CALIFORNIA WILDFIRE MITIGATION PROGRAM BOARD MEETING
Meeting Minutes – Tuesday, November 15, 2022

Board Members Present
Robert Troy, Board Chair, Assistant Director, Recovery, Cal OES
Daniel Berlant, Board Vice-Chair, Deputy Director of Community Wildfire Preparedness & Mitigation, CAL FIRE
Mike Richwine, Board Member, State Fire Marshal, CAL FIRE
Edward Westfall, Board Member, Deputy Director, Response, Cal OES *(Virtual)*

Cal OES Staff Present
J. Lopez, CWMP, Executive Director
Anne Nguyen, Senior Counsel *(Virtual)*
Jacy Hyde, Branch Chief, Hazard Mitigation *(Virtual)*
Jennifer Hogan, Assistant Director, Recovery *(Virtual)*
Lisa Long, Special Projects Manager, Hazard Mitigation
Brian Doss, AGPA, Hazard Mitigation Special Projects
Mona Bakhtiari, SSA, Hazard Mitigation Special Projects
Liston Conrad, Consultant *(Virtual)*
Makeda Johnson, AGPA, Recovery

CAL FIRE Staff Present
Steve Hawks, Assistant Deputy Director
Jim McDougald, Staff Chief
Frank Bigelow, Staff Chief
Dennis O'Neil, Assistant Chief
John Morgan, Deputy Chief
Kara Garrett, AGPA
Justine Grafton, Analyst
Claire McCoy, Wildfire Planning Specialist,
Board of Forestry and Fire Protection

I. CALL TO ORDER & WELCOME – 10:17 AM
    a. The meeting was called to order at 10:17 AM; welcome remarks provided by J. Lopez and Chairperson Troy.

II. ROLL CALL/QUORUM ESTABLISHED
    a. Roll call and quorum established with four Board Members present.
- R. Troy – Present
- D. Berlant – Present
- M. Richwine – Present
- E. Westfall – Present

III. APPROVAL OF PREVIOUS MEETING MINUTES
    a. Review and approval of Meeting Minutes from October 18, 2022.

Motion:	M. Richwine moved to approve Meeting Minutes from October 18, 2022.
	D. Berlant seconded the motion.
Action:	All in favor, none opposed, motion carried.

IV. PUBLIC COMMENT
    a. No public comments received.

V. OLD BUSINESS
    a. Home Hardening Pilot Program – Monthly Status Report *(Informational Only)*
- Jacy Hyde provided an update on the status of projects within the CWMP Demonstration Communities (El Dorado, Lake, San Diego, Shasta, and Tuolumne). An update regarding the CWMP Home Assessment App was also provided.
    - i. Released Home Assessment App V 1.9
        1. Lake, San Diego, and Shasta received a training on the newest version of the Home Assessment App.
        2. San Diego and Shasta County are working to update assessments that were previously completed using V 1.8 of the App.
        3. Lake County has started initial assessments using V 1.9 of the App.
    - ii. Environmental Planning and Historic Preservation (EHP) Deliverables – Phase I
        1. Shasta County Phase I EHP Deliverables submitted to FEMA on September 30, 2022.
            a. FEMA responded with additional questions; CWMP staff working to answer FEMA's questions.

        2. Lake and San Diego County are working to finalize Phase I EHP Deliverables to submit to FEMA by end of November 2022.

    iii. EHP Contracts – Phase II
        1. Lake, San Diego, and Shasta County are soliciting contracts for the EHP Phase II process required by FEMA for approval of 'Issue Properties'. The Counties are working to finalize a Request for Statement of Qualifications (RFSQ) for contractors to complete Home Hardening and Defensible Space projects.

    iv. El Dorado and Tuolumne Application Status
        1. El Dorado and Tuolumne County Hazard Mitigation Grant Program (HMGP) Subapplications received by Cal OES. Cal OES staff are working to complete a final review before potential submission to FEMA.

    v. Homeowner Applicant Demographic Update (San Diego & Shasta)
        1. San Diego County
            a. Homeowner Applications Received – 18
                i. Above 120% AMI – 16.67%
                ii. 120% or below AMI – 83.33%
        2. Shasta County
            a. Homeowner Applications Received – 34
                i. Above 120% AMI – 38.24%
                ii. 120% or below AMI – 61.76%

VI. NEW BUSINESS

a. 'Zone 0' – Five Foot Ember Resistant Zone Around Structures *(Informational Only)*
- Claire McCoy presented an overview of the 'Zone 0' methodology being used to update Defensible Space Regulations. 'Zone 0' is defined as "the 0' – 5' perimeter of buildings and attached decks". The presentation included high-level information on AB 3074, background information on Defensible Space in California, and an overview of the draft requirements for 'Zone 0'. The overview also provided further context on current problems posed that 'Zone 0' Defensible Space Regulations will help to address.

b. Staff Recommendations and Next Steps for Potential Expansion of San Diego Project Areas *(Motion Required)*
- CWMP staff provided an overview and recommendations to the CWMP JPA Board regarding the potential expansion of San Diego project areas.
    i. Expansion Proposal – San Diego County:
        1. Original Project Area – 1,389 Homes
        2. Proposed Expansion Areas – 175 Homes
            a. Dulzura – Additional 66 Homes
            b. Campo – Additional 25 Homes
            c. Potrero – Additional 84 Homes

Motion:	D. Berlant moved to include the proposed expansion areas in San Diego County within the CWMP Pilot Program. E. Westfall seconded the motion.
Action:	All in favor, none opposed, motion carried.

VII. FUTURE MEETING SCHEDULE

a. Third Tuesday of each month starting at 10:00 AM and ending at 12:00 PM.
b. CWMP JPA Board Members requested to cancel the Board Meeting scheduled for December 20, 2022.

Motion:	M. Richwine moved to cancel the Board Meeting scheduled for December 20, 2022. D. Berlant seconded the motion.
Action:	All in favor, none opposed, motion carried.

c. Next CWMP Board Meeting will take place on January 17, 2023.
   - Board Meeting will be held at the California Natural Resources Agency (CNRA) Building, 2nd Floor Conference Room 2-310 located at 715 P Street, Sacramento, CA 95814.

VIII. BOARD MEMBER COMMENTS

a. Board Members requested CWMP staff provide a detailed overview of the FEMA EHP Process and Procurement Requirements at the next Board Meeting scheduled for January 17, 2023.

IX. MEETING ADJOURNMENT – 11:19 AM

Motion:	D. Berlant moved to adjourn the meeting at 11:19 AM. M. Richwine seconded the motion.
Action:	All in favor, none opposed, motion carried.