NOTE: This CWPP Template is part of the California CWPP Toolkit, a free online resource that contains a comprehensive guide and other materials to help communities develop and implement CWPPs. This Template is an optional resource and can be customized to align with community needs. The CWPP Guide should be consulted when using this Template. (Users should delete this message in their final CWPP).

[COMMUNITY NAME]

Community Wildfire Protection Plan

[Cover image(s)]

[Date of plan approval or adoption]

# Signature Page

The following signatories mutually agree on and approve the final contents of this CWPP:

|  |  |  |
| --- | --- | --- |
|  |  |  |
| [Name]  [Title e.g., Unit Chief]  [Organization e.g., CAL FIRE Unit Name] |  | Date |
|  |  |  |
| [Name]  [Title]  [Organization] |  | Date |
|  |  |  |
| [Name]  [Title]  [Organization] |  | Date |
|  |  |  |

# Acknowledgments

[TEXT]

# Plan Contact Information

[POINT OF CONTACT]

[ORGANIZATION]

[PHONE]

[EMAIL]

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# Acronyms

[EXAMPLE TEXT]

BIA Bureau of Indian Affairs

BLM Bureau of Land Management

CAL FIRE California Department of Forestry and Fire Protection

CWPM Community Wildfire Preparedness and Mitigation (CAL FIRE – OSFM)

CWPP Community Wildfire Protection Plan

FAC Fire Adapted Community

FHSZ Fire Hazard Severity Zone

FRA Federal Responsibility Area

FRAP Fire and Resource Assessment Program

FSR Fire Safe Regulations

GIS Geographic Information System

HFRA Healthy Forests Restoration Act

HVRA Highly Valued Resource and Asset

LRA Local Responsibility Area

OSFM Office of the State Fire Marshal

SIZ Structure Ignition Zone

SRA State Responsibility Area

USFS United States Forest Service

VHFHSZ Very High Fire Hazard Severity Zone

WUI Wildland-Urban Interface

# Executive Summary

[Suggested topics:

* Purpose and goals of the plan
* Summary of the plan’s history
* Major stakeholders and overview of plan development
* Summary of wildfire hazard and risk assessment outcomes, such as key geographic areas that are most at risk
* Summary of prioritized actions and critical needs associated with implementation and other information that is helpful for readers to understand the main points of the plan]

# Introduction

Community Wildfire Protection Plans (CWPPs) are collaboratively developed plans focused on reducing wildfire risk to identified community values within a defined planning area. They serve as an important vehicle for assessing local wildfire hazard and risk, coordinating wildfire risk reduction activities, and providing a mechanism for project funding and implementation.

[ADDITIONAL TEXT]

[Suggested Topics: a dedicated section to confirm that the CWPP has met the minimum plan requirements

* list of CWPP goals and objectives
* overview of whether this plan is a new CWPP or is an update to a previous version (if an update, an explanation of what is updated)]

# Goals and Objectives

The goals of the [COMMUNITY NAME] CWPP, which was collaboratively developed, are:

* [TEXT]
* [TEXT]
* [TEXT]
* [TEXT]

Objectives to implement the CWPP goals are:

* [TEXT]
* [TEXT]
* [TEXT]
* [TEXT]

# Roles and Responsibilities

The following CWPP [WORKING GROUP/ADVISORY COUNCIL/COMMITTEE] hold primary responsibility for the plan development and implementation.

Table . Members and Organizations of the [COMMUNITY NAME] CWPP [WORKING GROUP/ADVISORY COUNCIL/COMMITTEE]

|  |  |  |  |
| --- | --- | --- | --- |
| CWPP Working Group | | | |
| Name | Organization/Agency | Title | CWPP Role |
| [NAME] | [NAME] | [TITLE] | [ROLE] |
| [NAME] | [NAME] | [TITLE] | [ROLE] |
| [NAME] | [NAME] | [TITLE] | [ROLE] |
| [NAME] | [NAME] | [TITLE] | [ROLE] |
| [NAME] | [NAME] | [TITLE] | [ROLE] |

[ADDITIONAL TEXT]

# Applicable Plans and Regulations

This section provides an overview of applicable local, state, and federal plans and regulations that shows the relationship between the [COMMUNITY NAME] CWPP and other relevant information, such as policies, actions, ordinances, and legislation. [ADDITIONAL TEXT; ALSO REFER TO APPENDIX B]

# Planning Area / Community Information

The following table (Table X) provides a summary of the [COMMUNITY NAME] CWPP planning area and key community information. A map of the planning area boundary is provided in Figure X. [ADDITIONAL TEXT]

Table . Summary of [COMMUNITY NAME] CWPP Planning Area and Community Information

|  |  |  |
| --- | --- | --- |
| CWPP Planning Area and Community Information | | |
| Topic | Summary | Additional Notes |
| **Planning Area Boundaries** | [KEY DATA / SUMMARY POINTS] | [ADDITIONAL INFORMATION (e.g., data sources, notes, etc.)] |
| **Population** | [KEY DATA / SUMMARY POINTS] | [ADDITIONAL INFORMATION (e.g., data sources, notes, etc.)] |
| **Land Ownership** | [KEY DATA / SUMMARY POINTS] | [ADDITIONAL INFORMATION (e.g., data sources, notes, etc.)] |
| **Fire Environment** | [KEY DATA / SUMMARY POINTS] | [ADDITIONAL INFORMATION (e.g., data sources, notes, etc.)] |
| **Land Use and Development Patterns** | [KEY DATA / SUMMARY POINTS] | [ADDITIONAL INFORMATION (e.g., data sources, notes, etc.)] |
| **Socioeconomic Characteristics** | [KEY DATA / SUMMARY POINTS] | [ADDITIONAL INFORMATION (e.g., data sources, notes, etc.)] |

Figure . Map of the [Community Name] CWPP planning area boundary

[INSERT MAP (JPEG/ PNG / TIFF)]

# Fire Protection Areas

[TEXT]

## Fire District Service Areas

[TEXT- Reference to map showing fire protection district boundaries]

Fire districts listed in Table 3 are responsible for providing fire protection within the [COMMUNITY] CWPP planning area.

Table . Fire Districts within the [COMMUNITY] CWPP Planning Area

|  |  |  |
| --- | --- | --- |
| Fire Districts in CWPP Planning Area | | |
| Fire District | Administrative Authority | Description of Geographic Area |
| [FIRE DISTRICT NAME] | [NAME] | [TEXT] |
| [FIRE DISTRICT NAME] | [NAME] | [TEXT] |
| [FIRE DISTRICT NAME] | [NAME] | [TEXT] |
| [FIRE DISTRICT NAME] | [NAME] | [TEXT] |
| [FIRE DISTRICT NAME] | [NAME] | [TEXT] |
| [FIRE DISTRICT NAME] | [NAME] | [TEXT] |

[ADDITIONAL TEXT]

Figure . Map of the fire district service areas within the [Community] CWPP planning area

[INSERT MAP (JPEG/ PNG / TIFF)]

## Responsibility Areas

The following wildland fire responsibility areas are within the [COMMUNITY] CWPP planning area which determines the legal and financial responsibility for wildland fire prevention and protection within each of these areas. [ADDITIONAL TEXT]

### Federal Responsibility Areas

[TEXT]

### State Responsibility Areas

[TEXT]

### Local Responsibility Areas

[TEXT]

Figure . Map of the wildland fire responsibility areas within the [COMMUNITY] CWPP

[INSERT MAP (JPEG/ PNG / TIFF)]

### CAL FIRE Units

[TEXT]

Figure . Map of the CAL FIRE units related to the [COMMUNITY] CWPP planning area

[INSERT MAP (JPEG/ PNG / TIFF)]

# Wildland-Urban Interface Identification

[TEXT]

Figure . Map of the identified wildland urban interface within the [COMMUNITY] CWPP planning area

[INSERT MAP (JPEG/ PNG / TIFF)]

# Assessment of Wildfire Hazard and Wildfire Risk

[TEXT]

## Wildfire Hazard

The [COMMUNITY] CWPP working group used the following process to incorporate a wildfire hazard assessment and associated map into the CWPP planning process.

[TEXT]

Figure . [COMMUNITY] CWPP wildfire hazard assessment map

[INSERT MAP (JPEG/ PNG / TIFF)]

## Wildfire Risk

The following steps were undertaken to assess the wildfire risk within the [COMMUNITY] CWPP planning process. (See Appendix D example of a basic community HVRA prioritization and risk assessment table)

[TEXT]

Figure . [COMMUINITY] CWPP wildfire risk map

[INSERT MAP (JPEG/ PNG / TIFF)]

# Action Plan

The following [COMMUNITY] CWPP Action Plan summarizes and integrates the information and findings from the CWPP to provide specific implementing projects, programs, or other mechanisms to help achieve the CWPP goals and objectives. The Action Plan includes specific actions pertaining to:

* Landscape management and prioritized fuel reduction treatments
* Reducing structural ignitability
* Any other actions related to hazard and risk reduction within the planning area that help achieve the plan’s goals and objectives

The [COMMUNITY] CWPP action plan also includes the lead agencies responsible for each action, timeframe for implementation, type of resources needed, and metrics for tracking progress and outcomes.

[TEXT]

Table . [COMMUNITY] CWPP Action Plan

| CWPP Action Plan | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Action | Lead(s) | Priority | Timeframe | Resources Required | Metric for Success | Notes |
| ***GOAL 1: (example) Reduce the potential for catastrophic wildfires*** | | | | | | |
| ***Objective 1.1 (example): Develop interagency response capability that is effective in responding to expected fire incidents*** | | | | | | |
| 1. **Action (example) Sign resource agreements** | Agencies, Fire Protection District(s) | High | Desired date of completion | Resource 1  Resource 2 | Agreement(s) signed |  |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| ***Objective 1.2:*** | | | | | | |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| ***GOAL 2: (example) Reduce structure losses from wildfires*** | | | | | | |
| ***Objective 2.1 (example): Retrofit all structures to comply with current wildfire construction standards*** | | | | | | |
| 1. **Action (example) Establish a WUI retrofit campaign** | Local Fire Safe Council | High | Desired date of completion | Resource 1  Resource 2 | Number of homes engaged in program |  |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| ***GOAL 3:*** | | | | | | |
| ***Objective 3.1:*** | | | | | | |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| ***GOAL 4:*** | | | | | | |
| ***Objective 4.1:*** | | | | | | |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |
| 1. **Action** |  |  |  |  |  |  |

## Landscape Management / Prioritized Hazardous Fuel Reduction Treatments

The following areas within the [COMMUNITY] CWPP planning area have been identified and prioritized for hazardous fuel reduction treatments (Table X; Figure X).

Table . [COMMUNITY] CWPP Fuel Treatment Project Priorities, Locations, Size and Methods of Treatment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Fuel Treatment Projects and Priorities | | | | |
| Priority | Name | Location | Size | Method(s) |
| 1 | [NAME] | [TEXT] | [ACRES] | [TEXT] |
| 2 | [NAME] | [TEXT] | [ACRES] | [TEXT] |
| 3 | [NAME] | [TEXT] | [ACRES] | [TEXT] |

[TEXT]

Figure . Map of the [COMMUNITY] CWPP fuel treatment project priorities and locations

[INSERT MAP (JPEG/ PNG / TIFF)]

## Ignitability Measures for Structures

[TEXT]

### New Development Requirements

[TEXT]

#### California Fire Safe Regulations

[TEXT]

#### California WUI Building Code Requirements

[TEXT]

#### Defensible Space

[TEXT]

### Existing Development

[TEXT]

#### Defensible Space

[TEXT]

A map of a house

Description automatically generated

Figure . Defensible space distance requirements (Image credit: https://readyforwildfire.org/prepare-for-wildfire/defensible-space/)

#### Parcel-Level Assessments

[TEXT]

## Ignitability Measures for Critical Infrastructure

In addition to individual private parcel structure ignitability measures, the [COMMUNITY] CWPP is addressing the reduction of structural ignitability to critical infrastructure in the following ways:

[TEXT]

## Wildfire Response and Suppression Capabilities

An assessment of the wildfire response and suppression capabilities within the [COMMUNITY] CWPP was undertaken to evaluate whether the current resources, organization, and strategies are appropriate for the expected wildfire impingements, and if not, what requires improvement. The following was evaluated:

* Emergency social services support capabilities
* Post fire recovery support capabilities
* Other response support (utilities, public works, etc.)

From this evaluation the following has been determined: [TEXT]

## Additional Actions

[TEXT]

# Appendices

[Include any supplementation information not contained in the main body of the plan, such as documentation of community engagement and public outreach, methodology of the hazard and risk assessment, and additional analyses or baseline data. Depending on how the CWPP is structured, appendices may also be to provide greater details for individual communities within the planning area.]

# Appendix A: CWPP Working Group Members and Stakeholders (Example)

This example worksheet helps identify potential CWPP working group members, federal agencies, local experts, and interested parties. Note that not all listed agencies and organizations may be applicable.

| CWPP Working Group Members and Stakeholders | | | |
| --- | --- | --- | --- |
| Agency / Organization | Primary Contact | Alternate Contact | Role |
| ***Federal Government*** | | | |
| **U.S. Forest Service** |  |  |  |
| **Bureau of Indian Affairs** |  |  |  |
| **Bureau of Land Management** |  |  |  |
| **National Parks** |  |  |  |
| **US Fish and Wildlife** |  |  |  |
| ***State / Tribal Governments*** | | | |
| **California Department of Forestry and Fire Protection** |  |  |  |
| **California Department of Transportation** |  |  |  |
| **California Office of Emergency Services** |  |  |  |
| **California Air Resources Board** |  |  |  |
| **University of California Cooperative Extension** |  |  |  |
| **Tribal Nations** |  |  |  |
| ***Local Jurisdiction Departments*** | | | |
| **Planning / Building Department** |  |  |  |
| **Fire Department / Fire Protection Districts** |  |  |  |
| **Public Works Department** |  |  |  |
| **Geographic Information Systems Department** |  |  |  |
| **Local Elected Officials** |  |  |  |
| **Emergency Services** |  |  |  |
| **Sheriff’s Office** |  |  |  |
| **Elected Officials / other Local Leadership** |  |  |  |
| ***Local Fire / Forestry and Natural Resource Groups or Organizations*** | | | |
| **Fire Safe Councils** |  |  |  |
| **Forest Management Groups** |  |  |  |
| **Firewise Community Leaders** |  |  |  |
| **Resource Conservation Districts or Land Trusts** |  |  |  |
| **Watershed Council / Collaboratives** |  |  |  |
| **Prescribed Burn Associations** |  |  |  |
| **Critical Infrastructure** |  |  |  |
| ***Critical Infrastructure Companies or Districts*** | | | |
| **Electric / Power Utilities** |  |  |  |
| **Water Utility Districts** |  |  |  |
| **Air Quality Management District** |  |  |  |
| ***Other Organizations*** | | | |
| **Homeowner Associations** |  |  |  |
| **Non-governmental Organizations** |  |  |  |
| **Volunteer Organizations** |  |  |  |
| **Other Special Districts and Councils** |  |  |  |

# Appendix B: Applicable Plans and Regulations (Example)

[Examples of Plans and Regulations reviewed to inform the CWPP planning process and content development. Update list to reflect applicable local plans and regulations. State legislation should also be monitored for any additional impacts on CWPP planning and regulatory considerations.]

|  |  |  |
| --- | --- | --- |
| Applicable Plans and Regulations | | |
|  | Resource Title (and applicable sections) | Additional Notes or Links |
| ***Federal (examples)*** | |  |
|  | Healthy Forests Restoration Act |  |
| Disaster Mitigation Act (Stafford Act) |  |
| National Fire Plan |  |
| National Cohesive Wildland Fire Management Strategy |  |
| Wildland Fire Mitigation and Management Commission Report |  |
| ***State (examples)*** | |  |
|  | [2018 Strategic Fire Plan for California](https://bof.fire.ca.gov/media/hu2al23d/2018-strategic-fire-plan-approved-08_22_18.pdf) (Board of Forestry and Fire Protection) |  |
| [California’s Wildfire and Forest Resilience Action Plan (2021)](https://wildfiretaskforce.org/the-plan/) |  |
| [California State Hazard Mitigation Plan](https://www.caloes.ca.gov/wp-content/uploads/Hazard-Mitigation/Documents/2023-California-SHMP_Volume-1_11.10.2023.pdf) (2023) |  |
| [Public Resources Code](https://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=PRC&tocTitle=+Public+Resources+Code+-+PRC)  Division 4. Forests, Forestry and Range and Forage Lands |  |
| [California Code of Regulations](https://govt.westlaw.com/calregs/Index?transitionType=Default&contextData=%28sc.Default%29)  Title 14. Natural Resources  Division 1.5 Department of Forestry and Fire Protection  Title 24. Building Standards Code  Part 2 – California Building Code (Chapter 7A)  Part 2.5 – California Residential Code  Part 9 – California Fire Code  Part 12 – California Referenced Standards Code |  |
| [California Government Code](https://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=GOV&tocTitle=+Government+Code+-+GOV)  Title 5. Local Agencies  Title 7. Planning and Land Use |  |
| [California Health and Safety Code](https://leginfo.legislature.ca.gov/faces/codesTOCSelected.xhtml?tocCode=HSC&tocTitle=+Health+and+Safety+Code+-+HSC)  Division 12. Fires and Fire Protection |  |
| [California Environmental Quality Act](https://opr.ca.gov/ceqa/) |  |
| ***Local (examples)*** | |  |
|  | General Plan |  |
| Municipal Code |  |
| Multi-Jurisdictional or Local Hazard Mitigation Plan |  |
| Local Coastal Program |  |
| Utility Wildfire Mitigation Plan |  |
| Emergency Management Plan |  |
| CAL FIRE Unit Fire Plan |  |
| Community / Urban Forestry Plan |  |
| Local CWPPs |  |
| Evacuation Plan |  |

# Appendix C: Public Outreach and Engagement

[If not already described in the plan, add documentation on the public outreach and engagement activities that were conducted to support CWPP development.]

# Appendix D: Community HVRA Prioritization and Risk Assessment table

[Example of a basic community HVRA prioritization and risk assessment table.]

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| CWPP HVRA Priorities Risk Weighting | | | | | | | | | | |
| HVRA |  | Weight | Sub-Category Weight | | Combined Weight | Wildfire Threat  Impact | | | | |
| **Wildfire Threat Impact:**  Beneficial impact: (-1 least beneficial to -5 most beneficial)  No impact: 0  Negative impact: (1 least negative impact to 5 most negative impact) | | | | | | Extreme | Very High | High | Moderate | Low |
| **Human Life** | | | | | | | | | | |
|  | Critical Facilities |  |  |  | |  |  |  |  |  |
|  | Evacuation Routes |  |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |
| **Property** | | | | | | | | | | |
|  | Residential Properties |  |  |  | |  |  |  |  |  |
|  | Commercial Properties |  |  |  |  |  |  |
|  | Critical Infrastructure |  |  |  |  |  |  |
|  | Non-Critical Infrastructure |  |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |
| **Natural Resources** | | | | | | | | | | |
|  | Watersheds |  |  |  | |  |  |  |  |  |
|  | Critical Habitat/ Species |  |  |  |  |  |  |
|  | Non-Critical Habitat/ Species |  |  |  |  |  |  |
|  | Critical Ecosystem/Forest Health |  |  |  |  |  |  |
|  | Non-Critical Ecosystem/Forest Health |  |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |