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**Date:** October 9, 2020

**To:** State Board of Fire Services  
 Statewide Training and Education Advisory Committee

**From:** Chris Fowler, Deputy State Fire Marshal III, Supervisor

**SUBJECT/AGENDA ACTION ITEM:**  
 FSTEP Course Updates and Retirements

**Recommended Actions:**  
 Approve FSTEP Course Updates and Retirements

**Background Information:**

State Fire Training (SFT) manages the curriculum and provides course completion diplomas for 162 courses. SFT identified the discrepancies between the SFT website, Procedures Manual, and the Course Information and Required Materials Manual (CIRM). Several courses are now retired or have not been delivered since 2015. This proposal includes updates, retirements, and new recommendations from the Steering Committee to update and adopt select NWCG Courses.

**Analysis/Summary of Issue:**

**Proposed Adoptions**

NWCG Course	Year of Publication
L-280, Followership to Leadership	2008
PMS-475, Basic Land Navigation	2016
S-211, Portable Pumps and Water Use	2012
S-236, Heavy Equipment Boss	2013
S-271, Helicopter Crewmember	2010

## Proposed Updates

NWCG Course	Updated Year of Publication
S-131: Fire Fighter Type 1 Training (2004)	2016
S-339: Division/Group Supervisor ALL RISK (2002)	2015

NWCG Course	(replaced by) FEMA-NIMS Course*
I-200, Basic ICS	IS-0200c: Basic Incident Command System for Initial Response
I-300, Intermediate ICS	E-0300: ICS 300: Intermediate Incident Command System for Expanding Incidents
I-400, Advanced ICS	G-0400: Advanced Incident Command System for Command and General Staff-Complex Incidents
S-400, Incident Commander	E-0950: NIMS ICS All-Hazards Incident Commander Course
S-403, Public Information Officer	G-0290: Basic Public Information Officers Course
S-346, Situation Unit Leader	E-0964: NIMS ICS All-Hazards Situation Unit Leader Course
S-349, Resources Unit Leader	E-0965: NIMS ICS All-Hazards Resources and Demobilization Unit Leaders Course
S-450, Logistics Section Chief	E-0967: NIMS ICS All-Hazards Logistics Section Chief Course
S-356, Supply Unit Leader	E-0970: NIMS ICS All-Hazards Supply Unit Leader Course
S-460, Finance/Administration Section Chief	E-0973: NIMS ICS All-Hazards Finance/Administration Section Chief Course
S-360, Finance/Administration Unit Leaders	E-0975: NIMS ICS All-Hazards Finance/Administration Unit Leader Course

### Instructor Requirements

Current instructors of the above referenced NWCG courses are authorized to instruct the FEMA-NIMS course. New instructors may qualify using the NWCG course until July 1, 2021. After that date a new instructor must complete the FEMA-NIMS course or apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content.

## Proposed Retirements

SFT Course	Year of Publication
Fire Service Supervision – Increasing Personal Effectiveness	Unknown
Fire Service Supervision – Increasing Team Effectiveness	Unknown
Large Animal Rescue Operational	2003
Photovoltaic Training	2010
Volunteer Fire Service Management	Unknown
ICS-300	2013
ICS-400	2013

\*FEMA NIMS course designator letters:

IS = Independent Study (online courses)

G = State delivered courses

E = Emergency Management Institute courses delivered on-campus

L = Emergency Management Institute courses delivered off-campus

The proposed adoptions and updates shall be implemented on January 1, 2021. The course retirements would be effective June 30, 2021.

### Potential Agency Impacts:

All instructors, agencies, and academies delivering courses are responsible for ensuring the most current curriculum is used.