



FIRE FIGHTER (2019) Cognitive Exam Script

Overview

This document contains instructions to aid the Exam Proctor in properly and consistently informing candidates of what to expect during the administration of a cognitive SFT certification exam.

The Exam Proctor will read this script aloud to all registered candidates participating in a cognitive SFT certification exam.

Please fill in the blanks with the appropriate information.

Pre Exam Script

My name is [Exam Proctor name]. On behalf of State Fire Training and [host ARTP or ALA] I would like to welcome you. I will be proctoring your [level of exam].

Examples – Level of Cognitive Exam

- *Fire Fighter 1 Cognitive Certification Examination*
- *Fire Fighter 2 Cognitive Certification Examination*

This exam time limit is [time] and has [number] questions.

Exam Question Numbers

- *Fire Fighter 1= 2 Hours / 100 Questions*
- *Fire Fighter 2= 1 Hour / 50 Questions*
- *Wildland Fire Fighter = 30 Minutes / 25 Questions*
- *Haz Mat FRO = 30 Minutes / 25 Question*

Any question you answer incorrectly, or do not answer, will be deducted from your final score.

You must achieve a minimum of 70% score to pass the exam.

If you fail the exam, you will have an opportunity to retake that component at a later date.

No talking will be allowed once the exam begins. No food or drink is allowed in the exam room.

I will notify you when there are 15 minutes remaining.

If you need clarification on a question, please raise your hand and wait for assistance.

If you need to use the restroom, raise your hand and wait for assistance. You are not allowed to leave the building during the exam period.



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When you complete the exam, raise your hand and wait for assistance. A proctor must assist you with logging off the computer. After the proctor dismisses you, you must leave the room and the area surrounding the room.

No handheld devices, smart phones, tablets, heads-up digital displays, smart watches, recording or electronic devices of any kind are allowed in the exam area.

You may only utilize the paper and pencil provided during the exam and they must be returned to me before you leave the room.

You may not navigate away from the exam webpage or open any other browsers or apps during the exam. State Fire Training classifies this behavior as cheating. You must maintain a quiet environment during the exam. State Fire Training classifies any candidate talking to another candidate after the exam begins as cheating behavior. Any candidate found cheating during the administration of an SFT certification exam shall not be permitted to complete the exam and shall be required to retake the entire certification track.

Are there any questions?

- (Evaluator promptly answers questions and repeats until there are no remaining questions.)

If there are no further questions, the exam will start when I say, “begin.”



FIRE FIGHTER (2019) Psychomotor Exam Script

Overview

This document contains instructions to aid the registered Lead Evaluator in properly and consistently greeting candidates and informing them of to expect during the administration a skills exam.

The registered Lead Evaluator will read this script aloud to all registered candidates while they wait in the staging area.

Please fill in the blanks with the appropriate information.

Pre Exam Script

My name is [*registered Lead Evaluator name*]. On behalf of State Fire Training and [*host ARTP or ALA*] I would like to welcome you. Today we will be evaluating your performance on the following skills [*skill sheet number and title of each skill*].

Example – Skill Sheet Number and Title

- *Skill Sheet 2-2.1, Don, Doff and Prepare Structural Personal Protective Equipment for Reuse*

You will be required to successfully complete each skill without error. If you do not complete each skill in accordance with the published State Fire Training skill sheet, or if you commit a safety error while performing a skill, you will receive a failing score.

After you complete each skill, the registered Skills Evaluator will ask you to review and sign the skill sheet on which he or she has recorded your score.

If you fail any skill in your first attempt, the registered Lead Evaluator will review your skill sheet to determine if you are eligible to receive a second attempt to successfully complete the skill prior to the end of this skills exam session.

After you complete each skill, you will remain at the skill station until you are escorted back to the staging area.

Are there any questions?

- (Evaluator promptly answers questions and repeats until there are no remaining questions.)

If there are no further questions, then we will begin the exam.



FIRE FIGHTER (2019) Psychomotor Post Exam Script

Overview

This document contains instructions to aid the registered Skills Evaluator in properly and consistently informing a candidate of his or her score for a single skills station or scenario.

The registered Skills Evaluator will read the appropriate statement to each candidate individually after he or she completes the skills exam or scenario.

Post Exam Script: Passing Score

Congratulations! You have achieved a passing score on this skill station. Please review and sign your skill sheet.

- (Evaluator shows candidate the skill sheet and indicates where he or she should sign.)

Please wait here until you are escorted back to the staging area.

Post Exam Script: Failing Score

Unfortunately, you have not achieved a passing score on this skill station. Please wait here while I contact the registered Lead Evaluator to discuss your performance.

- (Evaluator summons the registered Lead Evaluator who reviews the candidates' skill sheet, determines if a re-attempt is appropriate and notifies the candidate of his or her decision.)



FIRE FIGHTER (2019) Psychomotor Station Pre Exam Script

Overview

This document contains instructions to aid the registered Skills Evaluator in properly and consistently greeting candidate and informing them of what to expect during the administration of an evaluation at a single skills station or scenario.

The registered Skills Evaluator will read this script aloud to all candidates after they report to the skill station from the staging area.

Please fill in the blanks with the appropriate information.

Pre Exam Script

My name is [*registered Skills Evaluator name*]. I will be evaluating your performance on [*skill sheet number and title*].

Example – Skill Sheet Number and Title

- Skill Sheet 2-2.1, Don, Doff and Prepare Structural Personal Protective Equipment for Reuse

I will now read the “Candidate Directive” directly from the skill sheet.

- (Evaluator reads the candidate directive directly from the skill sheet.)

Are there any questions?

- (Evaluator promptly answers questions.)

Are you prepared to begin?

If there are no further questions, the exam will start when I say, “begin.” If this is a timed skill, the time will also start when I say, “begin.”