
RISK MODELING ADVISORY WORKGROUP

Meeting Minutes – Monday, March 20, 2023, 1:00 PM – 3:00 PM

Posted 5/1/2023



Video link to meeting held on 3/20/23: <https://youtu.be/UAh8ShJ0G5Q>

Committee Members Present

Jim McDougald, Staff Chief, Office of the State Fire Marshal
Carlos Camarena, Emergency Services
Dave Winnacker, Fire California Fire Chiefs Association and the Fire Districts Association of California
Esteban Hernandez in lieu of Deborah Halsberstadt, The Insurance Commissioner
Nancy Watkins, Milliman
Dore Bietz, local government
Michael Maguire in lieu of Neil Matouka, State Planning and Research
Clay Kerchof, in lieu of Paul Glushku, Housing and Community Development
Max Moritz, Milliman
Melissa Semcer, Office of Energy Infrastructure Safety
Yana Valachovic California Fire Science Consortium Association
Chris Ochoa, California Building Industry

Committee Members Not Present

Joe Irvin, Local Government
Terry Woodrow, local government
Anthony Powers, California Professional Firefighters

CAL FIRE – Office of the State Fire Marshal

Richard Brechbuehl, Assistant Chief
Mark Rosenburg, Research Data Manager
Celeste Jovanovic, Associate Governmental Program Analyst
Daniel Berlant, Acting State Fire Marshal
Frank Bigelow, Assistant Deputy Director

1. CALL TO ORDER

Jim McDougald

- A. Welcome
 - i. Meeting was called to order at 1:02PM
- B. Roll Call/Quorum Established
 - i. Celeste Jovanovic took roll call, Joe Irvin, Anthony Powers, and Terry Woodrow were not present.
- C. Agenda Review (**Motion Required/Adoption**)

Motion:	C. Ochoa moved to accept the meeting agenda; M. Semcer seconded the motion.
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Action:	All members voted to unanimously approve the motion.
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- D. Approval of Past Meeting Minutes (**Motion Required**)

Motion:	N. Watkins moved to accept the meeting minutes; C. Ochoa seconded the motion.
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Action:	All members voted to unanimously approve the motion.
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2. OLD BUSINESS

Jim McDougald

- A. Risk Modeling Workgroup Report Outline
 - i. Review Section V (Barriers and Recommendations... and Other)
 - 1. Nothing to add.
 - ii. Review all Sections of Outline
 - 1. Where do we want stakeholders, Purpose Sections.
 - 2. Who are the stakeholders:
 - a. Home Builders/Developers, Insurance Industry and Academia, Community Members/General Public and Regulators (added)
 - b. Caution around the technical writing, that way people can understand it.
 - 3. Shared big Picture slide. – this will be used as a foundation in the Executive Summary portion of the report.
 - 4. Mitigations that matter, what type of fire exposure are we managing for:
 - a. Defining wildfire risk (section II) – add exposure to wildfire structure experience.
 - b. Change the word “define” to scale in “How we define scale Neighborhood/Community.”

3. NEW BUSINESS

Jim McDougald

- A. Assign drafters for Risk Modeling Report
 - i. See screenshot below.

Risk Modeling Workgroup Report Lead Person and Committee Members

Section Name	Lead Person	Committee Member(s)
Background & Executive Summary	Nancy Watkins	Robert Marshall
Defining Wildfire Risk	Dave Winnacker	Melissa Semcer & Michael Maguire
Mitigations that Matter	Dave Winnacker	Michael Maguire & Dore Bietz
Wildfire Risk Models	Nancy Watkins	Anthony Powers & Michael Maguire
Barriers/Recommendations for Determining & Reducing Wildfire Risk	Nancy Watkins	Dore Bietz & Robert Marshall

Important Dates and Overview of Task

Date	Meeting	Summary of Task
3/15 – 5/17	No	Report writing with Subgroups
5/17 – 5/23	No	Draft report emailed to Risk Modeling Workgroup; comments added
5/24/23	Yes (v)	Workgroup to discuss the first draft of report
5/31/23	Yes (v)	Workgroup to discuss report and final review of Report
6/8/23	No	Subgroups and Lead people to have final edits to Celeste and Jim to send to the WMAC on 6/9/23
6/9/23	No	WMAC to receive report and begin reading document
6/20/23	No	WMAC to provide feedback on Report to Jim in monthly WMAC meeting
6/20 – 6/22	No	Update any minor comments that may need to be provided from WMAC
6/28/23	Yes (v)	Final Approval
7/1/23	No	Submit report

Virtual (v)

4. ROUNDTABLE

Jim McDougald

None.

5. PUBLIC COMMENT

None.

6. UPCOMING MEETING DATES FOR 2023

Next meeting is **May 24, 2023 (Virtual)**, starting at 1:00PM and ending at 3:00PM

Upcoming Meeting: **May 31, 2023 (Virtual)**, starting at 1:00PM and ending at 3:00PM

FINAL Meeting: **June 28, 2023 (Virtual)**, starting at 1:00PM and ending at 3:00PM

7. MEETING ADJOURNMENT (Motion Required)

Jim McDougald

Motion: N. Watkins moved to accept the Meeting Adjournment; C. Ochoa seconded the motion.

Action: All members voted to unanimously approve the motion.

Meeting adjournment: 1:47PM