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**PORTABLE FIRE EXTINGUISHERS ADVISORY COMMITTEE MEETING**  
**Meeting Minutes – Wednesday, April 22nd, 2026, 01:30 PM – 04:30 PM**  
*Hybrid Committee Meeting*

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**Meeting Location:**

**Office of the State Fire Marshal**  
715 P Street, Sacramento, Ca 95814  
2<sup>nd</sup> Floor, Room 2-201

**Meeting ID:** 845 0158 5423

**MEMBERS' PRESENT**

Terence Liszewski, Chairperson, OSFM  
Robert Vasquez, California Association of Life Safety and Fire Equipment (CAL SAFE)  
Kimberly Golding, NAFED  
Rebecca Leda, Sacramento Metropolitan Fire District  
Matthew McCarrick, Code Red Fire Inc.  
Jamie Knowles, Amerex  
Edie Wade, Brooks Equipment  
Eric Stessel, Contra Costa County Fire Department  
Chad Murbach, Jorgensen Company

**MEMBERS ABSENT**

Isaac DeFee, Cintas Corporation  
J.R. Nerat, Presto

**GUESTS PRESENT**

Harl Buckridge, AAA Quality Services, Inc.

**OSFM STAFF**

Andrew Henning, Assistant Deputy Director  
Cortney Walker, Supervisor I  
Larry Godbout, Supervisor I  
Patricia Rock, Deputy State Fire Marshal III (Specialist)  
Jamie Sammut, Senior Staff Counsel  
Adam Stewart, Analyst I  
Thomas Setnan, Analyst II  
Chris Dale, Analyst II

**1. CALL TO ORDER**

**A. Welcome and Logistics Briefing**

Chairperson Terence Liszewski called the meeting to order at 13:30 P.M. Pacific Daylight Time (PDT). Logistics briefing was provided by Chairperson Terence Liszewski.

**B. Committee Member Introductions and Roll Call**

Roll call was conducted by Adam Stewart and determined that a quorum (8 of 10) of members was present.

### **C. Introductions of Non-Committee Members**

All attendees introduced themselves.

### **D. Approval of Past Meeting Minutes – January 28th, 2026**

Chairperson Terence Liszewski asked for approval of the minutes for the January 28th, 2026, meeting. It was moved by Member Rebecca Leda to approve of the minutes as presented; motion seconded by Member Robert Vasquez. Motion was carried out with a unanimous vote in favor of approval of the January meeting minutes as presented.

### **E. Announcements/Division Updates**

Chairperson Liszewski turned the floor over to Chief Andrew Henning. Chief Henning had no updates to provide.

Cortney Walker provided an update on new exam site procedures, explaining that Pearson Vue is implementing identification scans in their testing environments as part of a security plan rollout, with a six-month transition period.

Member Kimberly Golding asked if there was a form on Pearson Vue's website that could be available for applicants who needed to utilize reasonable accommodation.

Cortney Walker stated that there would be.

Larry Godbout announced a new bulk payment feature in Govmotus scheduled for implementation on April 30<sup>th</sup>.

## **2. OLD BUSINESS**

### **A. NFPA 10 Work Group**

Chairperson Liszewski mentioned sending out another email to all interested parties regarding NFPA 10 work group for inspection, testing and maintenance, replacing current Title 19 requirements. Chairperson Liszewski stated that the workgroup application is still open to the Committee Members and the public as well, and interested parties were encouraged to email their letters of interest directly to Chairperson Liszewski.

## **3. NEW BUSINESS**

### **A. Annual Maintenance Tags**

Chairperson Liszewski addressed concerns about improper handling of annual maintenance tags. Chairperson Liszewski reminded the Committee and the public that pre-filled tags are not permitted and directed them to the website's consolidated Health and Safety Code and Code of Regulations for the annual maintenance tag requirements.

### **B. Fire Extinguisher Placement**

Chairperson Liszewski turned over the floor to member Eric Stessel to ask the Committee on their input about fire extinguisher placement.

Member Eric Stessel asked the Committee their thoughts on a concern about whether a single extinguisher on each floor of a multi-story building was sufficient given the 75-foot maximum travel distance requirement.

Members Golding, Knowles, Vasquez, Leda & McCarrick along with Harl Buckridge agreed that placing extinguishers on every floor is the best practice for safety reasons, particularly to avoid requiring residents to travel up and down stairs during an emergency. The discussion confirmed that while there is no specific code requirement mandating extinguishers on every floor, it aligns with national best practices and life safety concerns.

#### **4. OPEN FORUM**

Chairperson Liszewski opened the floor for an open forum.

There was no open forum discussion.

#### **5. PUBLIC COMMENT**

Chairperson Terence Liszewski opened the floor for public comment.

There was no public comment.

#### **6. UPCOMING MEETING DATES FOR 2026**

**A.** July 22nd, 2026, 01:30 PM to 04:30 PM Pacific Daylight Time (PDT)

Office of the State Fire Marshal

5<sup>th</sup> Floor, McKittrick Conference Room 512

3780 Kilroy Airport Way, Long Beach, Ca 90806

#### **7. MEETING ADJOURNMENT**

A motion to adjourn was made by Member Edie Wade and seconded by Member Jamie Knowles. Motion was carried with a unanimous vote to adjourn the meeting. Chairperson Terence Liszewski adjourned the meeting at 13:53 P.M. (PDT).