwood NX-5300
  - EF Johnson/Viking VP-5330F3
  
- **P25 Digital Mobile Radios**
  - BK Technologies KNG-M400
  - Kenwood NX-5800
  - EF Johnson/Viking VM-5830

It is beneficial to understand just how programming works at all CAL FIRE incidents. CAL FIRE is mandated by the State Administrative Manual (SAM), to utilize the expertise of the Governor's Office of Safety Communications (PSC) to build all radio loads, programming radio loads, and repair all radios utilized for all CAL FIRE's first responder missions. Time and money are spent throughout the year to prepare radio loads for all of CAL FIRE's radios.

## Radio Frequency Use Agreement (FC-100R)

These are the radios with the current loads used by the PSC techs during the incidents for radio cloning and general programming. The radios that are supported by the creation of these loads are as follows:

- **BK GPH/DPH Commander (2023)** (Portable)
- **BK KNG-P150 CMD (2023)** (Portable)
- **BK KNG2-P150 CMD (2023)** (Portable)
- **BK BKR 5000 (2023)** (Portable)

*\*Items in red above, are the last revision date of the radio load for each specific radio type\**

CAL FIRE follows the guidance that the radios listed on the NIICD link above are the only authorized radios for Federal fires. The radio types listed directly above are the only radios that can be cloned on and CAL FIRE incident. Hired equipment entities are not authorized to receive a "loaner radio" from the incident in the event an unsupported radio is presented.







2. RADIO AMOUNTS: Contractor is authorized to program and operate the following quantities and type of radio equipment:  
A. number of mobile radios:  B. number of portable radios:
3. FCC LICENSE: The radio equipment referred to in paragraph 2 above shall remain the property of the contractor, but the State of California shall be the licensee thereof, in accordance with the FCC mobile system license KA-3134, while the contractor is utilizing the specified radio frequencies.
4. AUTHORIZED USE: CAL FIRE authorizes the contractor to utilize the specified radio frequencies only during the period the contractor is "under hire" by CAL FIRE, when CAL FIRE has dispatched the contractor and issued an Incident Order Number and Request Number to the contractor. While in route to and from an incident, the contractor is authorized to use the frequency if they are assigned as an element of a strike team. Unless communication is needed between contractor and a CAL FIRE representative and/or CAL FIRE Emergency Command Center (ECC), contractor is not authorized to utilize any of these radio frequencies for any other use.
5. OPERATION: Contractor agrees to operate and maintain specified radio equipment in accordance with all Rules and Regulations of the FCC. It is the contractor's responsibility to obtain and become familiar with all applicable FCC Rules.
6. VIOLATIONS: If the contractor violates any applicable FCC Rules or Regulations, CAL FIRE may immediately terminate this radio frequency use agreement.
7. INDEMNIFICATION: Pursuant to Section 895.4 of the Government Code and recognizing that the contractor is to have actual operating control of the specified equipment, contractor agrees to indemnify CAL FIRE and its officers and employees against any-and-all liability arising out of the performance of this agreement which may be imposed on CAL FIRE by any law, including Section 895.2 of the Government Code.
8. COMMUNICATIONS: Clear text (plain English) will be used for all communications. "CODES SHALL NOT BE USED".

## Radio Frequency Use Agreement (FC-100R)

9. **RADIO FREQUENCIES:** CAL FIRE authorizes equipment contractors which have an EERA with CAL FIRE to program the attached frequency list into either their mobile or portable radios.
10. **ADDITIONAL FREQUENCIES:** Any additional "local frequencies" that a unit deems as important to the operation of hired equipment are to be attached to this FC-100R as an addendum.
11. **VHF-AM AND UHF:** Any UHF Radios will need to be ready to be programmed upon arrival at an incident with assigned frequencies. UHF frequencies can change from incident to incident and will need to be updated upon arrival. VHF-AM radios shall have the ability to manually select the frequency(s) needed at an incident. The frequencies and the list of approved radios are provided in this document for both the VHF-AM and UHF bands.
- a. Federal and State agencies in California use the following 32 standard tones for repeater access. These tones should be programmed in the operator selectable tone feature of the radio or "hardcoded" with a PL tone with each frequency as needed when the OST function is not needed.

Tone 1 = 110.9	Tone 2 = 123.0	Tone 3 = 131.8	Tone 4 = 136.5
Tone 5 = 146.2	Tone 6 = 156.7	Tone 7 = 167.9	Tone 8 = 103.5
Tone 9 = 180.0	Tone 10 = 107.2	Tone 11 = 114.8	Tone 12 = 127.3
Tone 13 = 141.3	Tone 14 = 151.4	Tone 15 = 162.2	Tone 16 = 192.8
Tone 17 = 67.8	Tone 18 = 71.9	Tone 19 = 74.4	Tone 20 = 77.0
Tone 21 = 79.7	Tone 22 = 82.5	Tone 23 = 85.4	Tone 24 = 88.5
Tone 25 = 91.5	Tone 26 = 94.8	Tone 27 = 97.4	Tone 28 = 118.8
Tone 29 = 173.8	Tone 30 = 179.9	Tone 31 = 186.2	Tone 32 = 203.5

- b. **TERM:** The term of this agreement shall commence immediately and will be valid for the duration of the applicable CAL FIRE-294 EERA.

	
Contractor or Authorized Agent (Signature)	Date
	
Contractor's Printed Name	
	
CAL FIRE Representative Signature	Date
	
CAL FIRE Representative's Printed Name	

# Hired Equipment Fireline/Suppression Repair Inspection Checklist (FC-291A)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 HIRED EQUIPMENT FIRELINE / SUPPRESSION REPAIR INSPECTION CHECKLIST  
 FC-291A (REV. 12/23)

Page 1 of 2

Request #:

<b>SUPPLIER NAME</b>		<b>EQUIPMENT (ICS TYPE / YEAR / MAKE)</b>	
<b>OWNER INFO (NAME / PHONE / EMAIL)</b>		<b>MODEL / SERIAL / VIN / LICENSE</b>	
<b>DRIVER / OPERATOR INFORMATION, INSURANCE VERIFICATION</b>			
Operator Name / Phone Number		License # / Class / Endorsement	FSTEP Exp. Date
General Liability <input type="checkbox"/>		Automobile (when required) <input type="checkbox"/>	Workers' Comp / Major Medical <input type="checkbox"/>
<b>FIRELINE &amp; SUPPRESSION REPAIR SAFETY EQUIPMENT / PPE CHECKLIST</b>			
<i>* MUST BE NFPA 1977 APPROVED</i>			
<input type="checkbox"/> Wildland Helmet**	<input type="checkbox"/> Radio - Refer to form FC-100R	<input type="checkbox"/> External Speaker / Headset if Mounted Radio	<input type="checkbox"/> USFS Approved Fire Shelter (M-2002 / FS 5100-606)
<input type="checkbox"/> Wildland Hood / Shroud**	<input type="checkbox"/> Drinking Water (1 QT Per Person / Per Hour)	<input type="checkbox"/> Shovel	<input type="checkbox"/> Axe or Pulaski
<input type="checkbox"/> Eye Protection**	<input type="checkbox"/> Approved Boots**	<input type="checkbox"/> Flashlight/Headlamp	
<input type="checkbox"/> Wildland Gloves**	<input type="checkbox"/> Wildland Shirt**		
<input type="checkbox"/> Wildland Pants**			
<b>TRANSPORTS</b>			
<input type="checkbox"/> Record of Safety Inspection Within Past 12 Months	<input type="checkbox"/> Fire Extinguisher (2A:10BC Min)	<input type="checkbox"/> DOT Triangles	<input type="checkbox"/> Backup Alarm
<input type="checkbox"/> Mirrors, Glass & Lights	<input type="checkbox"/> # Axles	<input type="checkbox"/> # Tires	
<input type="checkbox"/> Caltrans Permit #:	<input type="checkbox"/> Caltrans Weight:		
<b>BULLDOZER</b>			
<input type="checkbox"/> ROPS, Sweeps & Side/Rear screens	<input type="checkbox"/> Radiator Protection	<input type="checkbox"/> Backup Alarm	
<input type="checkbox"/> Lights - 4 Front and 2 Rear	<input type="checkbox"/> Belly Pans	<input type="checkbox"/> Fire Extinguisher (2A:10BC Min)	
<input type="checkbox"/> Seat Belts	<input type="checkbox"/> Protective Fire Curtains on Sides, Front and Rear	<input type="checkbox"/> Rock Guards (Optional)	
Accessories:			
<input type="checkbox"/> 6 Way	<input type="checkbox"/> Slope Board	<input type="checkbox"/> Winch	<input type="checkbox"/> Rippers
<input type="checkbox"/> Brush Rake	<input type="checkbox"/> Grapple		



# Hired Equipment Fireline/Suppression Repair Inspection Checklist (FC-291A)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION

Page 2 of 2

## HIRED EQUIPMENT FIRELINE / SUPPRESSION REPAIR INSPECTION CHECKLIST FC-291A (REV. 12/23)

Request #:

<input type="checkbox"/> Faller Module	<input type="checkbox"/> 2-Faller Module	<input type="checkbox"/> Faller with Swamper																
<input type="checkbox"/> Chain Saw 67cc w/ Spark Arrestor & Chain Break	<input type="checkbox"/> On / Off Switch																	
<input type="checkbox"/> Saw Tool Kit	<input type="checkbox"/> Felling Axe, Wedges, and Shovel																	
<input type="checkbox"/> Fire Extinguisher (1A:10BC Min)	<input type="checkbox"/> Chaps																	
<b>FIRELINE WATER TENDER</b>																		
<input type="checkbox"/> Road Spraying: Forward or Rear Facing Capable	<input type="checkbox"/> DOT Triangles and Chock Blocks																	
<input type="checkbox"/> Record of Safety Inspection within Past 12 Months	<input type="checkbox"/> 100' x 1.5" Fire Hose with Nozzle																	
<input type="checkbox"/> 24' Hard Suction Hose - 2.5" or 3" Connections	<input type="checkbox"/> Backflow Protection Device																	
<input type="checkbox"/> 1.5" Fire Hose Clamp and Hydrant Wrench	<input type="checkbox"/> Legal Tank Capacity (gallons): _____																	
<input type="checkbox"/> Weight Tickets, Gross & Tare	<input checked="" type="checkbox"/> Fire Extinguisher (2A:10BC Min)																	
<input type="checkbox"/> 3 each total NH Male Discharges. 1 each 2.5" and 2 each 1.5" from Pump (not gravity)	<input type="checkbox"/> 1 ea. 1" Combination Nozzle w/1.5" x 1" Reducer																	
<input type="checkbox"/> 200 GPM Pump (minimum), Drafting Capable	<input type="checkbox"/> Baffles <input type="checkbox"/> Backup Alarm																	
<input type="checkbox"/> Accessories: AWD	<input type="checkbox"/> 25' x 2.5" Fill Hose																	
Fire Line / Suppression Repair Equipment	<table border="1"> <tr> <td>Documents</td> <td>Seat Belts</td> <td>Backup Alarm</td> <td>Fire Extinguisher</td> <td>Fire Curtains</td> <td>ROPS</td> <td>DOT Safety Inspection</td> <td>DOT Reflectors-3 min.</td> <td>Ropes / Tie Down</td> <td>2nd Containment</td> <td>No Smoking Signs</td> <td>Prices Posted</td> <td>Spill Kit</td> <td>Min. 500 gal Tank</td> <td>2 Chock Blocks</td> <td>SPM REFERENCE PAGE</td> </tr> </table>	Documents	Seat Belts	Backup Alarm	Fire Extinguisher	Fire Curtains	ROPS	DOT Safety Inspection	DOT Reflectors-3 min.	Ropes / Tie Down	2nd Containment	No Smoking Signs	Prices Posted	Spill Kit	Min. 500 gal Tank	2 Chock Blocks	SPM REFERENCE PAGE	
Documents	Seat Belts	Backup Alarm	Fire Extinguisher	Fire Curtains	ROPS	DOT Safety Inspection	DOT Reflectors-3 min.	Ropes / Tie Down	2nd Containment	No Smoking Signs	Prices Posted	Spill Kit	Min. 500 gal Tank	2 Chock Blocks	SPM REFERENCE PAGE			
Fuel Tender / Trailer															SPM Page 53-54			
Special Vehicle Module															SPM Page 96-97			
Service Vehicle Module															SPM Page 90-91			
Chipper Module															SPM Page 41			
Backhoe/Grader															SPM Page 36/63			
Skid-gines															SPM Page 95			
Dangle Head Processor															SPM Page 47			
Excavators/Excavator Masticator															SPM Page 48			
Feller Bunchers															SPM Page 50			
Forestry Mulchers															SPM Page 51			
Heel Boom Log Loader															SPM Page 69			
Skidders															SPM Page 94			
Track Skidsteers															SPM Page 100			
Inspection: <input type="checkbox"/> Pass <input type="checkbox"/> Fail															Re-inspection: <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Operator Name: _____					Signature: _____													
Inspector Name: _____					Signature: _____					Date: _____								
NOTES:																		

# Hired Equipment In-Camp and Support Equipment Checklist (FC-291B)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 HIRED EQUIPMENT IN-CAMP AND SUPPORT EQUIPMENT CHECKLIST  
 FC-291B (REV. 12/23)

Page 1 of 2

Request #:

IN-CAMP AND SUPPORT EQUIPMENT		
SUPPLIER NAME		OWNER INFO (NAME / PHONE / EMAIL)
DRIVER / OPERATOR INFORMATION, INSURANCE VERIFICATION		
Employee Name	Phone Number	Email Address
General Liability	Automobile (when required)	Workers' Comp / Major Medical
1. EQUIPMENT (ICS TYPE / YEAR / MAKE) - ENTER BELOW		
Model:	VIN / Ser #	License
NOTES/SPM PAGE #:		
2. EQUIPMENT (ICS TYPE / YEAR / MAKE) - ENTER BELOW		
Model:	VIN / Ser #	License
NOTES/SPM PAGE #:		
3. EQUIPMENT (ICS TYPE / YEAR / MAKE) - ENTER BELOW		
Model:	VIN / Ser #	License
NOTES/SPM PAGE #:		

# Hired Equipment In-Camp and Support Equipment Checklist (FC-291B)



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY  
 DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
 HIRED EQUIPMENT IN-CAMP AND SUPPORT EQUIPMENT CHECKLIST  
 FC-291B (REV. 12/23)

Page 2 of 2

Request #:

**4. EQUIPMENT (ICS TYPE / YEAR / MAKE) - ENTER BELOW**

Model:	VIN / Ser #	License

NOTES/SPM PAGE #:

**5. EQUIPMENT (ICS TYPE / YEAR / MAKE) - ENTER BELOW**

Model:	VIN / Ser #	License

NOTES/SPM PAGE #:

**6. EQUIPMENT (ICS TYPE / YEAR / MAKE) - ENTER BELOW**

Model:	VIN / Ser #	License

NOTES/SPM PAGE #:

**INSPECTION NOTES**

Meets all Non-Fireline PPE Standards & Requirements per the Supplier Participation Manual

Operator Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Inspector Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Forestry Mobile Equipment Work Order (ME-107)

STATE OF CALIFORNIA  
DEPARTMENT OF FORESTRY AND FIRE PROTECTION  
**FORESTRY MOBILE EQUIPMENT WORK ORDER**  
ME-107 (8/89) (NSM 2/99)

SHOP STOCK		FORESTRY MOBILE EQUIPMENT WORK ORDER	
QTY.	DESCRIPTION	UNIT COST	COST
<small>ROUTING</small> WHITE... ADM UNIT PINK... FEM HARD COPY... SHOP			
REGION _____ ADM UNIT _____		YR. MODEL _____	DATE _____
MFG. _____		ENG. TYPE AND NO. _____	TYPE _____
CHASSIS NO. _____		CAL FIRE NO _____ X _____	MILEAGE _____
LICENSE NO. _____		WORK AUTHORIZED BY _____ TITLE _____	
DESCRIPTION OF WORK			
<div style="font-size: 4em; opacity: 0.3; transform: rotate(-45deg); pointer-events: none;">SAMPLE</div>			
TOTAL			
TIRES			
BATTERIES			
LUBRICANTS			
AUTO. TRANS. FLD. - QTS.			
GEAR OIL - PTS.			
LABOR RECORD			
		FEM	
		HEM	
		HFEO	
		CAPTAIN	
		ENG.	
		TOTAL HRS	
DATE COMPLETED _____		INSPECTED BY _____	

# Emergency Equipment Fuel and Oil Issue (OF-304)

EMERGENCY EQUIPMENT FUEL AND OIL ISSUE		SEE COVER FOR INSTRUCTIONS.			
INCIDENT OR PROJECT NAME		OWNER OF EQUIPMENT: <input type="checkbox"/> Contractor <input type="checkbox"/> Government Name			
AGREEMENT NUMBER		TYPE OF EQUIPMENT		LICENSE OR IDENTIFICATION NUMBER	
COMMODITY <i>(circle appropriate items)</i>		QUANTITY	UNIT	UNIT PRICE	AMOUNT
REGULAR GAS   UNLEADED GAS   DIESEL					
OIL   OTHER <i>(specify)</i>					
DATE AND TIME ISSUED	REMARKS				TOTAL
ISSUING AGENT'S SIGNATURE		PRINT NAME AND TITLE			
RECEIVING AGENT'S SIGNATURE		PRINT NAME AND TITLE			
POSTED TO EQUIPMENT INVOICE <i>(FINANCE USE ONLY); INITIALS</i>				DATE	

SAMPLE

FINANCE ATTACH TO ISSUING AGENT'S OF -286

NSN 7540-01-317-7366 50304-101 OPTIONAL FORM 304 (7-90) USDA/USDI

# Payee Data Record (STD. 204)

[Print Form](#) [Reset Form](#)

STATE OF CALIFORNIA – DEPARTMENT OF FINANCE

## PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)  
STD 204 (Rev. 03/2021)

### Section 1 – Payee Information

**NAME** (This is required. Do not leave this line blank. Must match the payee's federal tax return)

**BUSINESS NAME, DBA NAME or DISREGARDED SINGLE MEMBER LLC NAME** (If different from above)

**MAILING ADDRESS** (number, street, apt, or suite no.) (See instructions on Page 2)

**CITY, STATE, ZIP CODE**

**E-MAIL ADDRESS**

### Section 2 – Entity Type

Check one (1) box only that matches the entity type of the Payee listed in Section 1 above. (See instructions on page 2)

- |   |   |
|---|---|
| <input type="checkbox"/> <b>SOLE PROPRIETOR / INDIVIDUAL</b>                                | <input type="checkbox"/> <b>CORPORATION</b> (see instructions on page 2)      |
| <input type="checkbox"/> <b>SINGLE MEMBER LLC</b> Disregarded Entity owned by an individual | <input type="checkbox"/> <b>MEDICAL</b> (e.g., dentistry, chiropractic, etc.) |
| <input type="checkbox"/> <b>PARTNERSHIP</b>   | <input type="checkbox"/> <b>LEGAL</b> (e.g., attorney services)               |
| <input type="checkbox"/> <b>ESTATE OR TRUST</b>   | <input type="checkbox"/> <b>EXEMPT</b> (e.g., nonprofit)                      |
|   | <input type="checkbox"/> <b>ALL OTHERS</b>                                    |

### Section 3 – Tax Identification Number

Enter your Tax Identification Number (TIN) in the appropriate box. The TIN must match the name given in Section 1 of this form. Do not provide more than one (1) TIN. The TIN is a 9-digit number. **Note:** Payment will not be processed without a TIN. **Social Security Number (SSN) or Individual Tax Identification Number (ITIN)**

- For **Individuals**, enter SSN.
- If you are a **Resident Alien**, and you do not have and are not eligible to get an SSN, enter your **ITIN**.
- Grantor Trusts (such as a Revocable Living Trust while the grantors are alive) may not have a separate FEIN. Those trusts must enter the individual grantor's SSN.
- For **Sole Proprietor or Single Member LLC (disregarded entity)**, in which the sole member is an individual, enter SSN (ITIN if applicable) or FEIN (FTB prefers SSN).
- For **Single Member LLC (disregarded entity)**, in which the sole member is a business entity, enter the owner entity's FEIN. Do not use the disregarded entity's FEIN.
- For all other entities including LLC that is taxed as a corporation or partnership, estates/trusts (with FEINs), enter the entity's FEIN.

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

OR

**Federal Employer Identification Number (FEIN)**

\_\_\_\_\_ - \_\_\_\_\_

### Section 4 – Payee Residency Status (See instructions)

- CALIFORNIA RESIDENT** – Qualified to do business in California or maintains a permanent place of business in California.
- CALIFORNIA NONRESIDENT** – Payments to nonresidents for services may be subject to state income tax withholding.
- No services performed in California
- Copy of Franchise Tax Board waiver of state withholding is attached.

### Section 5 – Certification

I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the state agency below.

<b>NAME OF AUTHORIZED PAYEE REPRESENTATIVE</b>	<b>TITLE</b>	<b>E-MAIL ADDRESS</b>
<b>SIGNATURE</b>	<b>DATE</b>	<b>TELEPHONE</b> (include area code)

### Section 6 – Paying State Agency

Please return completed form to:

<b>STATE AGENCY/DEPARTMENT OFFICE</b>	<b>UNIT/SECTION</b>
<b>MAILING ADDRESS</b>	<b>FAX</b>
<b>CITY</b>	<b>STATE</b>
<b>ZIP CODE</b>	<b>E-MAIL ADDRESS</b>
	<b>TELEPHONE</b> (include area code)

# Payee Data Record (STD. 204)

STATE OF CALIFORNIA—DEPARTMENT OF FINANCE

## PAYEE DATA RECORD

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)  
STD 204 (Rev. 03/2021)

### GENERAL INSTRUCTIONS

Type or print the information on the Payee Data Record, STD 204 form. Sign, date, and return to the state agency/department office address shown in Section 6. Prompt return of this fully completed form will prevent delays when processing payments.

Information provided in this form will be used by California state agencies/departments to prepare Information Returns (Form 1099).

**NOTE:** Completion of this form is optional for Government entities, i.e. federal, state, local, and special districts.

A completed Payee Data Record, STD 204 form, is required for all payees (non-governmental entities or individuals) entering into a transaction that may lead to a payment from the state. Each state agency requires a completed, signed, and dated STD 204 on file; therefore, it is possible for you to receive this form from multiple state agencies with which you do business.

Payees who do not wish to complete the STD 204 may elect not to do business with the state. If the payee does not complete the STD 204 and the required payee data is not otherwise provided, payment may be reduced for federal and state backup withholding. Amounts reported on Information Returns (Form 1099) are in accordance with the Internal Revenue Code (IRC) and the California Revenue and Taxation Code (R&TC).

### Section 1 – Payee Information

**Name** – Enter the name that appears on the payee's federal tax return. The name provided shall be the tax liable party and is subject to IRS TIN matching (when applicable).

- Sole Proprietor/Individual/Revocable Trusts – enter the name shown on your federal tax return.
- Single Member Limited Liability Companies (LLCs) that is disregarded as an entity separate from its owner for federal tax purposes – enter the name of the individual or business entity that is tax liable for the business in section 1. Enter the DBA, LLC name, trade, or fictitious name under Business Name.
- Note: for the State of California tax purposes, a Single Member LLC is not disregarded from its owner, even if they may be disregarded at the Federal level.
- Partnerships, Estates/Trusts, or Corporations – enter the entity name as shown on the entity's federal tax return. The name provided in Section 1 must match to the TIN provided in section 3. Enter any DBA, trade, or fictitious business names under Business Name.

**Business Name** – Enter the business name, DBA name, trade or fictitious name, or disregarded LLC name.

**Mailing Address** – The mailing address is the address where the payee will receive information returns. Use form STD 205, Payee Data Record Supplement to provide a remittance address if different from the mailing address for information returns, or make subsequent changes to the remittance address.

### Section 2 – Entity Type

If the Payee in Section 1 is a(n)...	THEN Select the Box for...
Individual • Sole Proprietorship • Grantor (Revocable Living) Trust disregarded for federal tax purposes	Sole Proprietor/Individual
Limited Liability Company (LLC) owned by an individual and is disregarded for federal tax purposes	Single Member LLC-owned by an individual
Partnerships • Limited Liability Partnerships (LLP) • and, LLC treated as a Partnership	Partnerships
Estate • Trust (other than disregarded Grantor Trust)	Estate or Trust
Corporation that is medical in nature (e.g., medical and healthcare services, physician care, nursery care, dentistry, etc.) • LLC that is to be taxed like a Corporation and is medical in nature	Corporation-Medical
Corporation that is legal in nature (e.g., services of attorneys, arbitrators, notary publics involving legal or law related matters, etc.) • LLC that is to be taxed like a Corporation and is legal in nature	Corporation-Legal
Corporation that qualifies for an Exempt status, including 501(c) 3 and domestic non-profit corporations.	Corporation-Exempt
Corporation that does not meet the qualifications of any of the other corporation types listed above • LLC that is to be taxed as a Corporation and does not meet any of the other corporation types listed above	Corporation-All Other

### Section 3 – Tax Identification Number

The State of California requires that all parties entering into business transactions that may lead to payment(s) from the state provide their Taxpayer Identification Number (TIN). The TIN is required by R&TC sections 18646 and 18661 to facilitate tax compliance enforcement activities and preparation of Form 1099 and other information returns as required by the IRC section 6109(a) and R&TC section 18662 and its regulations.

### Section 4 – Payee Residency Status

**Are you a California resident or nonresident?**

- A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.
- A partnership is considered a resident partnership if it has a permanent place of business in California.
- An estate is a resident if the decedent was a California resident at time of death.
- A trust is a resident if at least one trustee is a California resident.
  - o For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.

For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:

Withholding Services and Compliance Section: 1-888-792-4900

E-mail address: [wscs.gen@ftb.ca.gov](mailto:wscs.gen@ftb.ca.gov)

For hearing impaired with TDD, call: 1-800-822-6268

Website: [www.ftb.ca.gov](http://www.ftb.ca.gov)

### Section 5 – Certification

Provide the name, title, email address, signature, and telephone number of individual completing this form and date completed. In the event that a SSN or ITIN is provided, the individual identified as the tax liable party must certify the form. Note: the signee may differ from the tax liable party in this situation if the signee can provide a power of attorney documented for the individual.

### Section 6 – Paying State Agency

This section must be completed by the state agency/department requesting the STD 204.

### Privacy Statement

Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, state, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it. It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and state law imposes noncompliance penalties of up to \$20,000. You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the state agency(ies) with which you transact that business.

All questions should be referred to the requesting state agency listed on the bottom front of this form.



# CHAPTER 11

# GLOSSARY





## Definitions

**Active fireline:** Fireline where the fire could continue to spread, flare-up, or spot over the line.

**Agreement Period:** The term of each Emergency Equipment Rental Agreement (EERA) cycle, which lasts for three years.

**Closest Resource Concept:** CAL FIRE utilizes the closest available hired equipment resources that meet the needs of the incident, without regard for administrative boundaries. Distance from the reporting location is determined by air miles. Road closures and other considerations may necessitate an exception from the Closest Resource Concept.

**Consumable:** Any item intended to be used up and then replaced.

**Disabled Veteran Business Enterprise (DVBE):** A California business in possession of current and valid Disabled Veteran Business Enterprise certification from DGS.

**Dispatch:** A supplier is officially hired under the terms of their EERA and issued an order and request number for specified work by CAL FIRE.

**EERA Period:** The term of each Emergency Equipment Rental Agreement (EERA) cycle, which lasts for three years.

**Extended Shift:** Greater than sixteen (16) hours in service in a calendar day. Equipment is only eligible for this rate during a 24-hour assignment.

**Flat Rate:** A set rate not affected by a reduced, standard, or extended shift pattern.

**Fireline Equipment:** Hired equipment which is assigned to work on and near the fireline.

**GCWR - Gross Combined Weight Rating:** is the maximum allowable weight of both the loaded tow vehicle and the loaded trailer that the tow vehicle can handle safely. This maximum combined weight rating is determined by the manufacturer.

**GVWR - Gross Vehicle Weight Rating:** is the maximum total safe weight of your vehicle, counting the curb weight (the weight of our vehicle when empty), plus the weight of your passengers, fuel, any accessories added to the vehicle, cargo, and the "tongue weight" of a tow trailer.

**Hired Equipment:** Privately owned fireline and support equipment, including ancillary services, operators, and attendants thereof, that is rented by the Department to meet incident needs.

**Hired Equipment Management System:** The database utilized by CAL FIRE to store, track, and maintain EERAs and Hired Equipment supplier information.

**Hired Equipment Standards:** The requirements of complement, capacity, and capability for each type of equipment in conjunction with the training, licensing, and other personnel requirements mandated for program participation by CAL FIRE.

## Definitions

**Immediate Need:** During the first 24 hours of a new incident or anytime during an incident when due to the threat to life and/or property there is a need for resources to be available without delay. For bulldozers: preposition, station coverage, and strike team assignments are ordered as immediate need.

**Incident Only Agreement:** An agreement made at an incident; these agreements are only valid for the hiring incident.

**Open Enrollment Period:** Annual time period in which suppliers can initiate and amend EERA agreements with CAL FIRE. This timeframe is typically November 1 – March 31; this period may change depending on incident activity within each Unit.

**Personal Protective Equipment (PPE):** Gear or equipment worn or implemented to minimize exposure to hazards that cause serious workplace injuries and illnesses.

**Planned Need:** Begins after 24 hours have passed since the time of the initial dispatch. Planned Need is based on the requested report time, not when the resource order was placed. Incident Commanders have the discretion to return to Immediate Need hiring practices when necessary.

**Preposition:** Strategic movement of resources at the Unit, Region, and/or State level to reinforce initial attack capability beyond normal operating levels in a given area or location.

**Quiet Type Generator:** Rated 70db or less at 23 feet away.

**Reduced Shift:** Up to eight (8) hours in service in a calendar day.

**Sanction:** An action taken in response to suppliers operating out of compliance with program requirements. Sanctions result in the supplier being placed inactive for a period of time to be determined by the Statewide Hired Equipment Coordinator.

**Service Unit:** Vehicles which provide remote mechanical services, maintenance, and repair to other vehicles and equipment. CAL FIRE shall not pay for service units that the supplier uses to service their own equipment.

**Small Business (SB):** A California small business in possession of current and valid Small Business certification from the California Department of General Services (DGS).

**Standard Shift:** Greater than eight (8) hours and up to sixteen (16) hours in service in a calendar day.

**Statewide Hired Equipment Coordinator:** Sacramento Headquarters Chief responsible to support the Hired Equipment Program, Chair the Hired Equipment Committee, and provide guidance to Unit Hired Equipment Coordinators and incident personnel.

**Support Equipment:** Hired equipment which is assigned to work in support of incident needs other than fire suppression.

## **Definitions**

**Tier 1:** Hired Equipment suppliers with current and valid DGS-issued SB and DVBE certifications. This is the priority tier for preferential hiring.

**Tier 2:** Hired Equipment suppliers with current and valid DGS-issued either SB or DVBE certification. This is the second priority tier for preferential hiring.

**Tier 3:** Hired Equipment suppliers without either certification. This tier is not offered preferential hiring.

**Unit Hired Equipment Coordinator:** An individual designated by the Unit Chief to perform Hired Equipment Program functions within the Unit.



# CHAPTER 12

## ACRONYMS



## Acronyms

ACLS: Advanced Cardiovascular Life Support

ALS: Advanced Life Support

ANSI: American National Standards Institute

Cal/OSHA: California Division of Occupational Safety and Health

cc: cubic centimeters

cf: cubic foot/feet

CFM: cubic feet per minute

dB: decibels

DOT: Department of Transportation (Federal)

DHCP: Dynamic Host Configuration Protocol

DVBE: Disabled Veteran Business Enterprise

EERA: Emergency Equipment Rental Agreement

EMT: Emergency Medical Technician

EPA: Environmental Protection Agency

FIMT: Fire Incident Mapping Tool

FSTEP: Fire Service Training and Education Program

GCWR: Gross Combined Weight Rating

GIS: Geographic Information Systems

GISS: Geographic Information Systems Specialist

GPM: gallons per minute

GSUL: Ground Support Unit Leader

GVWR: Gross Vehicle Weight Rating

HP: Horsepower

HVAC: Heating, ventilation, and air conditioning

IC: Incident Commander

ICS: Incident Command System

IRS: Internal Revenue Service

ITLS: International Trauma Life Support

lb/lbs: pound/s

LEMSA: Local Emergency Medical Services Agency

## Acronyms

NFPA: National Fire Protection Association

NWCG: National Wildfire Coordinating Group

OSFM: Office of the State Fire Marshal

OSHA: Occupational Safety and Health Administration (Federal)

PHTLS: Prehospital Trauma Life Support

psi: pounds per square inch

PPE: Personal Protective Equipment

R.O.P.S.: Roll Over Protection System

SB: Small Business

SE: Special Equipment

sf: square foot/feet

UPS: Uninterruptable Power Supply

## Unit Identifiers

### Northern Region

- AEU: Amador-El Dorado Unit
- BTU: Butte Unit
- CZU: San Mateo-Santa Cruz Unit
- HUU: Humboldt-Del Norte Unit
- LMU: Lassen Modoc Unit
- LNU: Sonoma-Lake-Napa Unit
- MEU: Mendocino Unit
- NEU: Nevada-Yuba-Placer Unit
- SCU: Santa Clara Unit
- SHU: Shasta-Trinity Unit
- SKU: Siskiyou Unit
- TGU: Tehama-Glenn Unit

### Southern Region

- BDU: San Bernardino Unit
- BEU: San Benito-Monterey Unit
- FKU: Fresno-Kings Unit
- MMU: Madera-Mariposa-Merced Unit
- SDU: San Diego Unit
- RRU: Riverside Unit
- SLU: San Luis Obispo Unit
- TCU: Tuolumne-Calaveras Unit
- TUU: Tulare Unit