

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION****Office of the State Fire Marshal**

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## **CAL FIRE – Office of the State Fire Marshal AB 835 (2023-24) – Single Exit Stair Work Group Agenda**

Date: May 9, 2025

Time: 10 AM – 12 PM PST

Location: Virtual

<https://us06web.zoom.us/j/87236779373?pwd=ISul1tdy1n36pxffDkyzYK4YznN2e9.1>**Contacts:**Chair - Crystal Sujeski, CDA-Div Chief, (510) 846-1276, [crystal.sujeski@fire.ca.gov](mailto:crystal.sujeski@fire.ca.gov)Co-Chair - Robert Marshall, Senior Engineer, [Robert.marshall@ul.com](mailto:Robert.marshall@ul.com)**1. CALL TO ORDER**

- A. Welcome/Introductions
- B. Roll Call/Quorum Established
- C. Agenda Review (Motion Required)
- D. Minutes Review (Motion Required)

**2. OLD BUSINESS**

- A. NFPA Report- Greg Rogers – Posted in the Single-Exit Stair Work Group section for the April 1 Meeting on the Active Work Groups webpage.

<https://osfm.fire.ca.gov/what-we-do/code-development-and-analysis/workgroups>

Greg Rogers, MS, FM, CFO Misfire  
Regional Director | NFPA  
+1 617-549-3467 [www.nfpa.org](http://www.nfpa.org)

- B. ICC- Christine Reed – Posted in the Single-Exit Stair Work Group section for the April 1 Meeting on the Active Work Groups webpage.

<https://osfm.fire.ca.gov/what-we-do/code-development-and-analysis/workgroups>

Christine Reed  
Fire & Disaster Mitigation Program Manager  
International Code Council  
O: 562-699-0541 Visit [www.iccsafe.org](http://www.iccsafe.org)

- C. Draft report template

#### D. Timeline

##### A. Draft Report Format

- i. Template Draft
- ii. Timeline
  1. Draft August 2025
  2. 2<sup>nd</sup> Draft September 2025
  3. 3<sup>rd</sup> Draft October 2025
  4. Final November 2025 to present to the State Fire Marshal

### 3. NEW BUSINESS

#### A. Subgroups Report out

- i. Cost Impact [Lead Stephen Smith]  
[stephen@centerforbuilding.org](mailto:stephen@centerforbuilding.org)
- ii. Fire Protection (Active/Passive) [Lead Jeff Maddox]  
[jmaddox@thefireconsultants.com](mailto:jmaddox@thefireconsultants.com)
- iii. Code Comparison [Lead Ali Fattah]  
[AFattah@sandiego.gov](mailto:AFattah@sandiego.gov)
- iv. History / Baseline (US) [Lead Stephen Smith]  
[stephen@centerforbuilding.org](mailto:stephen@centerforbuilding.org)
- v. Egress Analysis [Lead Tim Spears]  
[tim.spears@fire.ca.gov](mailto:tim.spears@fire.ca.gov)
- vi. FD Capabilities [Lead James Dobson]  
[james.dobson@sanjoseca.gov](mailto:james.dobson@sanjoseca.gov)

### 4. ROUNDTABLE

- A. Recommendation of code comparison with ICC (Ali Fattah)

### 5. PUBLIC COMMENT

- A. None

### 6. UPCOMING MEETING DATES FOR 2025

- A. The first Tuesday of each month starts at 8 AM and ends at 10 AM.  
a. Next meeting – June 3, 2025, 8-10 AM PST

### 7. MEETING ADJOURNMENT (Motion Required)