



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
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Date: July 10, 2020

Attachment 13

To: John Binaski, Chairman
Statewide Training and Education Advisory Committee
c/o State Fire Training

From: Andrew Henning, Chief of State Fire Training

SUBJECT/AGENDA ACTION ITEM:

Fire Marshal Certification and Instructor Registration Update

Recommended Actions:

Approval of the Updates to the Fire Marshal Certification and Instructor Registration Update

Background Information:

In February 2018, the State Board of Fire Service approved the Fire Marshal (2018) Professional Qualifications and Curriculum. Over the last two years, steps in the certification process have been clarified, which better defines the Fire Marshal Certification and Registered Instructor requirements.

Analysis/Summary of Issue:

One of the educational requirements for Fire Marshal (2018) Certification is the completion of the G-290 Basic Public Information Officer (PIO) Course. After reviewing the course offerings, including the cost and length of training, the Curriculum Development Cadre requested that SFT evaluate other PIO training opportunities that would meet the intent. SFT Staff and the Curriculum Development Cadre determined that both the G-290 Basic Public Information Officer Course or the S-203 Introduction to Incident Information would meet the PIO education requirement.

After reviewing the instructor requirements, it was noted that the SFT Procedures Manual requires that an instructor applying to deliver the Fire Marshal courses have held the position of Fire Marshal within a Recognized Fire Agency in California for a minimum of three years. SFT Staff and the cadre determined that specific expertise should be added to each course to ensure that the instructor is a subject matter expert in the topic. By adding specific expertise for each of the Fire Marshal courses, this now aligns with other CFSTES courses instructor requirements.



Fire Marshal Instructor Interim Procedures

Issued: September 2020

Procedure Changes

- Edition:** January 2019 edition of the State Fire Training Procedures Manual
Effective Date: August 1, 2020
Section Change: Modify Section 6.7.15.3: Prevention Instructor Professional Experience
Justification: The changes below reflect the updates recommended by the Fire Marshal Curriculum Development Cadre after reviewing the implementation and roll out of the Fire Marshal (2018) certification track over the last two years.

SFT Contact [Contact SFT Staff](#) assigned to Instructor Registration.

Note: *All new text appears in underline. All deleted text appears in ~~strikeout~~*

6.7.15: PREVENTION INSTRUCTOR

6.7.15.3: Professional Experience

- A. A Registered Primary Instructor for a CFSTES Prevention course shall meet the professional experience qualifications listed below.
1. Performing in an “acting” capacity does not qualify.

Table 6.7.15.3: Prevention Instructor Professional Experience

CFSTES Courses	Experience
<ul style="list-style-type: none"> • Fire Marshal 1A 	<ul style="list-style-type: none"> • Held the position of fire marshal within a Recognized Fire Agency in California for a minimum of three years • <u>Specific expertise in administration and professional development of a fire prevention bureau</u>
<ul style="list-style-type: none"> • Fire Marshal 1B 	<ul style="list-style-type: none"> • <u>Held the position of fire marshal within a Recognized Fire Agency in California for a minimum of three years</u> • <u>Specific expertise in community/government relations and management of a fire and life safety education program</u>
<ul style="list-style-type: none"> • Fire Marshal 1C 	<ul style="list-style-type: none"> • <u>Held the position of fire marshal within a Recognized Fire Agency in California for a minimum of three years</u> • <u>Specific expertise in the management of a fire investigation program</u>



Fire Marshal Instructor Interim Procedures

CFSTES Courses	Experience
<ul style="list-style-type: none"> • Fire Marshal 1D 	<ul style="list-style-type: none"> • <u>Held the position of fire marshal within a Recognized Fire Agency in California for a minimum of three years</u> • <u>Specific expertise in the management of a community risk reduction program</u>
<ul style="list-style-type: none"> • Fire Marshal 1E 	<ul style="list-style-type: none"> • <u>Held the position of fire marshal within a Recognized Fire Agency in California for a minimum of three years</u> • <u>Specific expertise in the management of code adoptions, changing regulation and ordinance, and code change proposals</u>

7.11.5: FIRE MARSHAL (2018)

7.11.5.4: Education

- A. Fire Marshal 1A: Administration and Professional Development
- B. Fire Marshal 1B: Community Relations & Fire and Life Safety Education
- C. Fire Marshal 1C: Fire Investigation Program Management
- D. Fire Marshal 1D: Community Risk Reduction Program Management
- E. Fire Marshal 1E: Regulatory Programs Management
- F. Chief Fire Officer 3A: Human Resource Management
- G. Instructor I: Instructional Methodology
- H. Statutes and Regulations (SFT course)
- I. G290 Basic Public Information Officer Course; or S-203, Introduction to Incident Information, 2008