



# S-339: Division / Group Supervisor (2015)

## Course Plan

### Course Details

<b>Description:</b>	This course prepares students to perform in the role of Division/Group Supervisor (DIVS). It provides instruction in support of the specific tasks of the Division/Group Supervisor, but will not instruct students in general management/supervision or in the Incident Command System (ICS), both of which the student should learn through prerequisite work. Topics include division or group management, organizational interaction, division operations, all-hazard operations, and tactical decision games (optional). The pre-course work consists of a professional reading assignment that can take from four to eight hours to complete. There is a final examination in this course.
<b>Designed For:</b>	Personnel desiring to be qualified as a Division/Group Supervisor (DIVS).
<b>Authority:</b>	National Wildfire Coordinating Group (NWCG)
<b>Prerequisites:</b>	Qualified as Task Force Leader (TFLD), OR Qualified as Incident Commander Type 3 (ICT3); or qualified as Incident Commander Type 4 (ICT4) and any two Strike Team Leader positions (one must be STCR or STEN).
<b>Standard:</b>	N/A
<b>Hours:</b>	18-20 hours
<b>Maximum Class Size:</b>	40 (30 Recommended by NWCG)
<b>Instructor Level:</b>	Primary instructor
<b>Instructor/Student Ratio:</b>	1 primary instructor per 40 students (NWCG Recommends 1:5)
<b>Restrictions:</b>	Limited to Instructor-Led Delivery only.
<b>SFT Designation:</b>	FSTEP

## Required Resources

### Online Instructor Resources

The following instructor resources are available online at <https://www.nwcg.gov/publications/training-courses/s-300>

- Instructor-led delivery course materials
- Instructor Guide
- Student Workbook
- Incident Commander Type 3 (ICT3) Position Task Book
- Interagency Standards for Fire and Fire Aviation Operations (Red Book)
- Incident Commander's Organizer, PMS 206
- Incident Response Pocket Guide, PMS 461

### Student Resources

To participate in this course, students need:

- Wildland Fire Incident Management Field Guide, PMS 210
- Incident Response Pocket Guide, PMS 461
- Handouts
- Map 1 and Map 2 for Tactical Decision Games (TDGS) exercises
- Student workbook

### Facilities, Equipment, and Personnel

The following facilities, equipment, or personnel are required to deliver this course:

#### Facilities

- Standard classroom equipped for 24 students
- Whiteboards or easel pads with appropriate writing implements
- Projector/TV with appropriate laptop connections
- Wifi/Internet access

#### Equipment

- Map 1 and Map 2 for TDGS exercises will need to be printed on a plotter at a minimum size of 24" x 36".
- Sand tables for TDGS exercises.

**Time Table**

Segment			Unit Total
Unit 0: Introduction			0.5
Unit 1: Foundation Skills			1.0
Unit 2: Situational Awareness			2.0
Unit 3: Command and Control			3.0
Unit 4: Managing the Incident			4.0
Unit 5: Transitional Activities			2.0
Unit 6: Post-Incident Activities			1.0
Unit 7: Final Simulation – The Zephyr Fire			1.5
Unit 8: Staff Ride (optional)			4.0
Close Out			1.0
<b>Course Totals</b>			<b>18.0-20.0</b>

**Time Table Key**

1. The Time Table documents the amount of time required to deliver the content included in the course plan.
2. Time is documented using the quarter system: 15 min. = .25 / 30 min. = .50 / 45 min. = .75 / 60 min. = 1.0.
3. The Course Totals do not reflect time for lunch (1 hour) or breaks (10 minutes per each 50 minutes of instruction or assessment). It is the instructor's responsibility to add this time based on the course delivery schedule.
4. Application (activities, skills exercises, and formative testing) time will vary depending on the number of students enrolled and the acquired structure selected for training. The Application time documented is based on the maximum class size identified in the Course Details section.
5. Summative Assessments are determined and scheduled by the authority having jurisdiction. These are not the written or psychomotor State Fire Training certification exams. These are in-class assessments to evaluate student progress and calculate course grades.

## Objectives

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1. At the successful completion of this course, the student will demonstrate an understanding of the duties required of a Division/Group Supervisor in preparation for completing position task book elements.