**Grant Number:** 5GGYYXXX

**Quarterly Report Number:** XX

**Quarterly Report Dates:**

**Acres Completed this Quarter (If applicable):**

**Total Acres Completed (If applicable):**

**Does this Progress Report include expenses: Yes  No**

Progress Reports are an explanation of what activity occurred during a 3-month period.  If no fiscal activity occurred, that is acceptable, but explain what did occur during the time (i.e., plans made, challenges you have faced, problems with the current plan, etc.).  Please include any details about the upcoming project/workshop/purchases that you will be making to fulfill your project and a project timeline on when your project will be completed.

**Summary of activities that occurred during the grant reporting period.** (i.e., expenditures, workshop agenda and purpose, after actions identified, etc., Please include pictures (please attach pictures as a .jpeg)).

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**Challenges faced during the grant reporting period and possible challenges in the future**. (i.e., delays due to the weather, contract bids coming in higher than planned, change of project manager, location change, etc.)

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**Relation of activities identified to overall goals, deliverables, and timeline of project.** (i.e., completed 30 acres out of 100 acres planned, or 30% of planned acres have been treated, put on 2 out of the 5 planned workshops and is on schedule with planned timeline, 40 people trained, etc.)

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**How challenges impact overall grant accomplishments and our plans to remedy the situation.** (i.e., one month delay in completing CEQA but will be able to redirect additional camp crews to work on the project so will still be able to complete within the grant period, will be submitting a grant modification request to extend the grant performance end date to MM/DD/YYYY or to realign funding from XXX to XXX, will be treating fewer acres, etc.)

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**General outlook** (i.e., Project will be completed on time within budgeted amount, due to cost increases will only be able to achieve 90% of the original target, etc.)

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**Overall accomplishment and impacts** (i.e., treated 110 acres instead of the 100 acres planned within funding allotted, exceeding accomplishments by 10%, were able to train 200 employees on <insert date>, provide education to X attendees at X community education events during the Fresno County Fair from July 15-18th, etc.).  Include how we plan on using the accomplishments beyond the grant period and include pictures (before and after for fuels reduction projects) and copies of materials published using grant funds.

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**CEQA/NEPA compliance** (i.e., the status of CEQA/NEPA if applicable)

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**Wildfire Impact** (i.e., was the grant/activity impacted by a wildfire in the immediate vicinity (within 1 mile). If yes, please email [WPGrants@fire.ca.gov](mailto:WPGrants@fire.ca.gov) immediately.)

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