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**FLAME RETARDANT ADVISORY COMMITTEE MEETING**  
**Meeting Minutes – Thursday, April 23rd, 2026, 1:30PM – 1:45PM**  
**Public Committee Meeting Minutes**

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**Meeting Location:**

The California Natural Resources Building  
Office of the State Fire Marshal  
715 P Street, 2<sup>nd</sup> Floor Conference Room 2-201  
Sacramento, CA 95814

**Meeting ID:** 874 9430 0279

**MEMBERS PRESENT**

Jason Friedrich, OAI Laboratories  
John Kardos, Advanced Textiles Association  
Kathy Newman, CEO Firetect

**MEMBERS ABSENT**

Almeda Hall, Fort Irwin Fire Department  
Riley Munson, Fire Inspector City of Victorville  
Elizabeth McDowell, Sacramento City Fire Department  
Bobby Brown, SGS North America, Inc.  
Brian Dement, Diversified Testing Labs  
Donny Vasquez, Business Owner  
Jonathan Ramos, Project Manager/BCT

**OSFM STAFF**

Brice Bennett, Committee Chairperson, OSFM  
Andrew Henning, OSFM  
Jennifer Reiss, OSFM  
Larry Godbout, OSFM  
Wanda Albritten, OSFM  
Chris Dale, OSFM  
Thomas Setnan, OSFM

**PUBLIC GUESTS**

No public guests in attends

**1. CALL TO ORDER**

**A. Welcome and Logistics Briefing.**

The meeting was called to order by Chairperson Brice Bennett at 1:30 P.M. PDT on April 23rd, 2026, Attendees were informed of meeting logistics and etiquette.

**B. Committee Member Introductions and Roll Call.**

Determine that there was not a quorum, only (3 of 10) members were present.

The Flame Retardant Advisory Committee met, but did not achieve a quorum, so the session proceeded for informational purposes only. The office of the State Fire Marshal (OSFM) has discussed plans to expand the committee's charter and is considering

moving future meetings to earlier in the day to better accommodate East Coast participants.

### **C. Announcements.**

Larry Godbout Supervisor shared an update on GovMotus, highlighting a new bulk payment feature set to launch on April 30. The committee also reviewed upcoming updates to for the Administration staff announced that GovMotus will soon have Bulk Payments for all programs.

## **2. OLD BUSINESS**

### **A. Chapter 8 Regulations.**

The committee also reviewed upcoming dates to Chapter 8 regulations and discussed possible changes to General applicator and licensing requirements. A work group meeting on these topics is scheduled for the following Wednesday. Deputy Reiss Stated for the General Applicator and Limited Applicator are currently tied to the Flame Retardant Program, which is held by the company license. When the individual leaves the company. They have no license to work under. This is why the Work Group will comment on Wednesday 29<sup>th</sup> of April at 10:00 AM

Working on potentially trying to get it to be the individual that will be licensed instead of the individual that has to be associated with a company. This will help the unions, or the Movie Industry, of the Theatrical Industry that may not be directly to a specific company

## **3. NEW BUSINESS**

### **A. Individual Chemical Applicators vs Company Applicators.**

Member Kathy Newman stated that it's been requested by the general applicators, and limited applicators to mirror the same criteria as the Portable Fire Extinguisher Program's Certificate of Registration process. Member Kathy Newman wants to implement a subcommittee discussion workgroup. It was moved by members of a workgroup that Chief Schwartz will facilitate.

## **4. OPEN FORUM**

Chairperson Brice Bennett opened the floor to Larry Godbout Supervisor I for the Administration Staff announced that GovMotus will soon have Bulk Payments for all programs.

## **5. PUBLIC COMMENT**

No Public Comments

## **6. UPCOMING MEETING DATES FOR 2025**

Thursday, July 23rd, 2026, 1:30PM -4:30PM

Office of the State Fire Marshal

3780 Kilroy Airport Way, 5<sup>th</sup> Floor,

Long Beach- TBD Chief Brice Bennett combined hour meeting with Pipeline.

## **7. MEETING ADJOURNMENT**

A motion to adjourn was made by Member Bobby Brown and seconded by Member Kathy Newman Motion was carried with a unanimous vote to adjourn the meeting. Chairperson Brice Bennett thanked everyone for their participation and adjourned the meeting at 09:45 A.M. PDT.

DRAFT