



# CAL FIRE - OFFICE OF THE STATE FIRE MARSHAL

## Information Bulletin 24-004

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## Fire Engineering and Investigation's Certification Exam Accommodations

The CAL FIRE – Office of the State Fire Marshal's Fire Engineering and Investigation Division utilizes Pearson VUE to deliver exams required for operator licenses and certifications. Pearson VUE reviews and approves disability-related accommodations on behalf of the Office of the State Fire Marshal.

Pearson VUE provides disability-related accommodations for examinees who meet the requirements per legal obligations, including applicable national laws and regulations. The mission of Pearson VUE's Accessibility and Disability Services (Accommodations) Department is to make sure that qualified candidates with disabilities have full access to exams.

The Accommodations Department is comprised of two teams: the accommodation and exception scheduling team and the accommodations review team. Both teams are part of the candidate support services group. The accommodations scheduling team assists candidates in scheduling their exams. This team liaises with test centers and candidates to provide the necessary test environment. The accommodation review team assists with non-standard accommodations, handles accommodation requests, and makes accommodation determinations.

The purpose of accommodations is to provide candidates with full access to the exams. Pearson VUE provides reasonable and appropriate accommodations to individuals with documented disabilities who demonstrate a need for accommodations.

Test accommodations may include things such as:

- A separate testing room
- Extra testing time
- Testing exceptions for nursing mothers
- Visual enlargement of screen content and/or color scheme applications

Test accommodations are individualized and considered on a case-by-case basis. All candidates requesting accommodations because of a disability must provide appropriate documentation of their condition and how it is expected to affect their ability to take the test under standard conditions. This may include:

- Current supporting documentation from the professional who diagnosed the condition, including the credentials that qualify the professional to make this diagnosis
- A description of past accommodations the candidate has received



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To request accommodations, candidates go to Pearson VUE's centralized website, <http://pearsonvue.com/accommodations>, and select your test program sponsor from the alphabetized list. Candidates with additional questions concerning test accommodations may contact the ADA Coordinator at [accommodationspearsonvue@pearson.com](mailto:accommodationspearsonvue@pearson.com).

If you have questions regarding this Information Bulletin, please contact us at your programs following email: [aes@fire.ca.gov](mailto:aes@fire.ca.gov), [fe@fire.ca.gov](mailto:fe@fire.ca.gov), [fr@fire.ca.gov](mailto:fr@fire.ca.gov), or [fwx@fire.ca.gov](mailto:fwx@fire.ca.gov).