

# CNRA/CAL FIRE DAC (1<sup>ST</sup> QUARTER)

Location: Via TEAMS

Date: Tuesday, March 4, 2025

Time: 10:00 pm

Facilitator: DEI Program

## Meeting Minutes

- Welcome, Introductions & Icebreaker
- Topics for Discussion:
  - CNRA DAC
    - Recap of the blood drive and its success:
      - Partnered with Vitalant, January 30<sup>th</sup>, 2025
      - Participants: 63 registered, 26 donations collected
      - Lessons Learned: More outreach, create partnerships, internal emails and more flyers in key areas to advertise.
    - Collect event ideas to propose (Due date: April 1st)
      - Event suggestions to bring to the CNRA DAC due to the DEI Inbox by March 31<sup>st</sup>.
      - Adam suggested for next year a competition to see who can get the more participants (i.e. Red/Blue contest with PD)
  - DAC Proposal
    - Key initiatives:
      - Newsletter highlights
      - Feedback opportunities
      - Evergreen training video posted on the intranet
      - Onboarding martials. Work with HR.
    - Learn how to get involved
      - Referrals
  - DAC Events
    - Event Overview and Objectives
      - PTSD/PTSI Awareness Month – June: Pannel discussion and resource presentation.
      - Reach out to R.V.E.T.S., Wellness & ESS for partnership.
      - Work on date and presenters.
      - Will be recorded and uploaded to intranet for additional viewing.
    - Finalize date for Webinar
    - Any volunteers?
- Updates

- Approval of Bylaws
    - Posted on intranet.
    - Add Tom as an accessible user to DAC page for efficient turnaround time.
- Upcoming Events:
  - FREE Statewide Accessibility Summit
    - Tuesday, April 1, 2025
    - 9:00am-4:00pm
    - May Lee Complex: 651 Bannon Street, Sacramento, CA, 95811
      - Notes: Optional Lunch: \$15 and Parking \$8
    - RSVP: <https://forms.office.com/g/k8waNCL1rw>
  - Recruitment Events
    - Career fair at UC Berkley April 9<sup>th</sup> 2025
- Open Discussion
  - What are you looking forward to this year?
    - Future collaborations with interdepartmental DAC for more exposure.
  - Any Questions, comments, and/or issues to address?
    - 4-day in-office work week and what that means for persons with visible and non-visible disabilities.
    - Execution of communication could have been delivered more smoothly with more guidance with regards to Reasonable Accommodators currently in place for hybrid workers.
    - Potentially drafting a letter of concerns for consideration.
- Next Steps:
  - 2<sup>nd</sup> Quarter Meeting
    - June 3<sup>rd</sup>, 2025
    - Via Teams
      - Meeting ID: 296 600 603 053
      - Passcode: Pz93F5fC