#### **TEXT OF PROPOSED REGULATIONS (Final)**

# California Code of Regulations Title 19. Public Safety Division 1. State Fire Marshal

#### Chapter 13. California Fire Service Training and Education Program

#### Legend for Text of Regulations:

Added text is shown in underline.

Deleted text is shown in strikeout

#### Article 2. GENERAL PROVISIONS

#### 1990.00. Incorporated References.

Administrative procedures for the California Fire Service Training and Education Program shall consist of the following documents incorporated by reference: "State Fire Training Procedures Manual (May 2020 January 2019)", and the "Course Information and Required Materials Manual (January 2019)." Registered instructors and State Fire Marshal staff shall ensure that all applicable instructions in the incorporated referenced documents are followed to become a registered instructor and to instruct State Fire Marshal FSTEP and CFSTES accredited and approved courses.

- (a) The following forms, in the format developed by the Office of the State Fire Marshal, which are incorporated by reference, can be found in the adopted "State Fire Training Procedures Manual, Section 12: Forms and Checklists (May 2020 January 2019)."
- (1) Fee Schedule (July 2020)
- (2) Request for a Student Transcript (February 2017)
- (3) Instructor Registration Application (July 2020)
- (4) Instructor Code of Ethics/Conduct (January 2015)
- (5) Request for Course Scheduling (July 2020)
- (6) Course Returns Checklist (September 2018)
- (7) Certification Examination Request (September 2018)
- (8) Certification Examination (2019) Request (July 2020)
- (9) Registered Evaluator Code of Conduct (July 2018)
- (10) Certification Examination Retake Application (January 2016)

- (11) Fire Fighter I Certification Upgrade Application (September 2016)
- (12) Fire Fighter I Certification Reciprocity Application (July 2018)
- (13) Fire Fighter I (2019) Certification Upgrade Application (July 2020)
- (14) Fire Fighter I (2019) Certification Reciprocity Application (July 2020)
- (15) State-Certified Prescribed-Fire Burn Boss Application (September 2020)

Note: Authority cited: Section 13157 Health and Safety Code. Reference: Section 13157(a), Health and Safety Code.

#### 1990.01. Certification Training Standards.

The Office of the State Fire Marshal shall establish levels of certification based on the development of Certification Training Standards (CTS) guides for fire service professional qualifications based on National Standards and developed for specific job functions within a professional certification track as listed on the SFM website. The CTS Guides are incorporated by reference as amended by the OSFM and list the requisite knowledge, skills, and job performance requirements a person is expected to complete for certification in a specific function. The following Certification Training Standards are incorporated by reference as a baseline for performance in each career classification:

- 1. Chief Fire Officer (September 2017)
- 2. Community Risk Educator (November 2014)
- 3. Community Risk Officer (November 2014)
- 4. Community Risk Specialist (November 2014)
- 5. Company Officer (May 2014)
- 6. Executive Chief Fire Officer (November 2014)
- 7. Emergency Vehicle Technician I (June 2018)
- 8. Emergency Vehicle Technician II (June 2018)
- 9. Emergency Vehicle Technician III (June 2018)
- 10. Fire Apparatus Driver/Operator Aerial Apparatus (August 2015)
- 11. Fire Apparatus Driver/Operator Pumping Apparatus (August 2015)
- 12. Fire Apparatus Driver/Operator Tillered Apparatus (August 2015)
- 13. Fire Apparatus Driver/Operator Water Tender (August 2015)
- 14. Fire Apparatus Driver/Operator Wildland Fire Apparatus (August 2015)
- 15. Fire Fighter I (October 2013)
- 16. Fire Fighter II (January 2014)
- 17. Fire Fighter 1 (2019)

- 18. Fire Fighter 2 (2019)
- 19. Fire Inspector 1 (2014)
- 20. Fire Inspector 2 (2014)
- 21. Fire Marshal (March 2018)
- 22. Instructor 1 (May 2014)
- 23. Instructor 2 (May 2014)
- 24. Instructor 3 (November 2014)
- 25. Plan Examiner (May 2015)
- 26. State-Certified Prescribed-Fire Burn Boss (September 2020)

Note: Authority cited: Sections 13159(d) and 13159.8(b), Health and Safety Code. Reference: Sections 13159(d) and 13159.8(b), Health and Safety Code.

#### 1990.12. State Fire Training Fees.

State Fire Training shall establish and collect fees necessary to support the California Fire Service Training and Education Program. The following fees have been approved and adopted by the Office of the State Fire Marshal as recommended by the Statewide Training and Education Advisory Committee:

#### (a) Course Delivery Fees

Regional Instructor Orientation (RIO)	\$150.00
Certification Examination Evaluator Training	\$80.00
CFSTES Diploma	140.00
FSTEP Diploma	75.00

#### (b) Certification and Renewal Fees

Burn Boss	\$100.00
Burn Boss Recertification	<del>\$100.00</del>
Chief Fire Officer	\$150.00
Community Risk Educator	\$100.00
Community Risk Officer	\$100.00
Community Risk Specialist	\$100.00
Company Officer	\$100.00
Emergency Vehicle Technician I	\$100.00
Emergency Vehicle Technician II	\$100.00
Emergency Vehicle Technician III	\$100.00
Emergency Vehicle Technician Recertification	\$100.00
Executive Chief Fire Officer	\$150.00

Fire Apparatus Driver/Operator Aerial Apparatus	\$100.00
Fire Apparatus Driver/Operator Pump Apparatus	\$100.00
Fire Apparatus Driver/Operator Tillered Apparatus	\$100.00
Fire Apparatus Driver/Operator Water Tender Apparatus	\$100.00
Fire Apparatus Driver/Operator Wildland Apparatus	\$100.00
Fire Fighter 1 (2013) - retires December 31, 2021	\$40.00
Fire Fighter 1 (2013) IFSAC/Pro Board Upgrade (add seals) – retires December 31, 2021	\$40.00
Fire Fighter 2 (2013) – retires December 31, 2021	\$40.00
Fire Fighter 2 (2013) "Tenured" Path-retires December 31, 2021	\$80.00
Fire Fighter 2 Certification (2019)	\$75.00
Fire Inspector I	\$100.00
Fire Inspector II	\$100.00
Fire Investigator	\$100.00
Fire Marshal	\$150.00
Fire Mechanic I – retires December 31, 2020	\$100.00
Fire Mechanic II – retires December 31, 2020	\$100.00
Fire Mechanic III (Master Mechanic)-retires December 31, 2020	\$100.00
Fire Mechanic Recertification - retires December 31, 2020	\$100.00
Hazardous Materials Technician	\$100.00
Hazardous Materials Specialist	\$100.00
Instructor I	\$100.00
Instructor II	\$100.00
Instructor III	\$100.00
Plan Examiner	\$100.00
State-Certified Prescribed-Fire Burn Boss	<u>\$100.00</u>
State-Certified Prescribed-Fire Burn Boss Recertification	<u>\$100.00</u>
Wildland Fire Fighter 2	\$75.00

#### (c) Other Fees

Instructor Registration (maximum of three course registrations)	\$125.00
Rescue System Site Accreditation	\$250.00
Official Transcript	\$100.00
Duplicate Certification	\$100.00
Certification Exam Item-by-Item Review	\$250.00

#### (d) Peer Assessment, Established Equivalency, Reciprocity, and Upgrade Fees

PACE II: Peer Assessment for Credential Evaluation (Instructors)	200.00
PACE III: Peer Assessment for Course Equivalencies	200.00
PACE IV: Peer Assessment for Fire Chief	\$750.00

PACE V: Peer Assessment for CICCS Evaluation	\$100.00
PACE VI: Peer Assessment for State-Certified Prescribed-Fire	\$200.00
Burn Boss	
Established Equivalencies	\$140.00
Pro Board®/IFSAC Reciprocity Review	\$125.00

#### (e) Accredited Academy Fees

ALA/ARTP Initial Accreditation	\$4,000.00
ALA/ARTP Reaccreditation	\$3,000.00
Evaluator Registration	\$50.00
Fire Fighter 1 (2019) Exam Registration and Certification	\$150.00
Fire Fighter 2 (2019) Exam Registration	\$75.00
Wildland Fire Fighter 2 Exam Registration	\$75.00
Fire Fighter 1 (2013) Psychomotor Exam Registration: Modular	\$10.00
Registration	per
	module
Fire Fighter 1 (2013) Psychomotor Exam Registration: Consecutive	\$10.00
and Integrated Registration	
Fire Fighter 1 (2013) Psychomotor Exam Retake Registration	\$10.00
	per
	retake
Custom Skill Sheets (per skill sheet)	\$100.00

(f) The State Fire Marshal shall adjust the fee schedule by annually reviewing, and revising as necessary, the California Fire Service Training Program in accordance with Section 13159.4, Health and Safety Code.

**Note:** Authority cited: Sections 13157(d), 13157(e), 13159.4, 13159.8(e) and 13159.10, Health and Safety Code. Reference: Sections 13157(d), 13157(e), 13159.4, 13159.8(e) and 13159.10, Health and Safety Code.



#### STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY DEPARTMENT OF FORESTRY AND FIRE PROTECTION OFFICE OF THE STATE FIRE MARSHAL - STATE FIRE TRAINING

(CAL FIRE Account Code: 0198-###-4143500-4143500014-35405902-59210)

## State-Certified Prescribed-Fire Burn Boss Certification Application (REV. 09/20)

Identification	
Full Name:	
SFT ID Number:	
SSN (last 4 digits)	
Birth Date:	
Phone (Mobile):	
Email:	
Submission Requirements	
Submit documentation to verify completion of the following verification for anything issued by State Fire Training (SFT) a <b>Prerequisites</b>	•
<ul><li>Firing Requirement</li><li>Leadership Requirement</li></ul>	
Education	
IS-100: Introduction to the Incident Command System	m
S-190, Introduction to Wildland Fire Behavior     S-120, Firefisher Training	
<ul> <li>S-130, Firefighter Training</li> <li>S-290, Intermediate Wildland Fire Behavior</li> </ul>	
Certification Task Book	
• State-Certified Prescribed-Fire Burn Boss Certification	n Task Book
Fees	
<ul> <li>\$100 Burn Boss Certification (non-refundable) - paya</li> </ul>	ble to: State Fire Training
Authority	
I, the undersigned, am the person applying for certification. laws of the State of California, that all information contained understand that misstatements, omissions of material facts, be cause for rejection. If SFT rejects my application due falsithat SFT will place a two-year restriction on my ability to rea	d in this application is true in every respect. I or falsification of information or documents may fication of information or documents, I understand
Applicant Signature:	Date:



## **CERTIFICATION Fee Schedule**

Include non-refundable payment - payable to: State Fire Training

Applicant Information	on .
Full Name:	
SFT ID Number:	
Full Mailing Address:	
Phone:	

#### **Job Function Certifications**

Quantity	Fee Description	Fee
	Burn Boss	\$ <del>100.00</del>
	Burn-Boss Recertification	\$100.00
	Chief Fire Officer	\$150.00
	Community Risk Educator	\$100.00
	Community Risk Officer	\$100.00
	Community Risk Specialist	\$100.00
	Company Officer	\$100.00
	Emergency Vehicle Technician 1	\$100.00
	Emergency Vehicle Technician 2	\$100.00
	Emergency Vehicle Technician 3	\$100.00
	Emergency Vehicle Technician Recertification	\$100.00
	Executive Chief Fire Officer	\$150.00
	Fire Apparatus Driver/Operator Aerial Apparatus	\$100.00
	Fire Apparatus Driver/Operator Pump Apparatus	\$100.00
	Fire Apparatus Driver/Operator Tillered Apparatus	\$100.00
	Fire Apparatus Driver/Operator Water Tender Apparatus	\$100.00
	Fire Apparatus Driver/Operator Wildland Apparatus	\$100.00
	Fire Fighter 1 (2013)	\$40.00
	Fire Fighter 1 (2013) IFSAC/Pro Board Upgrade (add seals) – retires December 31, 2021	\$40.00
	Fire Fighter 1 (2019) – Included in the exam registration fee. See Accredited Academy Fees (below)	N/A
	Fire Fighter 2 (2013) – retires December 31, 2021	\$40.00
Į.	Fire Fighter 2 (2013) Tenured Path – retires December 31, 2021	\$80.00
	Fire Fighter 2 Certification (2019)	\$75.00
	Fire Inspector 1	\$100.00
	Fire Inspector 2	\$100.00
	Fire Investigator	\$100.00



# **CERTIFICATION Fee Schedule**

Include non-refundable payment - payable to: State Fire Training

Fire Marshal	\$150.00
Fire Mechanic 1	\$100.00
Fire Mechanic 2	\$100.00
Fire Mechanic 3 (Master Mechanic)	\$100.00
Fire Mechanic Recertification	\$100.00
Hazardous Materials Technician	\$100.00
Hazardous Materials Specialist	\$100.00
Instructor 1	\$100.00
Instructor 2	\$100.00
Instructor 3	\$100.00
Plan Examiner	\$100.00
Wildland Fire Fighter 2	\$75.00
State-Certified Prescribed-Fire Burn Boss	\$100.00
State-Certified Prescribed-Fire Burn Boss Recertification	\$100.00

#### **Payment Information**

Account Coding:	0198-XXXX-41435	00-4143500014	4-35405902-59210	)

Date:	 	
Payment Type:		
Grand Total:	\$	



### COURSE DELIVERY

#### **Fee Schedule**

Include non-refundable payment - payable to: State Fire Training

pplicant	Information	on	
ull Name:			
SFT ID Nun	nber:		
ull Mailing	g Address:		
Phone:			
	livery Fee	5	
Quantity		Fee Description	Fee
		nstructor Orientation (RIO)	\$150.00
	Certification	on Examination Evaluator Training (CEET)	\$80.00
	CFSTES Di	oloma	\$140.00
	FSTEP Dip	oma	\$75.00
FSTES Acco	nformatio		.0
Date: Payment Ty	уре:	-	



# PEER ASSESSMENT, ESTABLISHED EQUIVALENCY, RECIPROCITY, & UPGRADE Fee Schedule

Include non-refundable payment - payable to: State Fire Training

FT ID Num	nber:	
ull Mailin	g Address:	
hone:		
none.		
er Asses	ssment, Established Equivalency, Reciprocity, and Upgrade Fe	es
JCI MJJCJ	silicity Established Equivalency, Resiprosity, and oppidate re	
Quantity	Fee Description	Fee
	PACE II: Peer Assessment for Credential Evaluation (Instructors)	\$200.00
	PACE III: Peer Assessment for Course Equivalencies	\$200.00
	PACE IV: Peer Assessment for Fire Chief	\$750.00
	PACE V: Peer Assessment for CICCS Evaluation	\$100.00
	PACE VI: Peer Assessment for State-Certified Prescribed-Fire Burn	\$200.00
	Boss	
	Established Equivalencies	\$140.00
	Pro Board®/IFSAC Reciprocity Review	\$125.00



# OTHER FEES Fee Schedule

Include non-refundable payment - payable to: State Fire Training

Full Name:  SFT ID Number:  Full Mailing Address:  Phone:	
Full Mailing Address:	
Phone:	
Quantity Fee Description	
	Fee
	\$125.00
	\$250.00
	\$100.00
	\$100.00
Certification Examinem-by-item Neview	230.00

# State-Certified Prescribed-Fire Burn Boss

### **Certification Training Standards Guide**

**Published September 2020** 





California Department of Forestry and Fire Protection Office of the State Fire Marshal State Fire Training

# State-Certified Prescribed-Fire Burn Boss

#### **Certification Training Standards Guide**

**Publication Date: September 2020** 

State Fire Training coordinated the development of this CTS guide. Before its publication, the Statewide Training and Education Advisory Committee (STEAC) and the State Board of Fire Services (SBFS) recommended this CTS guide for adoption by the Office of the State Fire Marshal (OSFM).

Cover photo courtesy of Nature Conservancy.

Published by State Fire Training.

### **Table of Contents**

Acknowledgements	1
How to Read a CTS Guide	3
Section 1: Fire History and Prescribed-Fire Laws	5
1-1: Describing the History and the Role of Fire	5
1-2: Identifying Laws and Regulations Governing Prescribed Fire	6
Section 2: Burn Plans, Permits and Approvals, and Operations	
2-1: Describing How Fire-Behavior Concepts Relate to Prescribed-Fire Implementat	ion 7
2-2: Developing a Burn Plan	8
2-3: Describing and Demonstrating the Permitting and Approval Process	9
2-4: Implementing a Prescribed-Fire Operation	10
Section 3: Continuing Education	
3-1: Describing Best Management Practices for Prescribed-Fire Operations	

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State Fire Training appreciates the hard work and accomplishments of those who built the solid foundation on which this program continues to grow.

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#### **CAL FIRE**

- Thom Porter, Director
- Mike Richwine, State Fire Marshal
- Andrew Henning, Chief of State Fire Training
- John Binaski, Chair, Statewide Training and Education Advisory Committee (STEAC)

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- Matt Thau, Engineer, Livermore-Pleasanton Fire Department (Validation)
- Chris Waters, Battalion Chief, CAL FIRE (Development)

#### How to Read a CTS Guide

#### Overview

A certification training standard (CTS) guide lists the requisite knowledge, skills, and job performance requirements an individual must complete in order to become certified in a specific job function.

It also documents and justifies the OSFM-approved revisions to the certification's NFPA standard, and identifies where each certification training standard is taught (course plan), tested (skill sheets), and validated (task book).

Individuals aspiring to meet State Fire Training's certification training standards must do so in accordance with the codes, standards, regulations, policies, and standard operating procedures applicable within their own agency or jurisdiction.

#### **Format**

Each certification training standard is comprised of eight sections.

#### **Section Heading**

Training standards are grouped by section headings that describe a general category. For example, the Fire Fighter 1 CTS guide includes the following section headings: NFPA Requirements, Fire Department Communications, Fireground Operations, and Preparedness and Maintenance.

#### **Training Standard Title**

The training standard title provides a general description of the performance requirement contained within the individual standard.

#### **Authority**

The CTS guide references each individual standard with one or more paragraphs of the corresponding National Fire Protection Association (NFPA) Professional Qualifications. This ensures that each fire service function within California's certification system meets or exceeds NFPA standards.

When California requirements exceed the NFPA standard, the CTS guide cites the Office of the State Fire Marshal as the authority and prints the corresponding information in *italics*.

#### **Job Performance Requirements**

This segment includes a written statement that describes a specific job-related task, the items the individual needs to complete the task, and measurable or observable outcomes.

#### **Requisite Knowledge**

This segment lists the knowledge that an individual must acquire in order to accomplish the job performance requirement.

#### **Requisite Skills**

This segment lists the skills that an individual must acquire in order to accomplish the job performance requirement.

#### **Content Modification**

This table documents and justifies any revisions to the NFPA standard that the development or validation cadres make during the development of a CTS guide.

#### **Cross Reference**

This table documents where each training standard is taught (course plan), tested (skill sheets), and validated (task book).

#### **Section 1: Fire History and Prescribed-Fire Laws**

#### 1-1: Describing the History and the Role of Fire

#### **Authority**

1. Office of the State Fire Marshal

#### **Job Performance Requirement**

Describe the history and the role of fire in the State of California, given current and historical conditions, so that important history, impacts, and usage of fire are described.

#### Requisite Knowledge

- 1. Describe basic fire adaptations in California ecosystems
- 2. Describe the human relationship with fire and impacts to the ecosystem
- 3. Define prescribed fire
- 4. Describe the usage and types of prescribed fire

#### **Requisite Skills**

1. None

#### **Content Modification**

Block	Modification	Justification
CTS	Added new standard	No standard

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss, Topic 2-1, Describing the History and the Role of	N/A	N/A
Fire		

#### 1-2: Identifying Laws and Regulations Governing Prescribed Fire

#### Authority

1. Office of the State Fire Marshal

#### Job Performance Requirement

Identify laws and regulations governing prescribed fire in the State of California, given a list of applicable laws and regulations and a variety of projects, so that all applicable local, State, and federal laws and regulations pertaining to prescribed fires are identified.

#### Requisite Knowledge

- 1. Identify all applicable and current federal, State, and local laws and regulations
- 2. Describe the role and responsibilities of a prescribed-fire burn boss
- 3. Describe liability considerations and due diligence

#### **Requisite Skills**

1. None

#### **Content Modification**

Block	Modification	Justification
CTS	Added new standard	No standard

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss, Topic 2-2: Identifying Laws and Regulations	N/A	N/A
Governing Prescribed Fires		

#### Section 2: Burn Plans, Permits and Approvals, and Operations

### 2-1: Describing How Fire-Behavior Concepts Relate to Prescribed-Fire Implementation

#### Authority

1. Office of the State Fire Marshal

#### **Job Performance Requirement**

Describe how fire-behavior concepts relate to prescribed-fire implementation, given a project, so that fire-behavior factors can be incorporated into the burn plan.

#### **Requisite Knowledge**

1. Identify general fire-behavior factors that influence prescribed fire

#### **Requisite Skills**

None

#### **Content Modification**

Block	Modification	Justification 🦋
CTS	Added new standard	No standard

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss, Topic 3-1: Describing How Fire-Behavior	N/A	N/A
Concepts Relate to Prescribed-Fire Implementation		

#### 2-2: Developing a Burn Plan

#### **Authority**

1. Office of the State Fire Marshal

#### **Job Performance Requirement**

Develop a burn plan, given a project area, so that competency is demonstrated and the plan can mitigate risk and achieve desired objectives.

#### **Requisite Knowledge**

1. Identify common elements of a burn plan

#### **Requisite Skills**

- 1. Develop goals and objectives for the prescribed fire
- 2. Establish a prescription to meet the identified goals and objectives
- 3. Develop a burn plan

#### **Content Modification**

Block	Modification	Justification
CTS	Added new standard	No standard

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss, Topic 3-2: Developing a Burn Plan	N/A	JPR 1

#### 2-3: Describing and Demonstrating the Permitting and Approval Process

#### **Authority**

1. Office of the State Fire Marshal

#### **Job Performance Requirement**

Describe and demonstrate the permitting and approval process for prescribed fire, given a prescribed-fire project and local permitting requirements, so that all requirements are met.

#### **Requisite Knowledge**

- 1. Describe different options for implementing prescribed fires on private lands
- 2. Describe State and local permitting processes
- 3. Describe smoke-management reporting systems, including PFIRS

#### **Requisite Skills**

1. Demonstrate use of smoke-management reporting systems, including PFIRS

#### **Content Modification**

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss, Topic 3-3: Describing	N/A	JPR 2
and Demonstrating the Permitting and		
Approval Process		

#### 2-4: Implementing a Prescribed-Fire Operation

#### Authority

1. Office of the State Fire Marshal

#### **Job Performance Requirement**

Implement a prescribed-fire operation in accordance with the burn plan, given a prescribed-fire burn plan, a project, and required permits and approvals, so that objectives are addressed, risk is mitigated, and safety is maintained.

#### Requisite Knowledge

- 1. Describe methods of monitoring fire behavior and managing resources to meet objectives
- 2. Describe the day-of-burn notification process
- 3. Identify logistical support needs
- 4. Describe the process of ensuring logistical support needs are met
- 5. List examples of required documentation

#### **Requisite Skills**

- 1. Develop an incident action plan (IAP)
- 2. Conduct an operational briefing using the IAP
- 3. Simulate the implementation of postburn procedures

#### **Content Modification**

Block	Modification	Justification
CTS	Added new standard	No standard

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss, Topic 3-4:	N/A	JPR 3
Implementing a Prescribed-Fire Operation		:

#### **Section 3: Continuing Education**

#### 3-1: Describing Best Management Practices for Prescribed-Fire Operations

#### **Authority**

1. Office of the State Fire Marshal

#### Job Performance Requirement

Describe best management practices for prescribed-fire operations, given current issues, developments, and laws, so that currency is maintained.

#### **Requisite Knowledge**

- 1. Identify changes to law, policy, or practice
- 2. Describe the elements of a burn plan
- 3. Describe the permitting and approval process
- 4. Describe the implementation of a prescribed-fire operation in accordance with the burn plan
- 5. Describe contemporary safety considerations for prescribed-fire operations

#### **Requisite Skills**

1. None

#### **Content Modification**

Block	Modification	Justification
CTS	Added new standard	No standard

Course Plan	Skill Sheet(s)	Task Book
CA-RX Burn Boss Refresher, Topic 2-1:	N/A	N/A
Describing Best Management Practices		
for Prescribed-Fire Operations		