



OFFICE OF THE STATE FIRE MARSHAL Pipeline Safety Advisory Committee (PSAC)

Draft Meeting Minutes: Pipeline Safety Division

June 27, 2022

Pipeline Safety Division 3780 Kilroy Airport
Way, Suite 500, Long Beach, CA 9080

This document provides collective minutes of the Annual Pipeline Safety Advisory Committee meeting held on June 27, 2022.

Time: 1:00 PM – 3:00 PM

Meeting Type: Annual Pipeline Safety Advisory Committee

Attendees

- Andy Chau
- Errin Briggs
- Josh Cleaver
- Julia Renteria
- Kevin Chan
- Kevin Lynn
- V Jackson

(Additional staff and members are also present, both in person and virtually)

Agenda

- Call to Order & Opening Remarks
- Introduction
- Review of Pipeline Safety Oversight
- Annual Pipeline Safety Advisory Committee meeting
- Review of pipeline safety programs and compliance
- Updates from staff and divisions
- Discussion of upcoming inspections, audits, and program changes
- Public and stakeholder engagement
- Future planning and closing remarks
- Discussion of Inspection Schedules and Risk-Based Approaches
- Open Floor for Questions and Comments
- Decisions and Next Steps

Key Topics Discussed

- Opening and meeting logistics
- Program updates from the Office of the State Fire Marshal
- Pipeline safety oversight, compliance, and enforcement
- Review of risk-based inspection strategies
- Legal and regulatory updates
- Public engagement and industry collaboration
- Resource allocation and staffing considerations

Decisions Made

- Continued prioritization of risk-based inspections
- Enhanced coordination between divisions for oversight
- Commitment to improving transparency with stakeholders
- Focus on resource allocation toward high-impact projects
- Agreement to review past inspection cycles (Ultramar and Valero sites) to ensure compliance within the 3-year cycle.
- The committee supported prioritizing inspections based on risk analysis.

Action Items

- Staff to finalize inspection schedules for the upcoming cycle
- Legal team to provide follow-up on regulatory clarifications
- Division leads to prepare reports on major construction projects
- Public affairs to improve communication channels with stakeholders
- Staff to confirm reassignment of certain inspection responsibilities.
- Supervisors to provide updates on outstanding enforcement cases and major projects.
- Committee to reconvene in the next scheduled session with updated reports.
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Opening Remarks

The meeting began with a welcome message and the acknowledgment of a short delay to allow participants to join. The purpose of the annual meeting was confirmed, focusing on pipeline safety oversight and program updates.

Introduction

Participants introduced themselves, representing various divisions including administration, safety supervision, legal counsel, and the pipeline safety division. Collectively, the group emphasized its shared role in ensuring pipeline safety, compliance, and regulatory enforcement.

Program Updates

The committee reviewed ongoing and planned activities, including risk-based inspections, compliance monitoring, and coordination across divisions. The importance of focusing resources on high-risk inspections and ensuring timely reporting was emphasized. Members also highlighted resource challenges and the need to allocate staff efficiently. Staff provided updates on program administration, inspection assignments, and regulatory frameworks. Specific mentions included: Standard main inspections (due every three years), Annual operator inspections and risk-based prioritization. Staffing updates and new role assignments within the Fire Marshal's Office.

Legal & Regulatory Updates

Legal counsel provided updates on oversight responsibilities and upcoming regulatory requirements. The discussion noted the importance of staying aligned with both federal and state standards while addressing challenges arising from resource limitations.

Stakeholder Engagement

The committee discussed the need for stronger engagement with stakeholders and the public. Ideas included improving communication channels, enhancing transparency, and providing clearer information to industry representatives.

Discussion

- Quorum was confirmed for the committee to proceed.
- Participants discussed current challenges in scheduling inspections and aligning them with federal PHMSA expectations.
- Emphasis was placed on consistency between 'standard annual' and 'standard main' inspections.

Open Floor

- Members raised questions on timelines, oversight authority, and delegation of responsibilities.
- Staff provided clarifications on program leads and available resources.

Closing Remarks

The meeting concluded with consensus on finalizing inspection schedules, preparing detailed reports on construction and enforcement activities, and strengthening inter-division collaboration. The importance of transparency and proactive communication with stakeholders was reaffirmed.