



# State Board of Fire Services



## MEETING MINUTES Thursday, August 23, 2018 CAL FIRE - Office of the State Fire Marshal 2251 Harvard Street, Ste 400, Sacramento CA

Chair/Ex-Officio:

**Dennis Mathisen**  
State Fire Marshal

Vice Chair:

**Jerry Davies**  
California Fire Safe  
Council and Insurance  
Industry

Ex-Officios:

**Janet Barentson**  
CAL FIRE

**Mark Ghilarducci**  
California Governor's  
Office of Emergency  
Services

**Dan Terry**  
California Fire Fighter  
Joint Apprenticeship  
Committee

Members:

**Vacant**  
California Metro Chiefs

**David Gilotte**  
International Association  
of Fire Fighters

**Steve Kovacs**  
Fire Districts Association of  
California

**Frank Lima**  
California Labor  
Federation

**Cliff Allen**  
CAL FIRE Firefighters,  
Local 2881

**Robert Magee**  
City Government

**Brian K. Rice**  
California Professional  
Firefighters

**Russell Rawls**  
California State  
Firefighters Association

**Michael Smith**  
California Fire Chiefs  
Association

**Anne Walker**  
Fire District

**Michael S. Williams**  
California State  
Firefighters Association

**Vacant**  
County Government

### MEMBERS PRESENT:

Dennis Mathisen, State Fire Marshal, CAL FIRE - Office of the State Fire Marshal  
Janet Barentson, Chief Deputy Director, CAL FIRE  
Cliff Allen, CAL FIRE Firefighters, Local 2881  
Russell Rawls, California State Firefighter Association  
Anne Walker, Fire District  
Michael S. Williams, California State Firefighter Association  
\* Robert Magee, City Government  
\* Jerry Davies, Insurance Industry  
\* Frank Lima, California Labor Federation  
(\* attended via conference call)

### MEMBERS ABSENT:

Mark Ghilarducci, California Governor's Office of Emergency Services  
David Gilotte, International Association of Firefighters  
Steve Kovacs, Fire Districts Association of California  
Brian K. Rice, California Professional Firefighters  
Michael Smith, California Fire Chiefs Association  
Dan Terry, California Fire Fighter Joint Apprenticeship Committee

### STAFF:

Michael Richwine, Assistant State Fire Marshal  
Kevin Chan, Special Assistant to the State Fire Marshal  
Andrew Henning, Division Chief, State Fire Training  
Greg Andersen, Division Chief, Code Development and Analysis  
Scott Witt, Deputy Chief, Planning and Risk Analysis  
Chris Fowler, Supervising Deputy State Fire Marshal, State Fire Training  
Jim Eastman, Fire Training Specialist III, State Fire Training  
Joe Bunn, Fire Training Specialist III, State Fire Training

### GUESTS:

Taral Brideau, California Fire Fighter Joint Apprenticeship  
Kaitlin Conrad, California Fire Fighter Joint Apprenticeship  
Troy Bair, Cosumnes River Fire Department  
Josh Freeman, Cosumnes River Fire Department

### I. CALL TO ORDER

Dennis Mathisen

#### A. ROLL CALL/Determine Quorum

Chair Dennis Mathisen called the meeting to order at 10:00. Roll was called.  
**Quorum established at 10:06 am Pacific Standard Time (PST).**

#### B. Approval of the State Board of Fire Services (SBFS) minutes from May 24<sup>th</sup>, 2018 meeting. (Discussion/Public Comment/Action) [Attachment 1]

Dennis Mathisen opened the floor for discussion on the May 24<sup>th</sup>, 2018, SBFS meeting minutes. Kevin Chan requested language cleanup to the minutes.

**Motion – Anne Walker made a motion to approve. Janet Barentson second the motion. Board members unanimously approved the February 22<sup>nd</sup>, 2018, minutes with amendments at 10:07 am (PST).**

C. Announcements

Chief Mathisen opened with a moment of silence to honor all the sacrifices by fire service professionals. Following the moment of silence, he acknowledged and congratulated Brian K. Rice of California Professional Firefighters (CPF) and Cliff Allen of CAL FIRE Local 2881 of their official appointment to the State Board of Fire Services, and recognized Fire Chief Lorenzo Gigliotti as California's 38<sup>th</sup> Certified Fire Chief.

II. CONSENT ITEMS

A. State Fire Training Division

1. Cosumnes Fire Department Accredited Local Academy (ALA) Application

*(Discussion/Public Comment/Action)* [Attachment 2]

Seeking SBFS approval for accreditation of Cosumnes Fire Department as an Accredited Local Academy (ALA)

**Motion – Michael Williams made a motion to approve. Anne Walker second the motion. Board members unanimously approved at 10:12 am (PST).**

2. Contra Costa County Fire Protection District Accredited Local Academy (ALA) Application

*(Discussion/Public Comment/Action)* [Attachment 3]

Seeking SBFS approval for accreditation of Contra Costa County Fire Protection District as an Accredited Local Academy (ALA)

**Motion – Michael Williams made a motion to approve. Anne Walker second the motion. Board members unanimously approved at 10:13 am (PST).**

3. Incident Safety Awareness for Hired Vendors

*(Discussion/Public Comment/Action)* [Attachment 4]

Seeking SBFS approval for changes to implementation plan

**Motion – Michael Williams made a motion to approve. Anne Walker second the motion. Board members unanimously approved at 10:14 am (PST).**

III. PROGRAM and ADVISORY COMMITTEE REPORTS

A. State Fire Training Division

Andrew Henning

1. Mission Alignment Objectives

A. Curriculum Development and Delivery

i. Damage Inspection Curriculum

*(Discussion/Public Comment/Action)* [Attachment 5]

Seeking SBFS approval of the new Fire Services Training and Education Program (FSTEP) Damage Inspection Specialist and Damage Inspection Manager course materials.

Data has only been collected on an estimated 15,000 structures since last October. OSFM has been working with National Fire Protection Association (NFPA) and the National Institute of Standards and Technology (NIST) with the intent to mainstream and standardize fire inspection training. The scope is to inspect damage in the cold part of the fire after the damage passes, not assess the cost of damages.

**Motion – Williams made a motion to approve. Barentson second the motion. Board members unanimously approved the curriculum at 10:21 am (PST).**

ii. Aircraft Rescue & Firefighting Awareness

*(Discussion/Public Comment)* [Attachment 6]

Information Only.

This is in its first reading and will return to the Board. Please see meeting attachments for more information.

iii. Open Water Rescue Boat Operator

(Discussion/Public Comment) [Attachment 7]  
Information Only.

Please see meeting attachments for more information.

2. State Fire Training Fee Adjustment Group

Andrew Henning gave a presentation on the Fee Adjustment Workgroup. State Fire Training has not raised fees since 2008, and 1995 before that, and the California Fire and Arson Training Fund (CFAT) is expected to be depleted by 2021. State Fire Training worked with California State University, Sacramento (CSUS) to have an independent assessment and recommendations to the fee structure focused on activities based costing and full reimbursement for services provided. The intent of the fee restructure is to cover the operating costs, and is being used in conjunction with streamlining and reducing operational costs.

IV. OLD BUSINESS

A. Position Statement on SBFS/CHP Cooperation  
(Discussion/Public Comment) [Attachment 10]  
Informational only

Janet Barentson

Chief Barentson is working with Deputy Commission Scott Silsby of the California Highway Patrol to discuss training and enhancing communications. Possibilities discussed were quarterly meetings during non-emergencies and to create programs, such as "Coffee with a Cop" to foster relationships. This was in preference to creating new policies, which could introduce other problems in comparison to building good relationships. Another topic of discussion was the possibility of working with cadets.

B. SBFS Work Plan Meeting  
(Discussion/Public Comment)  
Informational only

- D. Mathisen, J. Davies, M. Williams, A. Walker

Jerry Davies and Mike Williams led the effort attending 3 California county fairs; San Diego, Sonoma, and Ventura. San Diego had 1.2 million attendees, Ventura had 600,000 attendees, and Sonoma had 300,000 attendees. Anyone on the Board who is interested may join these efforts.

V. NEW BUSINESS

Dennis Mathisen

A. Fireworks Update (Informational only)

- Dennis Mathisen

We were working on a budget change proposal for sustainable funding for fireworks enforcement which was perceived as passing a new tax. The bill did not pass, however, State Fire Marshal is receiving one-time funding for disposing of current fireworks from the California Environmental License Plate Funds to dispose of the 160,000 lbs. of illegal fireworks currently in our facilities as well as another estimated 100,000 lbs. that local government is holding on our account.

B. CAIRS Update (Informational only)

- Scott Witt

CAIRS is being replaced with California Fire Incident Reporting System (CALFIRS), which is half of the statistical analysis tool, along with the National Fire Incident Reporting System (NFIRS). We expect to have region training outreach by late fall and to roll out the new software by January of 2019. We will be doing a "Train the Trainer" and then train staff through Target Solutions training software.

C. Fire Prevention Grants Update (Informational only)

- Scott Witt

CCI Fire Prevention Grants uses California Climate Investments (Cap & Trade) funds to reduce the number of fire starts, acres burnt, and structures damaged or destroyed by wildfire in, or near, the State Responsibility Area, which will reduce greenhouse gasses. The three grant categories include Hazardous Fuels Reduction, Public Fire Education, and Fire Prevention Planning. The application period for 2018 open in spring of 2018 and closed in early summer of 2018. Almost 225 grants were graded and 142 were accepted for funding for almost \$80 million.

D. Code Adoption Update (Informational only)

- Greg Andersen

The Title 24 intervening code cycle have been completed and are effective as of July 1st. The last Code Advisory Committee meeting for the 2019 codes was on August 22. SB112 introduces a new occupancy of R 2.2, correctional re-entry facilities. We are also moving forward with allowing non-flame-resistant foam insulation beneath the foundation and on construction sites, per AB127. The hot topic at the International Code Committee (ICC) public hearing in Richmond, Virginia, will be tall wood buildings.

IV. MEMBERS ORGANIZATION UPDATES

Russell Rawls has been working on Senate Bill 1415 after the Ventura fire and is looking for a State Board of Fire Services stance on the bill. Concerns were expressed about the additional workload. The Northern California Fire Prevention Officers are already working on this.

Anne Walker reports that November will be her last meeting, as she is resigning from the Board.

Janet Barentson reported the Governor convened a conference committee to look at items related to the prior year's fire siege. They have met over the last month to address a number of items they will need to have in print in legislation to meet the 72-hour rule. There will be legislation coming out of that conference committee on August 28<sup>th</sup>, 2018.

Jerry Davies reported to check the Fire Safe council on state fairs and that they are closing out the grants on the their website.

Frank Lima reported that the International Association of Fire Fighters (IAFF) celebrated their 100 year anniversary in Seattle. He also reported that the National Cancer Registry passed.

Mike Richwine reported that the Governor's Office is working with California Department of Transportation (CALTRANS), housing community development, and other state agencies to address homelessness and to find emergency housing for the homeless. The goal is to move them from encampments to temporary housing until permanent solutions can be identified.

VI. PUBLIC COMMENT

No public comment received.

VI. MEETING DATES

A. Meeting dates for 2018 are: February 22<sup>nd</sup>, May 24<sup>th</sup>, August 23<sup>rd</sup> and November 15<sup>th</sup> (moved up one week due to the holiday.) There may be an extended meeting to conduct training for Board members on The Bagley Keene Open Meeting Act and the Parliamentary Procedure.

VII. MEETING ADJOURNMENT

**Motion – Janet Barentson made a motion to adjourn the meeting. Anne Walker second the motion. Board members unanimously approved at 12:09 pm (PST) and meeting was adjourned.**