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## Attachment 20

**Date:** August 22, 2019

**To:** State Board of Fire Services

**From:** Mark Bisbee, Battalion Chief, State Fire Training

**SUBJECT/AGENDA ACTION ITEM:**

Mid-Career CFSTES Course Prerequisites

**Recommended Actions:**

Approve changes to CFSTES Course Prerequisites

**Background Information:**

Most of the State Fire Training (SFT) mid-career CFSTES courses have prerequisites to take each course. Typically, these prerequisites are the course work for the certification track below (ie. for Company Officer, the prerequisite is meet the educational requirement for Fire Fighter II). These prerequisites were designed to help ensure that the students have the required minimum knowledge to be successful in the course.

Several departments who did not participate in SFT are now participating in the program. The system currently would require them to start at the beginning (i.e. Fire Fighter 1/2), before they can start taking higher level courses (i.e. Chief Fire Officer).

**Analysis/Summary of Issue:**

The following are the changes that will be made for each course prerequisite:

*Company Officer 2A: Human Resource Management for Company Officers*

Prerequisites: Meet the educational requirements for Fire Fighter II or four (4) years as a fire fighter

*Company Officer 2B: General Administrative Functions Course Plan*

Prerequisites: Meet the educational requirements for Fire Fighter II or four (4) years as a fire fighter

*Company Officer 2C: Fire Inspections and Investigation Course Plan*

Prerequisites: Meet the educational requirements for Fire Fighter II or four (4) years as a fire fighter

*Company Officer 2D: All-Risk Command Operations Course Plan*

Prerequisites:

- Meet the educational requirements for Fire Fighter II or four (4) years as a fire fighter
- ICS-200.B: Incident Command System For Single Resources and Initial Action Incidents
- Hazardous Material Incident Commander (as offered by the California Specialized Training Institute)

*Company Officer 2E: Wildland Incident Operations Course Plan*

Prerequisites:

- Meet the educational requirements for Fire Fighter II or four (4) years as a fire fighter
- All Risk Command Operations for Company Officers
- S-290 Intermediate Fire Behavior (classroom delivery only)

*Chief Fire Officer 3A: Human Resource Management for Chief Fire Officers*

Prerequisites: Meet the educational requirements for Company Officer, or five (5) years as an officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer, or seeking Fire Marshal Certification

*Chief Fire Officer 3B: Budget and Fiscal Responsibilities for Chief Fire Officers*

Prerequisites: Meet the educational requirements for Company Officer, or five (5) years as an officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer

*Chief Fire Officer 3C: General Administration Functions for Chief Fire Officers*

Prerequisites: Meet the educational requirements for Company Officer, or five (5) years as an officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer

*Chief Fire Officer 3D: Emergency Service Delivery Responsibilities for Chief Fire Officers*

Prerequisites: Meet the educational requirements for Company Officer, or five (5) years as an officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer

*Executive Chief Fire Officer 4A: Human Resources Management*

Prerequisites: Meet educational requirements for Chief Fire Officer or five (5) years as chief officer

*Executive Chief Fire Officer 4B: Community and Government Relations*

Prerequisites: Meet educational requirements for Chief Fire Officer or five (5) years as chief officer

*Executive Chief Fire Officer 4C: Administration*

Prerequisites: Meet educational requirements for Chief Fire Officer or five (5) years as chief officer

*Executive Chief Fire Officer 4D: Emergency Services Delivery*

Prerequisites: Meet educational requirements for Chief Fire Officer or five (5) years as chief officer

*Executive Chief Fire Officer 4E: Health and Safety*

Prerequisites: Meet educational requirements for Chief Fire Officer or five (5) years as chief officer

*Fire Inspector 2A: Fire Prevention Administration*

Prerequisites: Meet the educational requirements for Fire Inspector I or five (5) years as fire inspector

*Fire Inspector 2B: Fire and Life Safety Requirements*

Prerequisites: Meet the educational requirements for Fire Inspector I or five (5) years as fire inspector

*Fire Inspector 2C: Inspecting New and Existing Fire & Life Safety Systems and Equipment*

Prerequisites: Meet the educational requirements for Fire Inspector I or five (5) years as fire inspector

*Fire Inspector 2D: Hazardous Materials, Operations, and Processes*

Prerequisites: Meet the educational requirements for Fire Inspector I or five (5) years as fire inspector

*Other Employees*

There are times when agencies may wish to send an employee to a SFT course who does not meet the course prerequisites (i.e. sending a Budget Administrator to Chief Fire Officer 3B course). In these situations, the agency or student can send a written petition for Alternative Application to Methods and Procedures to SFT in accordance with Title 19, California Code of Regulation Section 1980.06. SFT will review petitions on a case by case basis.

These changes will allow persons who did not participate in the SFT system from entry level, to enter the SFT system at an appropriate training level. These changes do not waive the certification prerequisites.

Once approved by the State Board of Fire Service (SBFS), SFT Staff will begin updating Course Plans. If approved at the August 2019 SBFS meeting, SFT will implement this on or before January 1, 2020.