

DEPARTMENT OF FORESTRY AND FIRE PROTECTION OFFICE OF THE STATE FIRE MARSHAL

Statewide Training and Education Advisory Committee P.O. Box 944246 SACRAMENTO, CA 94244-2460

(916) 568-2911 Website: <u>www.fire.ca.gov</u>



Date: April 12, 2019 Attachment 4

To: Ronny J. Coleman, Chairman

Statewide Training and Education Advisory Committee

c/o State Fire Training

From: Chris Fowler, Deputy State Fire Marshal III (Supervisor)

SUBJECT/AGENDA ACTION ITEM:

2018 Executive Chief Fire Officer Certification Update

Recommended Actions:

Approve the request to Update the Executive Chief Fire Officer Certification to Include the Associates Degree Requirement

Background Information:

An oversight occurred during the update to the 2018 Executive Chief Fire Officer Certification.

The certification requirements do not reflect that an Associate's Degree or higher is required for the new Executive Chief Fire Officer certification.

State Fire Training has received Executive Chief Fire Officer applications with the *waiver* for the Chief Officer certification. These applicant(s) do not have a Chief Officer certificate and therefore, have not provided proof of a degree.

Certified Chief Fire Officer OR Certified Chief Officer OR Appointment to the rank of Division Chief, Assistant Chief, Deputy Chief or Fire Chief waives this requirement.

Analysis/Summary of Issues:

Several of the 2018 cadre have reviewed the above information and are in agreement. This was a simply an oversight during the development of the Executive Chief Fire Officer certification. An Associate's Degree or higher is required for the Chief Fire Officer certification track which should also applicable to Executive Chief Fire Officer certification track.

[&]quot;The Department of Forestry and Fire Protection serves and safeguards the people and protects the property and resources of California."



STATE FIRE TRAINING Chief Fire Officer Certification Checklist



Name:			
SFT ID Number:			
		Section 1: To Receive Task Book	
PR	EREQUISITE		
Sub	mit verification of the following	:	
1			COMPLETE
1. OSFM certified Fire Officer OR OSFM certified Company Officer			
	a. OR Appointment	to the rank of Chief Officer waives this requirement	Ш
INS	STRUCTION		
		pletion certificate for the course listed below	COMPLETE
1.	Chief Fire Officer 3A:	Human Resource Management (2014)	
2.	Chief Fire Officer 3B:	Budget & Fiscal Responsibilities (2014)	
3.	Chief Fire Officer 3C:	General Administration Functions (2014)	
4.	Chief Fire Officer 3D:	Emergency Service Delivery Responsibilities (2014)	
5.	ICS-300:	Intermediate ICS for Expanding Incidents (2007)	
	RMS & PAYMENT		
Dov	vnload from the SFT website		
	J		COMPLETE
			COMPLETE
1.		· Corm	COMPLETE
1.		Form	COMPLETE
1.	Task Book Application f		COMPLETE
1. 2.	Task Book Application f	Section 2: To Receive Certification	COMPLETE
1. 2.	Task Book Application for Fee & Fee Schedule RTIFICATION TASK BO	Section 2: To Receive Certification	
1. 2.	Task Book Application for Fee & Fee Schedule RTIFICATION TASK BO Special control of the contro	Section 2: To Receive Certification OK k to SFT (Be sure to make a copy for your records).	COMPLETE
1. 2.	Task Book Application for Fee & Fee Schedule RTIFICATION TASK BOOk bomit original capstone task book book Complete all job perform	Section 2: To Receive Certification	
1. 2. CE Sun 1.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BO Somit original capstone task book Complete all job perform Additionally the signature ver Experience	Section 2: To Receive Certification OK Sk to SFT (Be sure to make a copy for your records). nance requirements (JPRs) rification page lists all of the evaluators that signed off in the task book	
1. 2. CE Sun 1.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BO Somit original capstone task book Complete all job perform Additionally the signature ver Experience Have a minimum of five (5) y	Section 2: To Receive Certification OK Nok to SFT (Be sure to make a copy for your records). In the analysis of the evaluators that signed off in the task book The requirements (JPRs)	
1. 2. CE Sun 1.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BO Somit original capstone task book Complete all job perform Additionally the signature verous Experience Have a minimum of five (5) y recognized fire agency in Cal	Section 2: To Receive Certification OK Sk to SFT (Be sure to make a copy for your records). nance requirements (JPRs) rification page lists all of the evaluators that signed off in the task book	
1. 2. CE Sun 1. 2.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BO Somit original capstone task book Complete all job perform Additionally the signature verous Experience Have a minimum of five (5) y recognized fire agency in Cal	Section 2: To Receive Certification OK Note to SFT (Be sure to make a copy for your records). In the analysis of the evaluators that signed off in the task book The section page lists all of the evaluators that signed off in the task book The section page lists all of the evaluators that signed off in the task book The section 2: To Receive Certification The section 3: To Receive Certification T	
1. 2. CE Sun 1. 2.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BOO Semit original capstone task book Complete all job perform Additionally the signature verous Experience Have a minimum of five (5) you recognized fire agency in Call of experience must be at the composition Requirement	Section 2: To Receive Certification OK Note to SFT (Be sure to make a copy for your records). In the analysis of the evaluators that signed off in the task book The section page lists all of the evaluators that signed off in the task book The section page lists all of the evaluators that signed off in the task book The section 2: To Receive Certification The section 3: To Receive Certification T	
1. 2. Sun 1. 2. 3.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BOO Semit original capstone task book Complete all job perform Additionally the signature verous Experience Have a minimum of five (5) y recognized fire agency in Call of experience must be at the composition Requirement Has met the position requirement Signed by the Fire Chief	Section 2: To Receive Certification OK It to SFT (Be sure to make a copy for your records). In ance requirements (JPRs) In the task book In the task bo	
1. 2. Sun 1. 2. 3. 4.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BOOM Complete all job perform Additionally the signature very Experience Have a minimum of five (5) y recognized fire agency in Calof experience must be at the complete and position Requirement Has met the position requirement Signed by the Fire Chief Signatures must be original—	Section 2: To Receive Certification OK Nok to SFT (Be sure to make a copy for your records). In the analysis of the evaluators that signed off in the task book The secretary full-time paid or ten (10) year's volunteer or part-time paid experience in a sifornia as a fire fighter performing suppression duties and at least two (2) years officer level (Lieutenant or higher). The or his/her authorized signatory and stamped	
1. 2. Sun 1. 2. 3. 4.	Task Book Application of Fee & Fee Schedule RTIFICATION TASK BOOM Complete all job perform Additionally the signature very Experience Have a minimum of five (5) y recognized fire agency in Calof experience must be at the complete and position Requirement Has met the position requirement Signed by the Fire Chief Signatures must be original—	Section 2: To Receive Certification OK It to SFT (Be sure to make a copy for your records). In the requirements (JPRs) In the task book In the requirements (IPRs) In the task book In the requirements (IPRs) In the task book In the requirements (IO) year's volunteer or part-time paid experience in a sifornia as a fire fighter performing suppression duties and at least two (2) years officer level (Lieutenant or higher). In the of Chief Fire Officer as defined by the Fire Chief. In this/her authorized signatory and stamped In the chief of the chief of the chief. In this/her authorized signatory and stamped In the chief of the chief of the chief. In this the chief of the chi	



STATE FIRE TRAINING Executive Chief Fire Officer Certification Checklist

Name: SFT ID Number:		- -
	Section 1: To Receive Task Book	
PRI	EREQUISITE	
	nit verification of certification	
1.	Certified Chief Fire Officer OR Certified Chief Officer a. OR Appointment to the rank of Division Chief, Assistant Chief, Deputy Chief or Fire Chief waives this requirement.	COMPLETE
ED	UCATION	
Subr	nit a copy of your course completion certificates	
2.3.4.	Executive Chief Fire Officer 4A: Human Resource Management Executive Chief Fire Officer 4B: Community and Government Relations Executive Chief Fire Officer 4C: Administration Executive Chief Fire Officer 4D: Emergency Services Delivery Executive Chief Fire Officer 4E: Health and Safety	COMPLETE
FΩ	RMS & PAYMENT	
_	nload from the SFT website	
1.		COMPLETE
	Section 2: To Receive Certification	
CEF	RTIFICATION TASK BOOK	
Subr	nit original capstone task book to SFT (Be sure to make a copy for your records).	COMPLETE
1.	Complete all job performance requirements (JPRs) Additionally the signature verification page lists all of the evaluators that signed off in the task book	
2.	Experience Have a minimum of one year full-time paid or two year's volunteer or part-time paid experience in a Recognized Fire Agency in California working at the Executive Chief Fire Officer level	
3.	Position Requirement Has met the position requirement of Executive Chief Fire Officer or qualified equivalent (see task book for	

January 2018 Page 1 of 1

listed equivalents) as defined by the Fire Chief.

Signatures must be original -not stamped

4. Signed by the Fire Chief or his/her authorized signatory