



# STATE BOARD OF FIRE SERVICES

## MEETING MINUTES

Thursday, May 23, 2019

CAL FIRE – Office of the State Fire Marshal

2251 Harvard Street, Suite 441, Sacramento, CA 95815

### MEMBERS PRESENT:

Mike Richwine, State Fire Marshal, Acting, CAL FIRE – Office of the State Fire Marshal

\*Jerry Davies, California Fire Safe Council and Insurance Industry, Vice Chair

\*Janet Barentson, Chief Deputy Director, CAL FIRE

Mark Ghilarducci, Director, California Governor's Office of Emergency Services

David Gillotte, International Association of Fire Fighters

\*Russell Rawls, California State Firefighters Association

Michael S. Williams, California State Firefighters Association

\*Robert Magee, City Government

\*Frank Lima, California Labor Federation

(\* attended via conference call)

### MEMBERS ABSENT:

Dan Terry, California Fire Fighter Joint Apprenticeship Committee

Brian K. Rice, California Professional Firefighters

Michael Smith, California Fire Chiefs Association

### STATE FIRE MARSHAL STAFF:

Daniel Berlant, Assistant Deputy Director

Andrew Henning, Division Chief, State Fire Training

Greg Andersen, Division Chief, Code Development and Analysis

Chris Fowler, Supervising Deputy State Fire Marshal Specialist III, State Fire Training

\*Joe Bunn, Fire Training Specialist III, State Fire Training

(\* attended via conference call)

### GUESTS:

Brian Marshall, Fire Chief, California Governor's Office of Emergency Services

Taral Brideau, California Fire Fighter Joint Apprenticeship Committee

Pete Munoa, CAL FIRE Firefighters, Local 2881

Chris Mitchell, Executive Liaison and Aid to Director Ghilarducci

## 1. CALL TO ORDER

Chair Mike Richwine called the State Board of Fire Services (SBFS) meeting to order at 1100 hours, at CAL FIRE – Office of the State Fire Marshal (OSFM) headquarters at 2251 Harvard Street, Suite 441, Sacramento, CA 95815. Kevin Chan provided a logistics and safety briefing.

## 2. ROLL CALL

Roll call was held and quorum declared at 1103 hours.

### 3. INTRODUCTIONS

Self-introductions of staff and guests were conducted.

### 4. APPROVAL OF MINUTES

Chairman Richwine asked for approval of the Minutes of the August 23, 2018 meeting. **It was moved by Member Gillotte to approve the minutes as submitted; motion seconded by Member Williams. Motion was carried unanimously at 1105 hours.**

### 5. ANNOUNCEMENTS

No announcements.

### 6. CONSENT ITEMS

Chairman Richwine stated that he would like to continue to review consent items as the Board has done in the past, item by item, permitting the opportunity for discussion. The Board agreed.

Chief Henning requested the re-accreditation of Accredited Regional Training Programs (ARTP) and Accredited Local Academies (ALA) consisting of Bakersfield College, Columbia College, Sierra College, Alameda County Fire Department, Fresno Fire Department, Los Angeles Fire Department, Sacramento Metropolitan Fire Department, and San Francisco Fire Department. **It was moved by Member Ghilarducci to approve the re-accreditation; motion seconded by Member Williams. Motion was carried unanimously at 1110 hours.**

Chief Henning requested the approval of the Las Positas College as an ARTP. **It was moved by Member Williams to approve the accreditation; motion seconded by Member Ghilarducci. Motion was carried unanimously at 1111 hours.**

Chief Henning requested the approval of the Burbank Fire Department as an ALA. **It was moved by Member Gillotte to approve the accreditation; motion seconded by Member Williams. Motion was carried unanimously at 1113 hours.**

Chief Henning requested the approval of the Long Beach Fire Department as an ALA. **It was moved by Member Williams to approve the accreditation; motion seconded by Member Ghilarducci. Motion was carried unanimously at 1114 hours.**

Chief Henning requested the approval to update the Fire Investigator Standards and Curriculum, the Fire Fighter 2 Prerequisite, and the Fire Control 4: Controlling Ignitable Liquids and Gasses Prerequisite. All are recommendations from the Statewide Training and Education Advisory Committee (STEAC) steering committee.

Chief Henning gave a brief overview of the changes to the Fire Investigator Standards and Curriculum and Chairman Richwine called for a vote to approve the changes. Member Gillotte asked if FI-210 was a job essential course, and Chief Henning replied that it is required as a recommendation from the State Fire Training cadre. Chairman Richwine asked if it was an National Wildfire Coordinating Group (NWCG) course and Chief Henning replied that it was. **It was moved by Member Gillotte to approve the update; motion seconded by Member Williams. Motion was carried unanimously at 1121 hours.**

Chief Henning gave a brief overview of the changes to the Fire Fighter 2 Prerequisites. **It was moved by Member Gillotte to approve the update; motion seconded by Member Williams. Motion was carried unanimously at 1136 hours.**

Chief Henning gave a brief overview of the changes to the Fire Control 4: Controlling Ignitable Liquids and Gasses Prerequisites. **It was moved by Member Gillotte to approve the**

**update; motion seconded by Member Williams. Motion was carried unanimously at 1140 hours.**

Chief Henning gave a brief overview of the changes to the Vehicle Extrication Prerequisites. **It was moved by Member Ghilarducci to approve the update; motion seconded by Member Williams. Motion was carried unanimously at 1141 hours.**

Chief Henning gave a brief overview of the changes to the Non-Certified Non-ARTP/ALA Candidates Skill Sheet Requirement. **It was moved by Member Williams to approve the update; motion seconded by Member Ghilarducci. Motion was carried unanimously at 1142 hours.**

Chief Henning gave a brief overview of the changes to the Executive Chief Officer Degree Requirement, which adds the associate degree requirement for Executive Chief Officer certification. **It was moved by Member Williams to approve the update; motion seconded by Member Ghilarducci. Motion was carried unanimously at 1145 hours.**

Chief Henning gave a brief overview of the changes to the Confined Space Rescue Awareness Instructor Requirements. **It was moved by Member Gillotte to approve the update; motion seconded by Member Williams. Motion was carried unanimously at 1149 hours.**

Chief Henning requested approval for the delayed implementation of EVT to January 1, 2021 and the retirement of Fire Mechanic to December 31, 2020. **It was moved by Member Williams to approve the implementation plan; motion seconded by Member Ghilarducci. Motion was carried unanimously at 1150 hours.**

## 7. PROGRAM AND ADVISORY COMMITTEE REPORTS

Chief Henning gave an overview, and sought approval, of the new Fire Services Training and Education Program (FSTEP) Aircraft Rescue and Firefighting Awareness curriculum. **It was moved by Member Williams to approve the curriculum; motion seconded by Member Gillotte. Motion was carried unanimously at 1156 hours.**

Chief Henning gave an overview, and sought approval, of the FSTEP Open Water Rescue Boat Operator – Small Vessel and Open Water Rescue Boat Operator – Large Vessel curriculum. This is a new FSTEP course that is 40 hours long. **It was moved by Member Ghilarducci to approve the curriculum; motion seconded by Member Williams. Motion was carried unanimously at 1200 hours.**

Chief Henning gave an overview, and sought approval, of the FSTEP CA-219 Wildland Firefighting – Firing Operations Curriculum. The curriculum was agendaized as a discussion item. The Board requested to have the item added as an action item on the agenda for the next meeting.

Chief Henning and Joe Bunn gave an overview of the River/Flood Rescue Technician curriculum. Chair Richwine asked Member Ghilarducci if this course was aligned with the California Office of Emergency Services training. This opened a discussion within the Board and the membership agreed that the curriculum should be introduced to FIRESCOPE for participation.

Chief Henning gave an overview of the Ethical Leadership for Instructors curriculum. This course is revised and is a replacement for the old Ethical Leadership in the Classroom course. This expands the requirement that the teachers be chief fire officers to include company officers.

Chief Henning gave an overview of the State Fire Training Fee Adjustment Project and informed the members that it would go to the Board for a vote at the next meeting. State Fire

## ATTACHMENT 1

Training funds are 100% user fee based and the program receives no general funds. The last fee increase was in 2008, and prior to that, 1995. This has resulted in 4 deputy vacancies that can't be funded, can't get into classrooms to audit courses, and using temp positions. Prior year had total of 2700 courses delivered with over 1 million hours of student time, grossly exceeding the current operation budget. Because of this, State Fire Training formed a subgroup in STEAC to look at their fee schedule and partnered with the California State University, Sacramento, School of Business Administration to review State Fire Training's finances and to make best practice recommendations. They began with the practice of conducting activity based costing (ABC) to determine the cost of each service provided and determine the appropriate fees for each service. State Fire Training has been in the deficit for nearly every service provided. The expected implementation is July of 2020, with a backup implementation date of January 2021.

Chief Henning gave an update on Title 19 Regulations. There has been no regulation update since 2014-2015. New procedure manual is expected to be implemented on July 1<sup>st</sup> of 2019.

Chair Richwine announced a 15 minute break.

### 8. OLD BUSINESS

Chairman Richwine and Member Williams informed the new members on the State Board of Fire Services efforts to bolster cooperation between California Fire Services and California Highway Patrol (CHP). Would like to continue to pursue cooperative efforts. Member Gillotte recommended using Five Star to help with production. Chair Richwine recommended keeping it on the agenda and will reach out to Chief Silsby of the CHP. Jerry Davies and David Gillotte volunteered to help with the project.

### 9. NEW BUSINESS

Chairman Richwine and Chief Daniel Berlant provided an update on the Fire Engineering and Investigations Fireworks Program. We have a proposal from the Governor's budget for \$3.6 million from General Fund for fireworks disposal, enforcement, and education. Office of the State Fire Marshal is in the process of procuring a disposal contract. OSFM is holding on to 220,000 lbs. of illegal fireworks awaiting disposal. We are preparing a large media campaign to educate the public before the upcoming Independence Day celebration.

Chief Berlant provided an update on Fire Prevention Grants. The 2018 Joint Conference Committee between the Assembly and the Senate related to wildfires, which provided \$200 million in funding over the next five years for forest health and fire prevention projects, including forest health projects, fuel reductions projects, and grant projects. We received 293 grant applications from local fire departments, fire districts, fire safe councils, and other non-profit groups. Out of those 293 applications, there was \$190 million that was requested in total. We had \$43 million available for grants and, in mid-April, we awarded the money for 66 projects.

Chief Andersen provided a Code update. The 2019 codes have been approved by the Building Standards Commission (BSC) and are going to be published on July 1, 2019, and have an effective date of January 1, 2020. The 2021 codes are going through the International Code Council (ICC) hearings right now. The first public hearing was in April and the final hearing will be in October. Code Development and analysis are working on the intervening codes right now. Some of the codes they are working on are the Wildland Urban Interface (WUI) standards, tall wood buildings, elevator codes, I-3 occupancy codes, and energy storage solutions.

## ATTACHMENT 1

Chair Richwine provided an update on the Mission Based Budget Review. OSFM has been working with the Department of Finance (DOF) reviewing the Fire and Life Safety Division for the past 2 years, prompting DOF to write a budget change proposal for 14 new Deputy State Fire Marshal positions. This year, they have a proposal going through the budget process to add 3 senior architects and a mechanical engineer to support the deputies in plan review. There was also trailer bill language as a part of this review, related to OSMF's mandated inspections.

### 10. MEMBER ORGANIZATION UPDATES

Chairman Richwine opened the floor for Member organization updates.

Member Gillotte gave an update for the International Association of Fire Fighters (IAFF). There is an upcoming training symposium, "Where the Rubber Meets the Road." There are also 2 bills in progress right now. One to generate state budget funding for peer training and consistency of peer training and one for Firescope.

Member Davies gave a Firesafe Council update. Over 70 Firesafe Council representatives attended the Wildfire Prevention press conference at the State Capitol on May 7<sup>th</sup>. Member Davies also informed the board of new grants available on the Firesafe Council website.

### 11. ADJOURNMENT

**It was moved by Member Williams to adjourn the meeting; motion seconded by Member Gillotte. Motion was carried unanimously at 1331 hours and the meeting was adjourned.**