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**Date:** July 9, 2021

**To:** Statewide Training and Education Advisory Committee  
State Board of Fire Services

**From:** Caryn Petty, Deputy State Fire Marshal III (Specialist)

**SUBJECT/AGENDA ACTION ITEM:**

RIO Course Name Change – Registered Instructor Orientation

**Recommended Actions:**

Approval of RIO Course Name Change – Registered Instructor Orientation

**Background Information:**

State Fire Training (SFT) manages the Instructor 1 and 2 curriculum and Instructor Registration processes. To align with SFT terminology and business practices, it is proposed that the course name be amended to reflect SFT terminology, registration processes, and business practices.

**Analysis/Summary of Issue:**

Prospective SFT instructors are required to complete a series of instructor training courses including Regional Instructor Orientation (RIO). SFT is a statewide entity that is not restrictive to individual region, thereby deeming the course name a misnomer. To align the course title with its related SFT process, the course name has been amended to replace “Regional” with “Registered.” The new complete title is “Registered Instructor Orientation (RIO).” There is no change to course content.