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 **DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

 **Office of the State Fire Marshal**

P.O. Box 944246

 SACRAMENTO, CA 94244-2460

 (916) 568-3800

 Website: [www.fire.ca.gov](http://www.fire.ca.gov)

**CAL FIRE – Office of the State Fire Marshal**

**AB 835 (2023-24) – Single Exit Stair Work Group**

**Agenda**

Date: June 3, 2025

Time: 8:00-10:00 AM Pacific Time (US and Canada)

Location: Virtual

**Microsoft Teams** [Need help?](https://aka.ms/JoinTeamsMeeting?omkt=en-US)

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZjJjNzQ2MjItYWEzYy00MzU0LTg3NmQtYTk4NzJlMWYyMDMz%40thread.v2/0?context=%7b%22Tid%22%3a%22447a4ca0-5405-454d-ad68-c98a520261f8%22%2c%22Oid%22%3a%22579b3662-69f1-48b8-b9f1-155e77cd0713%22%7d)

Meeting ID: 220 809 262 026 5

Passcode: rD3t3gk9

**Dial in by phone**

+1 650-564-3271,,374750711# United States, Mountain View

[Find a local number](https://dialin.teams.microsoft.com/4a02d6b0-d3f2-49be-8325-dadb963d5cf1?id=374750711)

Phone conference ID: 374 750 711#

**Contacts:**

Chair - Crystal Sujeski, CDA-Div Chief, (510) 846-1276, crystal.sujeski@fire.ca.gov

Co-Chair - Robert Marshall, Senior Engineer, Robert.marshall@ul.com

**1. CALL TO ORDER**

A. Welcome/Introductions

B. Roll Call/Quorum Established

C. Agenda Review (Motion Required)

D. Minutes Review (Motion Required)

**2. OLD BUSINESS**

1. Draft report timeline
	1. Timeline
		* 1. Draft August 2025
			2. 2nd Draft September 2025
			3. 3rd Draft October 2025
			4. Final November 2025 to present to the State Fire Marshal

**3. NEW BUSINESS**

1. Subgroups Report out
2. Cost Impact [Lead Stephen Smith] stephen@centerforbuilding.org
3. Fire Protection (Active/Passive) [Lead Jeff Maddox] jmaddox@thefireconsultants.com
4. Code Comparison [Lead Ali Fattah] AFattah@sandiego.gov
5. History / Baseline (US) [Lead Stephen Smith] stephen@centerforbuilding.org
6. Egress Analysis [Lead (need new lead)]
7. FD Capabilities [Lead James Dobson] james.dobson@sanjoseca.gov

**4. ROUNDTABLE**

**5. PUBLIC COMMENT**

**6. UPCOMING MEETING DATES FOR 2025**

1. The first Tuesday of each month
	1. Next meeting – July 1, 2025, 8-10 AM PDT

**7. MEETING ADJOURNMENT (Motion Required)**

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