

Wildfire Mitigation Advisory Committee Meeting

September 19, 2023 CAL FIRE -Office of the State Fire Marshal





## Call to Order

### Welcome!

- If you have technical difficulties during this meeting, please contact Kara Garrett at:
  - (916) 201-5539 or
    Kara.Garrett@fire.ca.gov



- Acting State Fire Marshal
  - Daniel Berlant
- Department of Forestry and Fire Protection
  - Mike Parkes
- Department of Conservation
  - Keali'i Bright
- Office of Energy Infrastructure Safety
  - Caroline Thomas Jacobs
- State Board of Forestry and Fire Protection
  - J. Lopez





- Governor's Office of Emergency Services
  - Ryan Buras or Robert Troy
- California Department of Insurance
  - Mike Peterson
- Governor's Office of Planning and Research
  - Neil Matouka
- California Fire Safe Council
  - Jacy Hyde
- Insurance Institute for Business & Home Safety
  - Roy Wright





- California Fire Chiefs Association
  - Dave Winnacker or Todd Lando
- California Building Industry Association
  - Christopher E. Ochoa or Nick Cammarota
- University of California Cooperative Extension
  - Lenya N. Quinn-Davidson
- California Fire Science Consortium
  - Yana Valachovic
- Department of Housing and Community Development
  - Maziar Movassaghi or Clay Kerchof





- Rural County Representatives of California
  - Staci Heaton
- California Association of Resource Conservation Districts
  - Sophia Lemmo
- League of California Cities
  - Sean McGlynn
- California State Association of Counties
  - Catherine Freeman
- A representative from tribal government
  - Don Hankins

#### Approval of Past Meeting Minutes Motion Required

Scan the QR Code Below to Access the Complete Meeting Minutes Document!



WILDFIRE MITIGATION ADVISORY COMMITTEE MEETING Meeting Minutes – Tuesday, August 15, 2023 Posted: September 8, 2023



**Committee Members Present** Daniel Berlant, CAL FIRE – Office of the State Fire Marshal Mike Parkes, Department of Forestry and Fire Protection Caroline Thomas Jacobs, Office of Energy Infrastructure Safety J. Lopez, State Board of Forestry and Fire Protection Robert Troy, California Office of Emergency Services Michael Peterson, California Department of Insurance (Virtual) Michal Maguire, Office of Planning and Research Jacy Hyde, California Fire Safe Council Roy Wright, Insurance Institute for Business & Home Safety (Virtual) Dave Winnacker, California Fire Chiefs Association (Virtual) Nick Cammarota, Representative from the Building Industry Lenva N. Quinn-Davidson, University of California Cooperative Extension (Virtual) Yana Valachovic, California Fire Science Consortium Clav Kerchof, Department of Housing and Community Development (Virtual) Sophia Lemmo, California Association of Resource Conservation Districts (Virtual) Sean McGlynn, League of California Cities Catherine Freeman, California State Association of Counties Don Hankins, Professor, CSU Chico (Virtual)

Members Absent

Keali'i Bright, Department of Conservation Staci Heaton, Rural County Representatives of California

#### CAL FIRE Staff in Attendance

Frank Bigelow, Assistant Deputy Director Matt Damon, Staff Chief Jim McDougald, Staff Chief John Morgan, Deputy Chief Dennis O'Neil, Assistant Chief Carmel Barnhart, Deputy Chief (Virtual) Jeff Fuentes, Division Chief Rudy Baltazar, Division Chief (Virtual) Steven Hawks, Retired Annuitant (Virtual) Mark Rosenberg, Research Data Manager (Virtual) Josh Baker, Battalion Chief (Virtual) Brvan Carter, Battalion Chief (Virtual) Randy Northup, Battalion Chief (Virtual) Anthony Massucco, Battalion Chief (Virtual) Jeff Hakala, Division Chief (Virtual) Justine Grafton, Associate Governmental Program Analyst (Virtual) Jamie Sammut, Senior Staff Counsel (Virtual) Josh Mott, Information Officer (Virtual) Kara Garrett, Associate Governmental Program Analyst



#### Approval of Meeting Agenda Motion Required

Scan the QR Code Below to Access the Complete Meeting Agenda Document!



WILDFIRE MITIGATION ADVISORY COMMITTEE MEETING Meeting Agenda – Tuesday, September 19, 2023, 1:00 PM – 3:00 PM Posted: September 8, 2023

#### 

Location: Accredited Regional Training Program (ARTP) Academy Classroom 2409 Dean St, McClellan Park, CA 95652

#### Zoom Meeting Information -

Please click the link below to join the webinar: <u>https://us06web.zoom.us/j/85192423489?pwd=dnZYaUhXVFliUTFmT21nMzJYYVIxQT09</u> Passcode: 462073

#### Virtual Attendee Information -

- Staci Heaton, Rural County Representatives of California
  - Executive Board Room, Portola Hotel & Spa at Monterey Bay Two Portola Plaza, Monterey, CA 93940
- Catherine Freeman, California State Association of Counties
  - Executive Board Room, Portola Hotel & Spa at Monterey Bay Two Portola Plaza, Monterey, CA 93940

#### 1. CALL TO ORDER

- A. Welcome
- B. Roll Call/Quorum Established
- C. Approval of Past Meeting Minutes (Motion Required)
- D. Agenda Review (Motion Required)

#### 2. OLD BUSINESS

- A. Division Report
- B. California Wildfire Mitigation Program (CWMP) Report
- C. Board of Forestry Update

#### 3. NEW BUSINESS

- A. Risk Modeling Work Group Review of the Risk Modeling Approved Paper
- B. Indigenous Stewardship Network Cultural Burning
- C. Marin Wildfire Prevention Authority Overview of the Marin Wildfire Prevention Authority

#### 4. ROUNDTABLE

#### 5. PUBLIC COMMENT

#### 6. UPCOMING MEETING DATES FOR 2023

- A. Third Tuesday of each month starting at 1 PM and ending at 3 PM.
- a. October 17, 2023
  - CNRA Building, 715 P Street, 2nd Floor Conference Room 2-302 (A-B), Sacramento, CA 95814



## Community Wildfire Preparedness and Mitigation Division Report



### **Defensible Space**

- Statewide SRA Total:
  - 70,049 inspections, 28% of the goal (250,000)

### **Home Hardening**

Completed the virtual classroom portion of our Defensible Space Assessor training for the Siskiyou Resource Conservation District for the West Mount Shasta Project. The training field day was held on Wednesday, September 6th.

#### Home Hardening

Presenting a Home Hardening presentation at the Ventura Regional Firewise USA Workshop on August 17th.

Shasta County Fire Safe Council was awarded a \$9,302,134.99 grant on 8/31/2023 to create defensible space and harden 144 homes in Whitmore. FEMA provided \$6,976,601.24 and the state provided \$2,325,533.75.



### Home Hardening

San Diego County was awarded a \$12,688,600.00 grant on 8/31/2023 to create defensible space and harden 229 homes in Dulzura. FEMA provided \$9,516,450.00 and the state provided \$3,172,150.00.



#### **Utility Wildfire Mitigation Program**

- Conducted Powerline Fire Prevention training (PRC4292 and PRC4293) in Amador-El Dorado Unit on August 8th.
- Consultation to Office of Energy Infrastructure Safety (OEIS) on WMP review continues.





## Wildfire Planning and Statistics

Fire Prevention Efforts FY 23/24

- Fuel Reduction Projects:
  - 163 projects, 32.6% of the goal
- Combined Fuel Reduction:
  - 4,848 acres treated, 4.8% of the goal
    - Unit Projects 2,541.6 acres
      - Northern Region: 1,815 acres
      - Southern Region: 726.6 acres
  - CFIP Projects: 2,123.4 acres
- Prescribed Fire (also counted in fuel reduction):
  - 1,345.9 acres treated, 2.7% of the goal



## Wildfire Planning and Statistics

#### CalStats

- Coding Lithium-ion Battery Related Fires:
  - Incorporated new plus-one codes into both eNFIRS and CALFIRS to enhance the tracking of Lithium-ion battery related fires.
  - The newly introduced battery subcategories have been integrated into the Wildland Module within CALFIRS.
  - The Validation Rule has been in effect since August 25, 2023.



## Wildfire Planning and Statistics

**Pre-Fire Planning (Fire Plan)** 

- Unit Fire Plans are now posted on the Public Website: <u>Fire Plan (ca.gov)</u>
- Development of Fuels Treatment Effectiveness Reporting tool





Fire Year 2023

#### THE CREEK FIRE

The Creek Fire started on July 25, 2023 on the northbound side of Interstate 5 near the Hooker Creek Road exit in Tehama County. The fire spread quickly along the steep verge on the side of Interstate 5 before forward progress was stopped by the Interstate 5 North Red Bluff Fuel Treatment. Due to the aggressive suppression efforts and the history of ongoing fuel treatments dating back to 2011, the 1.3 acre fire was fully contained on July 25, 2023.



Figure 1. The treatment area clearly acted as a fuel break between the fire and surrounding vegetation.

#### EFFECTIVENESS OF THE I-5 NORTH RED BLUFF FUEL TREATMENT

Work on this cooperative project with CALTRANS spans from May 2011 to the most recent treatment on June 30, 2023. The treatment area consists of a handline fuel break, which is designed to prevent the spread of fire to the east.

During the Creek Fire, this project acted to completely contain the fire between Interstate 5 and the fuel break 100 feet to the east (see fig, 1). This prevented the fire from spreading further to the east into residential and commercial areas. This effectively stopped the head of the fire, creating a slower expanding fire along Interstate 5, allowing firefighters to use the fuel break and freeway to contain the fire. The fire only started to expand slowly parallel to Interstate 5 when the faster moving head of the fire was contained by the fuel break. Without the fuel break, fire had potential of 10-20 acres which would have burned into residential and commercial properties valued at \$4,000,000.



#### LESSONS LEARNED

The Creek Fire is a good example of the effectiveness of cooperative fuels management along major roadways. At peak, this section of Interstate 5 sees 50,000 vehicles per day with high winds and dry conditions being normal for large parts of the year. This combination of factors means that there is a strong potential for fires starting and spreading from the roadway.



This fuel management project not only helped to slow the spread of the Creek Fire, it also allowed firefighting personnel greater access to suppress the fire along the edge of the roadway. Projects such as this one will continue to keep fires stemming from roadways from spreading rapidly to neighboring land, safeguarding life and property in the proximity to major highways.

CAL FIRE Fuel Reduction Projects

### **Firewise**



## Currently 715 communities in good standing.

- Several new applications each week in the process.
- Participate in statewide workshops /community events
- Continued efforts working with NFPA Firewise on new mapping project.

### Subdivision Review (SDR)

- Fire Safety Surveys:
  - Identify communities with only one means of egress
  - Surveys completed in City of Poway and Yuba County
  - Monterey County next scheduled area
  - El Dorado County established a committee to determine how they can help in the implementation of the recommendations for surveys done in the county. First Unit/county in the state to engage in this

### Land Use Planning (LUP)

- Safety Elements / General Plans:
  - Assist in wildfire planning within the Safety Element.
  - Most recent submittals (September): City of Rialto, Thousand Oaks, Carlsbad, Piedmont, Larkspur, and Saratoga.
  - 2023 (to date): 23 Submitted to the BOF for formal review.
  - Over 18 Safety Elements in an informal review process.
  - 5-6 on average completed per month

### Fire Safe Regulations (FSR)

- Safety Elements / General Plans:
  - Established statewide workgroup of Contract County and CALFIRE Unit staff
  - Class curriculum for training is being drafted by workgroup.
  - ▶ Beta class, TBD/TBA
  - Offer Quarterly training webinars for staff implementing the FSR



#### Wildfire Prevention Grants Program

- FY 2022-23 Wildfire Prevention Grants Awarded 96 projects for \$113 million in funding.
  - 80% of the projects awarded were in lowincome/disadvantaged communities.
- FY 2023-24 Wildfire Prevention Grants Solicitation is expected to open in Fall 2023.
  - For more information, please see the Wildfire Prevention Grants Webpage.
  - WP Grants is highlighting projects throughout the state monthly on the CAL FIRE Socials.

## California Wildfire Mitigation Program (CWMP) Report J Lopez

## California Wildfire Mitigation Program (CWMP) Report

- Communities in Shasta and San Diego counties are working on site specific EHP.
  - Engaging with property owners and building prequalified contractor list for the development of Master Agreement.
- Community in Lake County beginning to develop Scope of Work and beginning to engage in site specific EHP.
- Community in Siskiyou County completed Home Assessment training and will begging assessment work in the upcoming weeks.
  - Environmental compliance through a California
    Vegetation Treatment Program (Cal VTP).



## California Wildfire Mitigation Program (CWMP) Report

- Communities in Tuolumne and El Dorado counties working on Phase I of their project completing environmental reviews (EHP) and other project initiation activities.
- Development and planning of one-day CWMP Board site visit to each of the six demonstration communities.



## Board of Forestry Update J Lopez

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## Board of Forestry and Fire Protection (BOF&FP)

- Next Board Meeting: September 26, 27 & 28 Quincy, CA
- Field Tour:
  - Lone Rock Valley Vista Reforestation strategy & pipeline, reburn impacts, & statewide seed efforts
  - Post-Dixie Fire reforestation planning and implementation across ownership.
  - Landscape scale needs, restoring aging fire scars, and working across boundaries.



## Board of Forestry and Fire Protection (BOF&FP)

#### Presentation to the Board:

• CalVTP Implementation: Information and tools to help increase the pace and scale of vegetation treatment.

#### Management Committee:

- Discussion of Wet Areas as defined in 14 CCR § 895.1 and Restoration Activities under 913.4(e)
- Discussion of the Joint Statement on Hardwoods

## Board of Forestry and Fire Protection (BOF&FP)

#### Forest Practice Committee:

- "Approved Watercourse Crossings" and Other Emergency Notice Watercourse Crossing Requirements
- Vegetation and Fuels Treatment in the Watercourse and Lake Protection Zone (*WLPZ*)

#### **Resource Protection Committee:**

- Land Use Planning Program Update- Land Use Planning Program
  - Subdivision Review Program Update -Land Use Planning
  - Six (6) Safety Element Reviews
  - Two (2) Fire Safety Surveys



## Review of the Risk Modeling Approved Paper Jim McDougald

## Review of the Risk Modeling Approved Paper



#### RISK MODELING ADVISORY WORKGROUP DRAFT REPORT

The Risk Modeling Advisory Workgroup was formed pursuant to Assembly Bill 642 (Chapter 375, Statutes of 2021) to act in an advisory capacity to the California Department of Forestry and Fire Protection in consultation with the State Fire Marshal and the California Insurance Commissioner on wildfire risk modeling.

> Risk Modeling Advisory Workgroup September 9, 2023



The California Department of Forestry and Fire Protection serves and safeguards the people and protects the property and resources of California.



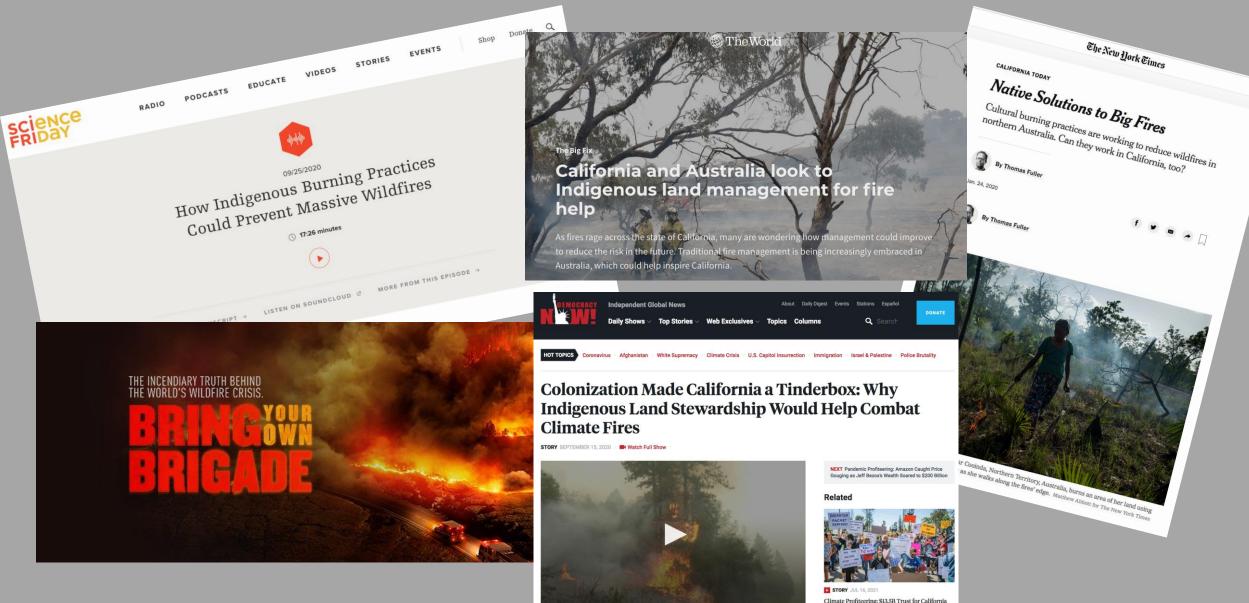


## Indigenous Stewardship Network Cultural Burning

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# INDIGENOUS Stewardship NETWORK

## **Recognizing Place for Indigenous Fire**



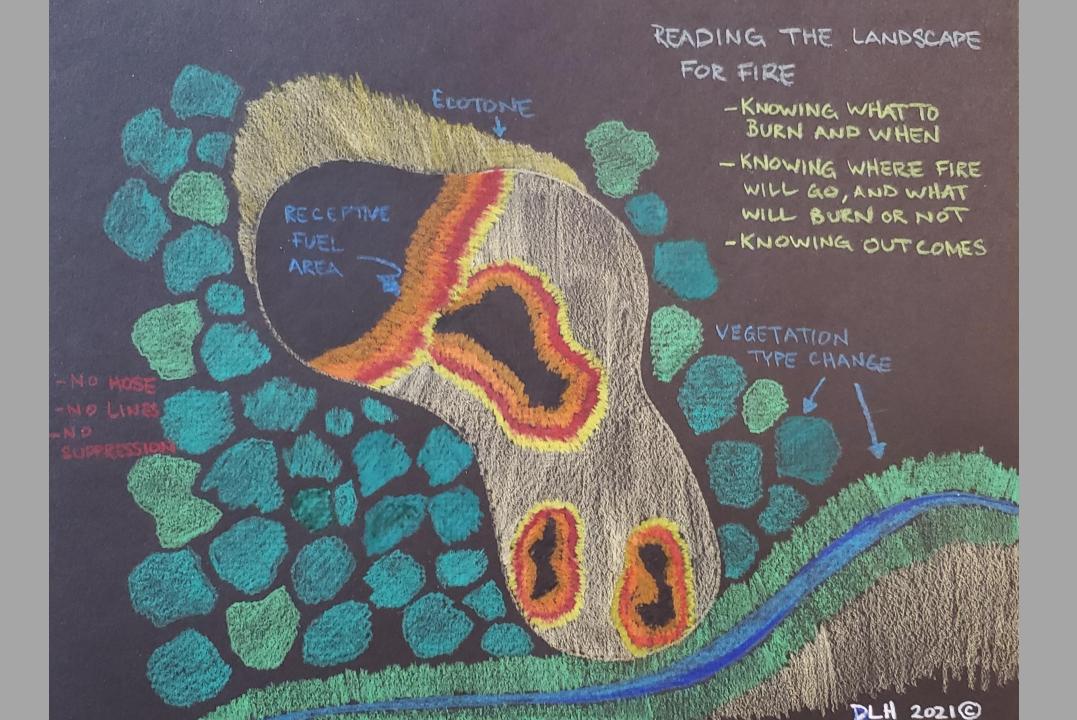
Consultants

Fire Victims Funnels Funds to Lawyers &

## Indigenous Fire - v - Other Fire

Indigenous burning practices are distinguished from other fire management (e.g., Rx or firefighting) in the context of traditional law, objectives, outcomes, and the right to burn.

- Eriksen and Hankins 2014 Soc. & Nat. Resources



We envision a future where Indigenous stewardship revitalizes our cultural traditions and landscapes.











# Outreach, Survey, and Findings

#### Who/How/Where

- Mostly steward by self, family, or community
- Stewardship across diverse ecosystems
- Work on diverse lands and amongst diverse partners
- Are mostly volunteering

## **Barriers/Issues**

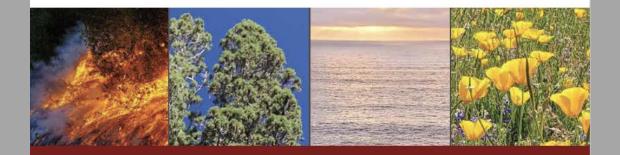
- Access
- Liability & Fear of Fire
- 'Qualifications'
- Funding
- Capacity
- Racism
- 'Invisibility'
- Policy

### Future/Vision

- Learning
  - Native led
  - Common places
- Working together
- Youth







#### **GUIDING** PRINCIPLES

**Our Decisions are Guided** by Our Cultures and **Belief Systems.** Our culture connects us to our

families, communities and homelands.



Observing, being inclusive and listening with our hearts to animals, land, water and plants are essential to how we operate.



We are committed to protecting and revitalizing Indigenous knowledge, practice and belief systems.



#### We Honor The Past, **Present and Future.**

Our relationships to our ancestors and our communities and responsibility to future generations is considered in our actions.

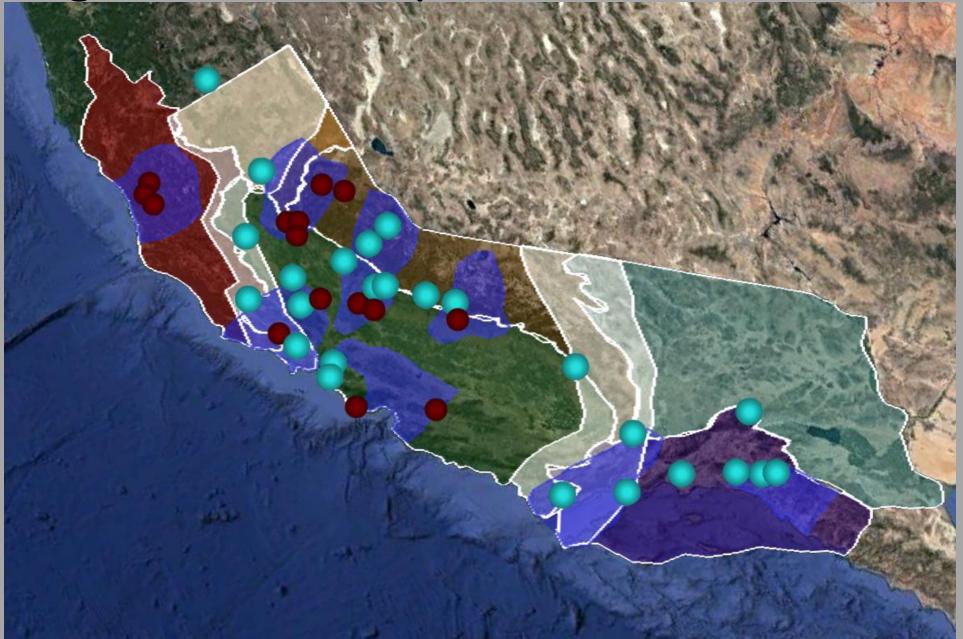
Truth, Relationships, **Reciprocity and Respect are Essential** To Our Success.

To be effective, we must have open, honest and critical conversations.





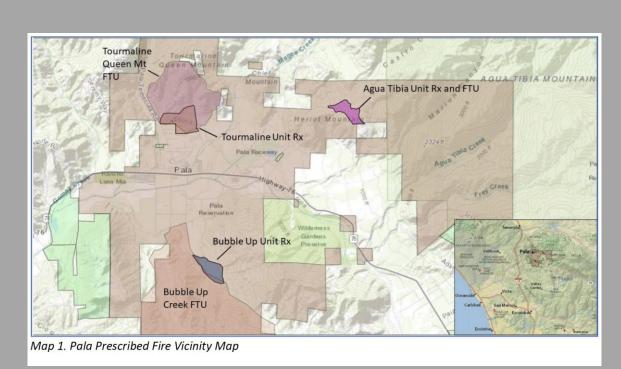
## Synergies and Conceptual Direction



# Rekindling Fire

- Community Building
- Capacity Building
- Intergenerational Learning
- Planning







American Indian Council Mariposa



American Indian Council Mariposa



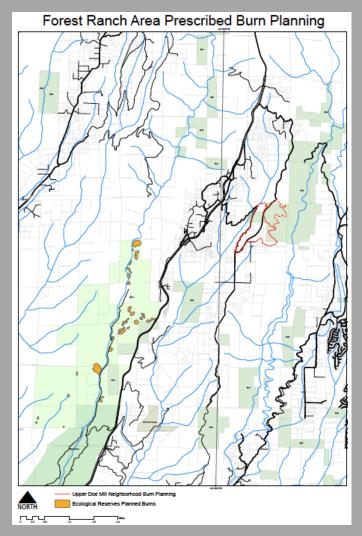
Indian Cultural Organization – Winnemem Wintu

## Supporting Indigenous Fire

- UNDRIP
- PL 93-638/B 10-11
- Traditional Gathering Policy
- Wildfire and Forest Resilience Action Plan
- Strategic Plan for Expanding the Use of Beneficial Fire
- USFS 10 Year Strategy
- 30x30
- CEQ TEK Recognition as Science
- SB 332
- AB 642
- SB 926



**Goal 3** The state and its partners will support and enable the expansion of cultural burning by California Native American Tribes, tribal organizations, and cultural fire practitioners across California.

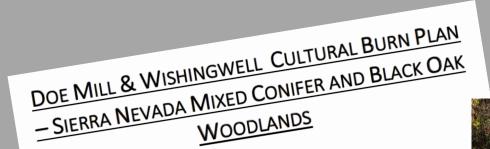


#### **Action Items:**

- 3.1 Support Tribal Sovereignty
- 3.2 Invest in Cultural Burning
- 3.3 Include Tribes in Planning
- 3.4 Improve Co-Management
- 3.5 Support Indigenous Fire Workshops

CALIFORNIA WILDFIRE & FOREST RESILIENCE

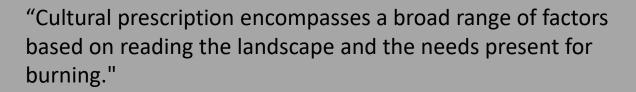
TASK FORCE



AUTHOR: DON HANKINS, RTD20102 (RXB2)/CULTURAL BURNER







"The following sub-sections provide some rough equivalencies for the cultural prescription bounds, but are not necessarily strict bounds, and may not be assessed. Cultural indicators will be the primary guide for prescription."

# Challenges and Opportunities









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dhankins@csuchico.edu @Pyrogeographer



**Investing in a Fire Adapted Marin County** 

## What the Marin Wildfire Prevention Authority is Doing for Marin

2 22

Wildfire Mitigation Advisory Committee September 19, 2023

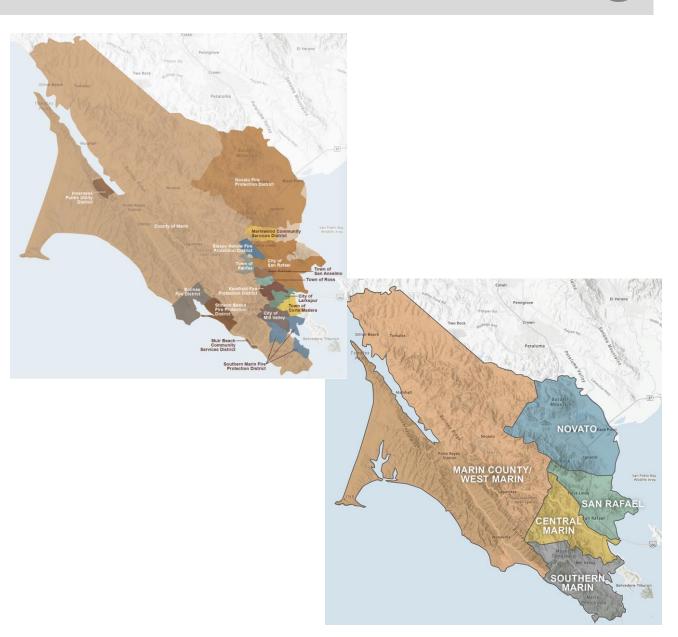


**Investing in a Fire Adapted Marin County** 

# Mark Brown – Executive Officer •

#### Marin County – Leading the Way in Fire Prevention

- Coordination of effort across 17 jurisdictions
- Full community support
- Recognizes climate change as an accelerant and environmental resilience as a solution
- Everyone has a role to play
- Comprehensive, long-term plan





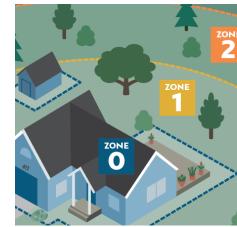
The Marin Wildfire Prevention Authority communities are informed, prepared, fire adapted, resilient and capable of withstanding a major fire limiting loss of life and major property damage while protecting our rich environmental diversity.

#### **MWPA Goals Areas**











Reduce Wildfire Fuels

Vegetation Management and Local Wildfire Prevention Mitigation Improve Evacuation Systems

Wildfire Detection, Alert, and Evacuation Program Improvements Reduce Risks to Homes

Defensible Space Evaluations (1/3 annually) and Home Hardening Educate the Public

Public outreach and education about fire prevention, preparedness, and risk reduction Provide Grants to Residents

Grants to modify homes and partnerships to collaborate and augment funds

#### **MWPA: Funding Allocations**

Program Area	% of funds
JPA Core: Cross-Jurisdictional Projects Wildfire Detection & Evacuation Program Improvements, Veg Management/Fire Hazard Reduction, Grants Management, Public Education (Fire Safe Marin)	60%
Defensible Space Evaluations and Home Hardening (agencies can administer)	20%
<b>Community-Level Wildfire Prevention Mitigation</b> Local jurisdiction fire prevention issues with no funding. Enhanced fire patrols for problem areas, additional fire hazard reduction work, evac route parking issues	20%

2020-2030: **10-year term** ~\$20 MM revenue per year

#### **Everyone Has a Role to Play**

The Marin Wildfire Prevention Authority leads the development of fire adapted communities using sound scientific, financial, programmatic, ecological practices, vegetation management, community education, evacuation and warning systems with the support of its member and partner agencies.



#### Leading the Development of a Fire Adapted Marin

#### **Guided by Community Wildfire Protection Plan (CWPP)**





Marin County CWPP: Provides county-wide framework for MWPA's annual work plans and investments updated annually.

- LIDAR data: funded by a 2019 federal grant
- Conducted a Fire Risk Assessment for every parcel and home in Marin
- Identifies critical hazards & investments needed to reduce risks

#### **House Out Approach**

#### Emphasizing importance of individual homes in preventing disaster



Parcel-level data

Harden Homes

**Defensible Space** 

Grants to help low-income residents and those with access and functional needs to get it done

# Defensible Space Evaluations

- Nearly 34,000 inspections performed in 2022 (approximately 80,000 residential properties)
  - Year to date 18,000
- 60% took action
- Direct Connect to IBHS Wildfire Prepared Home Designation
- Safer from Wildfire



## Resident Grant Programs

- Defensible Space Grants:
  - Up to \$1,000 per property no match required.
- Home Hardening Grants:
  - Up to \$5,000 per property some items require 50% match.
- \$800K allocated for FY 23/24 & \$800K for prior, FY 22/23
- Statistics of the 141 grants awarded this FY, we've distributed \$375K and the residents have spent \$2.9M.





MWPA Grants may be available to help (learn more)

Click here to start your application

# **Chipper Days**

- Direct link from our Defensible Space Evaluation Program
- 2022 Season:
  - 3,307 pick-ups and removal
  - 10,507 yards removed (1,051 dump trucks)
- 2023 Season -
  - All residents get 5 pick-up days
  - Year to date 2,819 pick-ups, 9,015 yards.
  - Year to date last year 5,778 yards.





#### **Upcoming Chipper Events**

Marin Wildfire Prevention Authority provides free "**chipper days**" for residents living in Marin's Wildland Urban Interface areas.

#### **REGISTER FOR FREE PICK-UP**

#### **Public Education**



#### **Evacuation Route Clearing**





#### **Evacuation Risk Assessment**

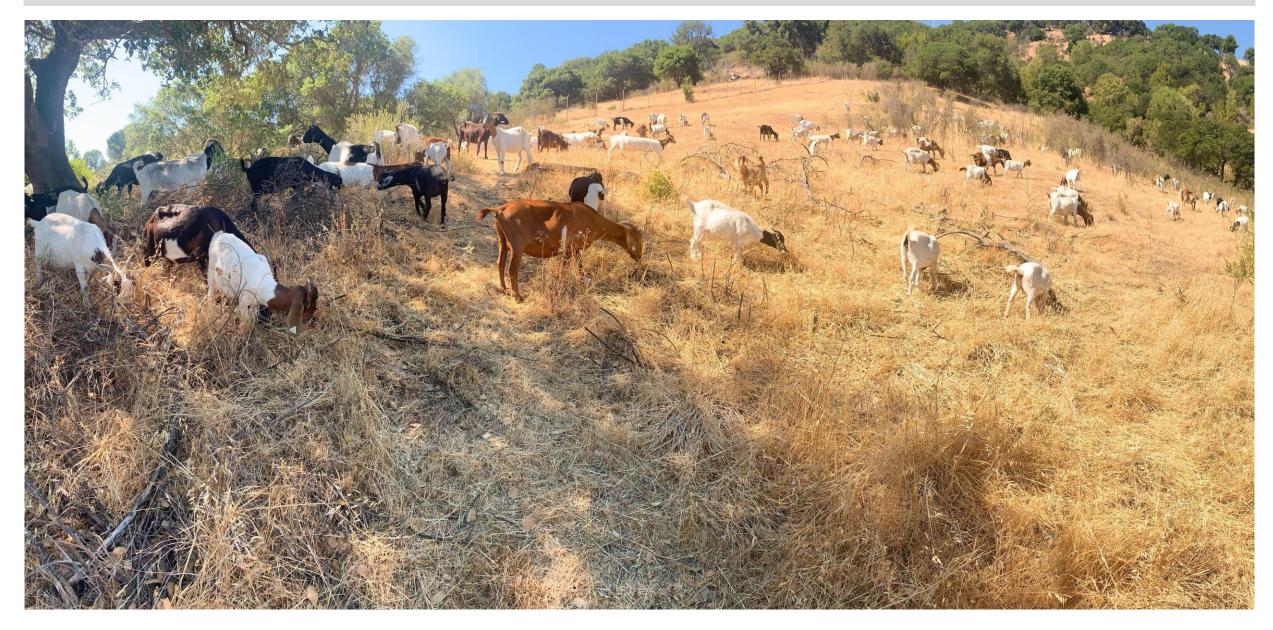


Photo: Alan Dep, Marin Independent Journal Lassen Fire, September 2021, San Rafael, California

- Ingress/egress risk assessment
- App development: Fire risk analysis
  to help prioritize projects
- Roadway terrain and condition
- Traffic patterns
- Number of cars
- Pinch points
- Sync traffic preemption devices (i.e., green lights in a certain direction)
- Demographics of community (such as access and functional needs)

#### **Prescribed Herbivory**





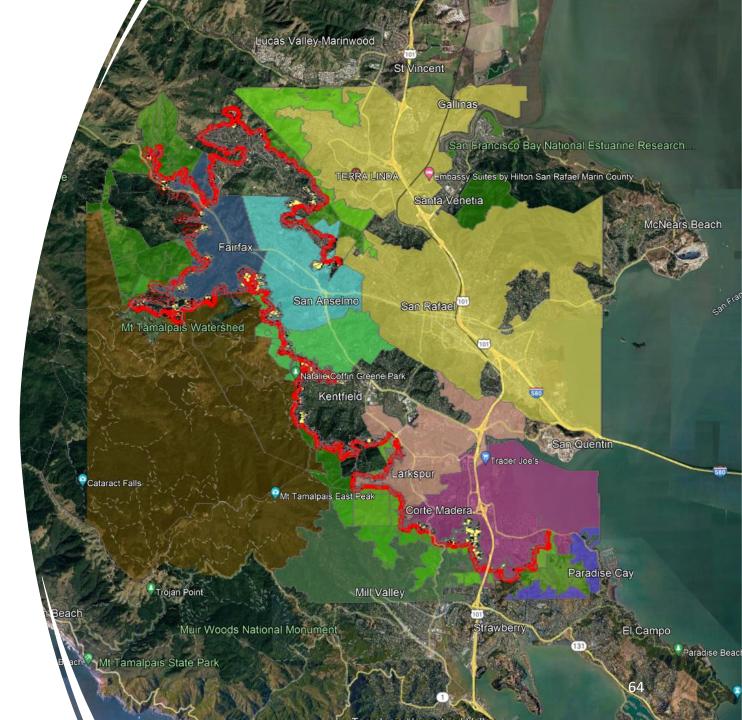
#### Shaded Fuel Breaks

- Shaded Fuel Breaks along the Wildland Urban Interface.
- 100'-300' Defensible Space.
- Several levels of community engagement.
- What does success look like?
- Where are we building them?
- How do we design these fuel breaks?
- How do we construct them?
- How do we maintain them?

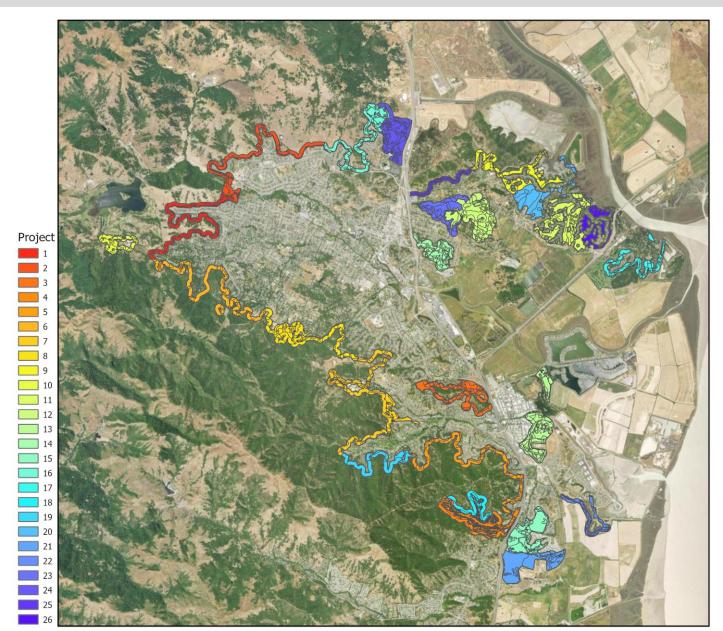


# Greater Ross Valley Shaded Fuel Break

- 38 miles in the Ross Valley
- Phase 1 is completed (16 miles)



## **Prioritization Based on Modeling Outcome**

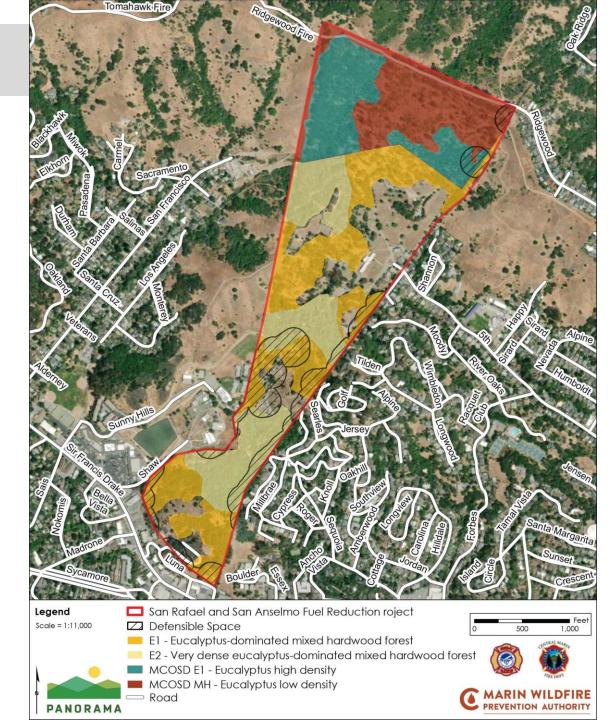


#### **Prioritization Results**

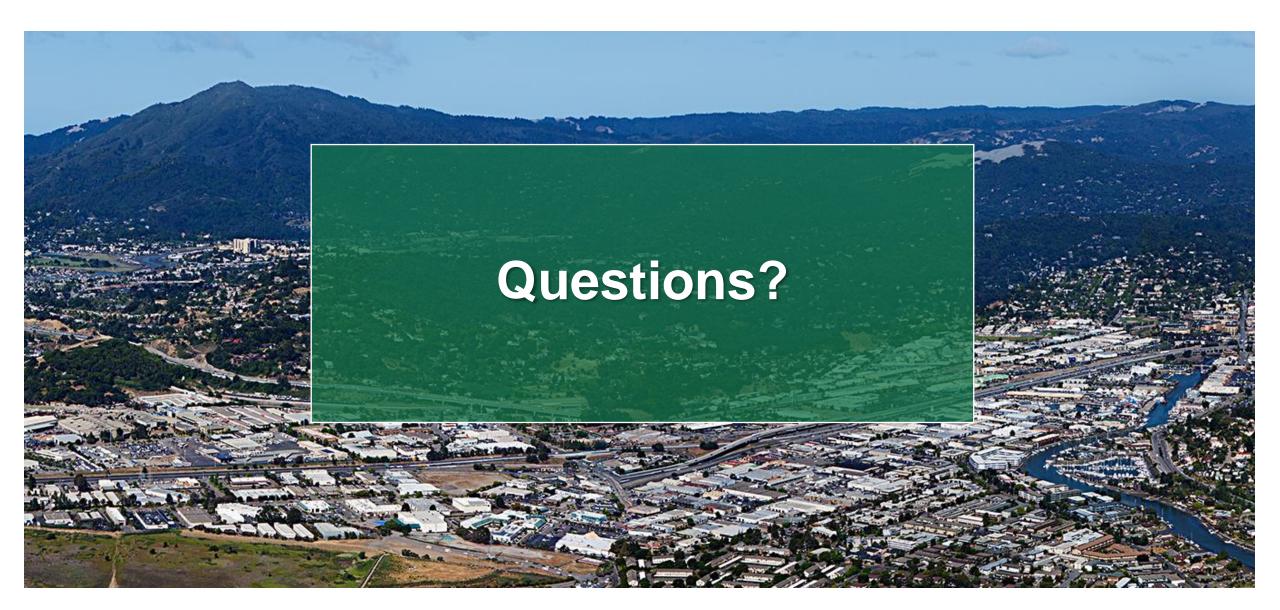
- Based on fire threat risk and community exposure
- Modeling results were reviewed for water features and vegetation types
- Prioritization is one tool to support Novato Fire District in determining where to work first. Other considerations also help determine where to begin vegetation management work.

#### San Rafael/San Anselmo Strategically Place Local Area Treatment

- Fire partners worked with a natural resource planning and management consultant to complete a tree inventory of the area
- Inventory was stratified into four stands:
  - Eucalyptus-dominated mixed hardwood forest (44 acres)
  - Very dense eucalyptus-dominated mixed hardwood forest (31 acres)
  - Eucalyptus high density mostly MCOSD lands (23 acres)
  - Eucalyptus low density mostly MCOSD lands(27 acres)
- The Project was designed based on the inventory
- Defensible space (22 acres) is based on distance to homes and mostly overlaps with the eucalyptus treatment (17 acres)









## Roundtable / Public Comment

- Roundtable
- Topic Suggestions for Next Meetings
  - <u>https://forms.gle/Wefg6Ynrn</u> <u>UGYS8ua9</u>
- Public Comment



## Next Meeting Information

October 17, 2023 CNRA Building, 715 P Street, 2nd Floor Conference Room 2-302 (A-B) Sacramento, CA 95814

- National Institute of Standards and Technology (NIST):
  - Presentation on Hazard Mitigation Methodology (HMM) and Sheds - Structure Specification Distance





## Meeting Adjournment (Motion Required)

- Copies of the written materials have been posted on the Office of the State Fire Marshal web site at https://osfm.fire.ca.gov/.
- For information concerning the Advisory Committee Meeting, please contact Kara Garrett at (916) 201-5539 or <u>Kara.Garrett@fire.ca.gov</u>.
- NOTE: Items designated for information are appropriate for committee action if the committee chooses to act. The agenda order is tentative and subject to change. Agenda items may be taken out of order to facilitate the effective transaction of business. The Committee may not discuss or act on any matter raised during the public forum period, except to decide whether to place the matter on the notice and agenda of a future committee meeting.