



S-339AR: Division/Group Supervisor All Risk (2000)

Course Plan

Course Details

Description:	This course teaches the student the management skills necessary to fill the position of Division/Group Supervisor within the framework of ICS. It does not teach tactics or strategy and refers to these only to enhance the particular management technique associated with them.
Designed For:	Individuals qualifying within the ICS as a Division/Group Supervisor.
Authority:	FIRESCOPE
Prerequisites:	I-300, S-330
Standard:	N/A
Hours:	24 hours
Maximum Class Size:	40
Instructor Level:	Primary instructor
Instructor/Student Ratio:	1 primary instructor per 40 students
Restrictions:	None.
SFT Designation:	FSTEP

Required Resources

Instructor Resources

To teach this course, instructors need:

Required

- Aids to Determining Fuel Models for Estimating Fire Behavior (NFES 1574)
- Fireline Handbook (NFES 0065)
- Hazardous Materials Operational System Description (ICS-HM-120-1)
- ICS 420-1 Field Operations Guide (Pocket)
- ICS for Fire Department Structure Fire Operations
- Incident Response Pocket Guide (NFES 1077)
- Instructor Guide
- Student Manual
- Urban Search and Rescue – Operational System Description (ICS-US&R–120-1)

Online Instructor Resources

The following instructor resources are available online at

<https://osfm.fire.ca.gov/divisions/state-fire-training/fstep-curriculum/>

- Student Manual
- Instructor Guide
- Instructor PowerPoint

Student Resources

To participate in this course, students need:

- Aids to Determining Fuel Models for Estimating Fire Behavior (NFES 1574)
- Fireline Handbook (NFES 0065)
- Hazardous Materials Operational System Description (ICS-HM-120-1)
- ICS 420-1 Field Operations Guide (Pocket)
- ICS for Fire Department Structure Fire Operations
- Incident Response Pocket Guide (NFES 1077)
- Student Manual
- Urban Search and Rescue – Operational System Description (ICS-US&R–120-1)

Facilities, Equipment, and Personnel

The following facilities, equipment, or personnel are required to deliver this course:

Facilities

- Standard classroom equipped for 40 students
- Whiteboards or easel pads with appropriate writing implements

- Projector/TV with appropriate laptop connections
- Wifi/Internet access

See Instructor Guide for additional information

Time Table

Segment	Time		Unit Total
Unit 1: Course Introduction			
Course Introduction	0.5		
Concept of Division/Group	1.5		
Pre-course Work Assignment	5.0		
Unit 1 Totals	7.0		7.0
Unit 2: Planning			
Information Gathering	2.0		
Briefing	2.0		
Unit 2 Totals	4.0		4.0
Unit 3: Supervision			
Personnel Management	1.0		
Risk Management	4.0		
Unit 3 Total	5.0		5.0
Unit 4: Coordination			
Internal/External Coordination	5.0		
Unit 4 Total	5.0		5.0
Testing			
Written	1.0		
Scenario	2.0		
Testing Total	3.0		3.0
Course Totals	24.0		24.0

Time Table Key

1. The Time Table documents the amount of time required to deliver the content included in the course plan.
2. Time is documented using the quarter system: 15 min. = .25 / 30 min. = .50 / 45 min. = .75 / 60 min. = 1.0.
3. The Course Totals do not reflect time for lunch (1 hour) or breaks (10 minutes per each 50 minutes of instruction or assessment). It is the instructor's responsibility to add this time based on the course delivery schedule.
4. Application (activities, skills exercises, and formative testing) time will vary depending on the number of students enrolled and the acquired structure selected for training. The Application time documented is based on the maximum class size identified in the Course Details section.

5. Summative Assessments are determined and scheduled by the authority having jurisdiction. These are not the written or psychomotor State Fire Training certification exams. These are in-class assessments to evaluate student progress and calculate course grades.

Objectives

Course Objectives

1. The concepts of a division and group as it relates to the position of Division/Group Supervisor.
2. The opportunity to apply Division/Group fundamentals to ALL RISK incidents.
3. The opportunity to prepare for and participate in planning meetings to develop and implement division/group objectives.
4. The opportunity to participate in information gathering practices.
5. The opportunity to participate in an operational period briefing and a division/group briefing.
6. Information on managing and adjusting the operations organization.
7. An understanding of why and when tactics may need to be adjusted.
8. Information on the role of the Division/Group Supervisor in risk assessment and safety management.
9. The opportunity to demonstrate how to successfully coordinate internal and external relations