**Project Name:** Click or tap here to enter text.

Project Tracking Number: 21-FP-UUU-XXXX

**Project Description Summary:** Please provide a paragraph summarizing proposed project including the location, habitable structures, acres treated, etc. (Please type in blank space below. Please note there is no space limitations).

# Scope of Work

This item is broken into project specific criteria depending on the type of project being proposed: Wildfire Prevention Planning, Wildfire Prevention Education or Hazardous Fuels Reduction. Please ***answer one section of questions*** that pertain to the primary activity type for your project.

**Section 1: Hazardous Fuels Reduction**

1. Describe the geographic scope of the project, including an estimate of the number of habitable structures and the names of the general communities that will benefit.

1. Describe the goals, objectives, and expected outcomes of the project.
2. Provide a clear rationale for how the proposed project will reduce the risks associated with wildfire to habitable structures.
3. Identify any additional assets at risk to wildfire that will benefit from the proposed project. These may include, but are not ted to, domestic and municipal water supplies, power lines, communication facilities and community centers.
4. How will the project/activity utilize the left-over woody biomass? Will the project/activity use a biomass facility to reduce greater greenhouse gas emissions?

**Section 2: Wildfire Prevention Planning**

1. Describe the geographic scope of the project, including the communities that will benefit, and an estimate of the number of structures within the project area.
2. Describe how the project will assess the risks to residents, structures and prioritize projects to reduce this risk over time.
3. Does the proposed plan add or build upon previous wildfire prevention planning efforts in the general project area?
4. Identify a diverse group of key stakeholders, including local, state, and federal officials where appropriate, to collaborate with during the planning process. Discuss how the project proponent plans to engage with these targeted stakeholders.
5. Describe the pathways for community involvement that will be incorporated in the planning process.

**Section 3: Wildfire Prevention Education**

1. Describe the specific message of the education program and how it relates to reducing the risk of wildfire to owners of structures.
2. Describe the target audience of the education program and how information will be distributed to this audience.
3. Will the education program raise the awareness of homeowner responsibilities of living in a fire prone environment?
4. Identify specific actions being advocated in the education material that is expected to increase the preparedness of residents and structures for wildfire.
5. Describe the expected outcome of the education in terms of increased or changed public awareness about wildfire.

Answer only 1 set of questions from above, depending on your project: Hazardous Fuels Reduction, Wildfire Prevention Planning or Wildfire Prevention Education. (Please type in blank space below. Please note there is no space limitations).

# Degree of Risk

1. Discuss the location of the project in relation to areas of moderate, high, or very high fire hazard severity zone as identified by the latest Fire and Resource Assessment Program maps. Fire hazard severity zone maps by county can be accessed at: <https://egis.fire.ca.gov/FHSZ/>
2. Describe the geographic proximity of the project to structures at risk to damage from wildfire. (Please type in blank space below. Please note there is no space limitations).

# Community Support

1. Does the project include any matching funds from other funding sources or any in-kind contributions that are expected to extend the impact of the proposed project?
2. Describe plans for external communications during the life of the project to keep the effected community informed about the goals, objectives, and progress of the project. Activities such as planned press releases, project signage, community meetings, and field tours are encouraged.
3. Describe any plans to maintain the project after the grant period has ended.
4. Does the proposed project work with other organizations or agencies to address fire hazard reduction at the landscape level?

(Please type in blank space below. Please note there is no space limitations).

# Project Implementation

1. Discuss the anticipated timeline for the project. Make sure to take seasonal restrictions into account.
2. Verify the expected time frames to complete the project will fall under the required completion dates depending on the source of the funds awarded.
3. Using bullets, list the milestones that will be used to measure the progress of the project.
4. Using bullets, list the measurable outcomes (i.e., project deliverables) that will be used to measure the project’s success.
5. If applicable, how will the requirements of the California Environmental Quality Act (CEQA) be met?
6. Are there any existing forest or land management plans; Conservation Easements; Covenant, Conditions & Restrictions (CC&R’s); matters related to zoning; use restrictions, or other factors that can or will limit the wildfire prevention proposed activity?

(Please type in blank space below. Please note there is no space limitations).

# Administration

1. Describe any previous experience the project proponent has with similar projects. Include a list of recent past projects the proponent has successfully completed if applicable. Project proponents having no previous experience with similar projects should discuss any past experiences that may help show a capacity to successfully complete the project being proposed. This may include partnering with a more experienced organization that can provide project support.
2. Identify who will be responsible for tracking project expenses and maintaining project records in a manner that allows for a full audit trail of any awarded grant funds.

(Please type in blank space below. Please note there is no space limitations).

# Budget

A detailed project budget should be provided in an Excel spreadsheet attached to this grant application. The space provided here is to allow for a narrative description to further explain the proposed budget. (Please type in blank space below. Please note there is no space limitations).

1. Explain how the grant funds, if awarded, will be spent to support the goals and objectives of the project. If equipment grant funds are requested, explain how the equipment will be utilized and maintained beyond the life of the grant.
2. Are the costs for each proposed activity reasonable for the geographic area where they are to be performed? Identify any costs that are higher than usual and explain any special circumstances within the project that makes these increased costs necessary to achieve the goals and objectives of the project.
3. Is the total project cost appropriate for the size, scope, and anticipated benefit of the project?
4. Using bullets please list each object category amount that you are requesting and the detail of how that would support meeting the grant objectives.

# California Climate Investments

The space provided here is to allow for a narrative description to further explain how the project/activity will reduce Greenhouse Gas emissions. (Please type in blank space below. Please note there is no space limitations).

1. How will the project/activity reduce Greenhouse Gas emissions?