



## **OSFM Special Event Cover Page**

**Permit Number:**

**Event Name:**

The Facility Representative shall complete a Special Event Application in GOVmotus. Event shall comply with all OSFM regulations including but not limited to:

- Emergency access for fire equipment must be provided (20' minimum)
- Location of all grandstands, stages, tents, temporary fencing, cooking areas, generators, vendors, etc.
- Location of all exits, path of travel to exits, and specify all exit and exit aisle widths
- Location of tables and chairs and/or chair rows
- Location of fire extinguishers and electrical panels
- Seating with more than 200 chairs shall be bonded in groups of 3 or more chairs.
- Tents 20' from all buildings
- No open flames without OSFM approval
- Provide measurements on layouts for exit widths, access roads, gates, stages
- Reference the OSFM Special Event Tri-Fold

Final approval of the permit may be subject to a field inspection. Stand-by personnel may be required for the event at the discretion of the Office of the State Fire Marshal.

INCLUDE THIS COVER PAGE AS THE FIRST PAGE OF YOUR MULTIPAGE FILE DURING FILE UPLOAD. See the Special Events section at our website. <https://osfm.fire.ca.gov/what-we-do/fire-and-life-safety>