



S-404: Safety Officer (2013) Course Plan

Course Details

Description:	This course is designed to meet the training needs of a Safety Officer Type 1 (SOF1), Safety Officer Type 2 (SOF2), and Line Safety Officer (SOFR) on an incident as outlined in the NIMS: Wildland Fire Qualification System Guide, PMS 310-1, and the position taskbook developed for the position.
Designed For:	Personnel desiring to be qualified as Safety Officer Type 2 (SOF2), Safety Officer Type 1 (SOF1) and Line Safety Officer (SOFR).
Authority:	National Wildfire Coordinating Group (NWCG)
Prerequisites:	Qualified as Division/Group Supervisor (DIVS); satisfactory completion of pre-course work.
Standard:	N/A
Hours:	28 hours
Maximum Class Size:	40 (30 Recommended by NWCG)
Instructor Level:	Primary instructor
Instructor/Student Ratio:	1 primary instructor per 40 students (NWCG Recommends 1:5)
Restrictions:	Limited to Instructor-Led Delivery only.
SFT Designation:	FSTEP

Required Resources

Instructor Resources

To teach this course, instructors need:

- S-404 Instructor Guide
- S-404 CD-ROM Course Materials
- S-404 Student Workbook

These materials are available to order through the National Fire Equipment System (NFES).

Student Resources

To participate in this course, students need:

- S-404 Student Workbook

Facilities, Equipment, and Personnel

The following facilities, equipment, or personnel are required to deliver this course:

Facilities

- Standard classroom equipped for 24 students
- Whiteboards or easel pads with appropriate writing implements
- Projector/TV with appropriate laptop connections
- Wifi/Internet access

Time Table

Segment			Unit Total
Unit 0: Introduction			0.5-1.0
Unit 1: Responsibilities and Interaction of the Safety Officer			1.0
Unit 2: Risk Management			6.0
Unit 3: Logistical Considerations			2.0
Unit 4: Ground Support			1.0
Unit 5: Medical Unit Considerations			1.5
Unit 6: Operational Considerations			1.0
Unit 7: Aviation Considerations			4.0
Unit 8: Reporting and Accident Investigations			1.0
Unit 9: All Hazzard Assignments			2.0
Unit 10: Incident Safety Products			4.0
Final Exam			3.0
Course Totals			27.0-27.5

Time Table Key

1. The Time Table documents the amount of time required to deliver the content included in the course plan.
2. Time is documented using the quarter system: 15 min. = .25 / 30 min. = .50 / 45 min. = .75 / 60 min. = 1.0.
3. The Course Totals do not reflect time for lunch (1 hour) or breaks (10 minutes per each 50 minutes of instruction or assessment). It is the instructor's responsibility to add this time based on the course delivery schedule.
4. Application (activities, skills exercises, and formative testing) time will vary depending on the number of students enrolled and the acquired structure selected for training. The Application time documented is based on the maximum class size identified in the Course Details section.
5. Summative Assessments are determined and scheduled by the authority having jurisdiction. These are not the written or psychomotor State Fire Training certification exams. These are in-class assessments to evaluate student progress and calculate course grades.

Objectives

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1. Arrive at the incident, properly equipped, and gather information to assess the assignment and begin initial planning activities of a Safety Officer.
2. Identify, prioritize, and mitigate hazards and risks on the incident.
3. Plan, staff, and manage the incident safety action plan to meet the needs of the incident.
4. Coordinate and plan with the Command and General Staff to assist in safely accomplishing the overall incident objectives.
5. Ensure that the preparation of special reports for the final incident package and incident closeout with Agency Administrator is completed.