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**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

**Office of the State Fire Marshal**

P.O. Box 944246

SACRAMENTO, CA 94244-2460

(916) 568-3800

Website: [www.fire.ca.gov](http://www.fire.ca.gov)

**CAL FIRE – Office of the State Fire Marshal**

**AB 835 (2023-24) – Single Exit Stair Work Group**

**Agenda**

Date: May 9, 2025

Time: 10 AM – 12 PM PST

Location: Virtual <https://us06web.zoom.us/j/87236779373?pwd=lSul1tdy1n36pxffDkyzYK4YznN2e9.1>

**Contacts:**

Chair - Crystal Sujeski, CDA-Div Chief, (510) 846-1276, crystal.sujeski@fire.ca.gov

Co-Chair - Robert Marshall, Senior Engineer, Robert.marshall@ul.com

**1. CALL TO ORDER**

A. Welcome/Introductions

B. Roll Call/Quorum Established

C. Agenda Review (Motion Required)

D. Minutes Review (Motion Required)

**2. OLD BUSINESS**

1. NFPA Report- Greg Rogers – Posted in the Single-Exit Stair Work Group section for the April 1 Meeting on the Active Work Groups webpage.

<https://osfm.fire.ca.gov/what-we-do/code-development-and-analysis/workgroups>

Greg Rogers, MS, FM, CFO Misfire

Regional Director | NFPA

+1 617-549-3467 www.nfpa.org

1. ICC- Christine Reed – Posted in the Single-Exit Stair Work Group section for the April 1 Meeting on the Active Work Groups webpage.

<https://osfm.fire.ca.gov/what-we-do/code-development-and-analysis/workgroups>

Christine Reed

Fire & Disaster Mitigation Program Manager

International Code Council

O: 562-699-0541 Visit [www.iccsafe.org](http://www.iccsafe.org)

1. Draft report template
2. Timeline
   1. Draft Report Format
      1. Template Draft
      2. Timeline
         1. Draft August 2025
         2. 2nd Draft September 2025
         3. 3rd Draft October 2025
         4. Final November 2025 to present to the State Fire Marshal

**3. NEW BUSINESS**

1. Subgroups Report out
2. Cost Impact [Lead Stephen Smith] [stephen@centerforbuilding.org](mailto:stephen@centerforbuilding.org)
3. Fire Protection (Active/Passive) [Lead Jeff Maddox] [jmaddox@thefireconsultants.com](mailto:jmaddox@thefireconsultants.com)
4. Code Comparison [Lead Ali Fattah] [AFattah@sandiego.gov](mailto:AFattah@sandiego.gov)
5. History / Baseline (US) [Lead Stephen Smith] [stephen@centerforbuilding.org](mailto:stephen@centerforbuilding.org)
6. Egress Analysis [Lead Tim Spears] [tim.spears@sjcfire.org](mailto:tim.spears@sjcfire.org)
7. FD Capabilities [Lead James Dobson] [james.dobson@sanjoseca.gov](mailto:james.dobson@sanjoseca.gov)

**4. ROUNDTABLE**

**5. PUBLIC COMMENT**

**6. UPCOMING MEETING DATES FOR 2025**

A. The first Tuesday of each month starts at 8 AM and ends at 9 AM.

a. Next meeting – June 3, 2025, 8-10 AM PST

**7. MEETING ADJOURNMENT (Motion Required)**

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