

To apply for the **Cook Specialist I** examination, please complete and return the following:

- **Application packet** consisting of the following:
  1. Examination/Employment Application (STD 678).

**AND**

2. A copy of your **unofficial transcripts** or certificate(s) showing proof of coursework/completion or training (\*Only if qualifying under Pattern II).

**SUBMIT BY MAIL OR IN PERSON:**

Department of Forestry and Fire Protection  
710 Riverpoint Court  
West Sacramento, CA 95605  
Examination Unit – (Attn: Carol Anderson)

**DO NOT SUBMIT APPLICATIONS VIA E-mail**

Applications postmarked or personally delivered after the next cut-off date of will be saved until the next administration listed on the official examination bulletin.

All applications must include “from” and “to” employment dates (month/day/year), time base, and applicable civil service class titles. Applications received without this information will be rejected.

**PLEASE NOTE:**

*Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.*

*If using the United States Postal Service (USPS) for delivery, there is no guarantee that your application will be postmarked and arrive by the cut-off date. If your application does not have a postmark and arrives after the cut-off date, your application will not be saved until the next examination administration. Therefore, to ensure timely delivery of your application, it is recommended that you use either parcel service, or certified mail. Using one of these options will provide proof the application was sent prior to the cut-off date.*