

DAC MEETING MINUTES

DATE: JUNE 15, 2022

Attendees

Jourdan Shuluk
Danielle Rodgers
Tom Ericksen
Colleen Childers
Paul Knott
Toby McCartt
Olha Sizikova
Sandra Smallman

Agenda

- (Toby) Disability accessibility issues
- - updates
- Review/update DAC goals and mission
- Connections newsletter
- Recruitment (ideas by following meeting)
- Finalize roles and rotation schedule

Notes

- Toby sent e-mail out in March regarding installing kick plates on all restroom doors and elevator banks throughout CNRA building. Restrooms have been approved (all 52). Have not gotten approval on elevator banks as of yet.
- Jourdan will need to follow up on elevator signals for both entering and exiting elevator. "It is hard to hear when elevator arrives at floors."
- Jourdan will send out DAC mission statement and goals to committee. Looking at a possibly updating, making more aligned with strategic goals. Input due by next meeting.
- Recruitment:
 - Jourdan has asked for ideas from everyone by next meeting.
 - Danielle won't be departing DAC just yet (possibility in future) but she may have two new recruits.
 - Jourdan brought to the table possibly advertising in Connections newsletter. Asked Tom if there is a way to track how many people view article and if it's worth posting info there or somewhere else with higher traffic.
 - Toby mentioned having an e-mail sent from execs (which was done in past and got large response and increase in DAC members) to help promote importance of DAC and being part of committee. Most members have obviously dropped since then. Need to find a way to keep people engaged. He will look for e-mail that was sent years ago. Tom might be able to find the e-mail as well.
 - Jourdan discussed her experience joining PER's DAC and some of the cool things they did (acknowledging tribal land, ASL interpreter). Discussed how to engage with other CNRA agencies DAC's (since we can't combine them) and possibly creating an ERG where we can meet to discuss ideas, promote more engagement.
 - Paul keeps placing emphasis on how important having executive support is to DAC and their help in promoting it. "CAL FIRE has high chance of disability and it's important for our young and fit fire fighters to know that getting older/becoming disabled in some way is a possibility but that does not mean you have to stop working or can't be considered worthy enough to be a part of CAL FIRE. We should have support from execs, unit chiefs, HR, workmen's comp. How can we not only mitigate disabilities but also support them when they arise. Paul has stayed on with CAL FIRE because of the support he got and wants others to know there's resources for them as well. When they become too old to fight fires, there are other positions that they could do. Keep message simple and straight forward. Would love to see support from new Chief."
- Jourdan will send out idea for rotating schedule. Per DAC by-laws, there should be rotating schedule with Chair acting for a year/ no more than 2 years consecutively. This will help generate new ideas, allow for someone to learn more about facilitating, and prevent burn out. Toby seconded idea. He will possibly take Chair after end of year. Jourdan would step down to co-chair. Schedule will come out next meeting for approval.