
PORTABLE FIRE EXTINGUISHERS ADVISORY COMMITTEE MEETING
Meeting Minutes – Wednesday, April 22nd, 2026, 01:30 PM – 04:30 PM
Hybrid Committee Meeting



Meeting Location:

Office of the State Fire Marshal

715 P Street, Sacramento, Ca 95814

2nd Floor, Room 2-201

Meeting ID: 845 0158 5423

MEMBERS' PRESENT

Terence Liszewski, Chairperson, OSFM

Robert Vasquez, California Association of Life Safety and Fire Equipment (CAL SAFE)

Kimberly Golding, NAFED

Rebecca Leda, Sacramento Metropolitan Fire District

Matthew McCarrick, Code Red Fire Inc.

Jamie Knowles, Amerex

Edie Wade, Brooks Equipment

Eric Stessel, Contra Costa County Fire Department

Chad Murbach, Jorgensen Company

MEMBERS ABSENT

Isaac DeFee, Cintas Corporation

J.R. Nerat, Presto

GUESTS PRESENT

Harl Buckridge, AAA Quality Services, Inc.

OSFM STAFF

Andrew Henning, Assistant Deputy Director

Cortney Walker, Supervisor I

Larry Godbout, Supervisor I

Patricia Rock, Deputy State Fire Marshal III (Specialist)

Jamie Sammut, Senior Staff Counsel

Adam Stewart, Analyst I

Thomas Setnan, Analyst II

Chris Dale, Analyst II

1. CALL TO ORDER

A. Welcome and Logistics Briefing

Chairperson Terence Liszewski called the meeting to order at 13:30 P.M. Pacific Daylight Time (PDT). Logistics briefing was provided by Chairperson Terence Liszewski.

B. Committee Member Introductions and Roll Call

Roll call was conducted by Adam Stewart and determined that a quorum (8 of 10) of members was present.

C. Introductions of Non-Committee Members

All attendees introduced themselves.

D. Approval of Past Meeting Minutes – January 28th, 2026

Chairperson Terence Liszewski asked for approval of the minutes for the January 28th, 2026, meeting. It was moved by Member Rebecca Leda to approve of the minutes as presented; motion seconded by Member Robert Vasquez. Motion was carried out with a unanimous vote in favor of approval of the January meeting minutes as presented.

E. Announcements/Division Updates

Chairperson Liszewski turned the floor over to Chief Andrew Henning. Chief Henning had no updates to provide.

Cortney Walker provided an update on new exam site procedures, explaining that Pearson Vue is implementing identification scans in their testing environments as part of a security plan rollout, with a six-month transition period.

Member Kimberly Golding asked if there was a form on Pearson Vue's website that could be available for applicants who needed to utilize reasonable accommodation.

Cortney Walker stated that there would be.

Larry Godbout announced a new bulk payment feature in Govmotus scheduled for implementation on April 30th.

2. OLD BUSINESS

A. **NFPA 10 Work Group**

Chairperson Liszewski mentioned sending out another email to all interested parties regarding NFPA 10 work group for inspection, testing and maintenance, replacing current Title 19 requirements. Chairperson Liszewski stated that the workgroup application is still open to the Committee Members and the public as well, and interested parties were encouraged to email their letters of interest directly to Chairperson Liszewski.

3. NEW BUSINESS

A. **Annual Maintenance Tags**

Chairperson Liszewski addressed concerns about improper handling of annual maintenance tags. Chairperson Liszewski reminded the Committee and the public that pre-filled tags are not permitted and directed them to the website's consolidated Health and Safety Code and Code of Regulations for the annual maintenance tag requirements.

B. **Fire Extinguisher Placement**

Chairperson Liszewski turned over the floor to member Eric Stessel to ask the Committee on their input about fire extinguisher placement.

Member Eric Stessel asked the Committee their thoughts on a concern about whether a single extinguisher on each floor of a multi-story building was sufficient given the 75-foot maximum travel distance requirement.

Members Golding, Knowles, Vasquez, Leda & McCarrick along with Harl Buckridge agreed that placing extinguishers on every floor is the best practice for safety reasons, particularly to avoid requiring residents to travel up and down stairs during an emergency. The discussion confirmed that while there is no specific code requirement mandating extinguishers on every floor, it aligns with national best practices and life safety concerns.

4. OPEN FORUM

Chairperson Liszewski opened the floor for an open forum.

There was no open forum discussion.

5. PUBLIC COMMENT

Chairperson Terence Liszewski opened the floor for public comment.

There was no public comment.

6. UPCOMING MEETING DATES FOR 2026

A. July 22nd, 2026, 01:30 PM to 04:30 PM Pacific Daylight Time (PDT)

Office of the State Fire Marshal

5th Floor, McKittrick Conference Room 512

3780 Kilroy Airport Way, Long Beach, Ca 90806

7. MEETING ADJOURNMENT

A motion to adjourn was made by Member Edie Wade and seconded by Member Jamie Knowles. Motion was carried with a unanimous vote to adjourn the meeting. Chairperson Terence Liszewski adjourned the meeting at 13:53 P.M. (PDT).

This notice and copies of the written materials have been posted on the Office of the State Fire Marshal website <https://osfm.fire.ca.gov/>. For information concerning the Committee meeting, please email Terence Liszewski at terence.liszewski@fire.ca.gov. Any written reports being provided to the Committee members in advance of the public meeting will also be available to the public upon request.

In accordance with Title II of the Americans with Disabilities Act of 1990, reasonable accommodations are available. Request for reasonable accommodations should be made at least five (5) working days prior to the meeting date. To request reasonable accommodations, including documents in alternative formats, please contact Terence Liszewski at terence.liszewski@fire.ca.gov.