



# California State Fire Training

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## Executive Chief Fire Officer Certification Implementation of New Curriculum and Certification Requirements

This document is intended to provide information for all State Fire Training (SFT) stakeholders on new Executive Chief Fire Officer curriculum and certification requirements. Stakeholders are encouraged to study this information carefully and seek clarification from SFT if questions arise.

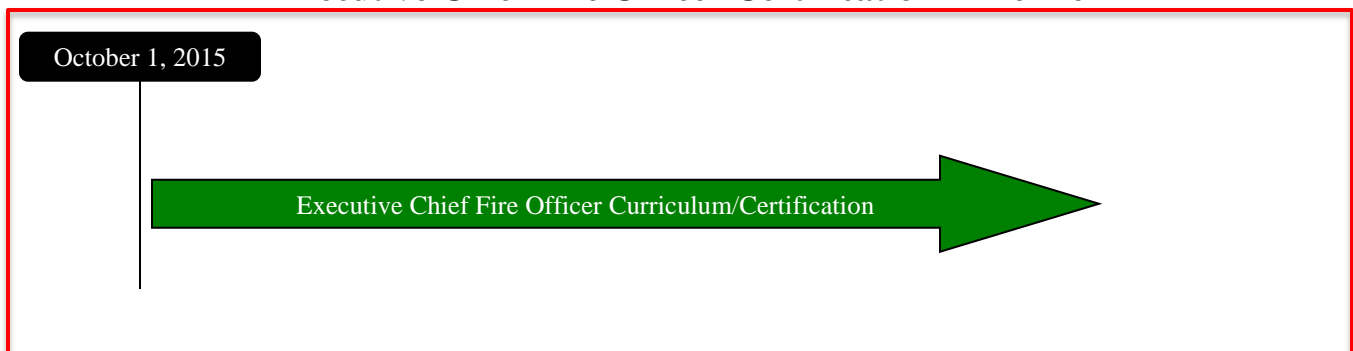
The Executive Chief Fire Officer (2014) curriculum and certification requirements will be phased in for the California Fire Service Training and Education System. A new Certification Training Standard (CTS) and five (5) Course Plans have been developed based on current National Fire Protection Association (NFPA) Standards which includes NFPA 1021, Standard for Fire Officer Professional Qualifications (2014). The CTS and Course Plans are available on the SFT website.

### Courses for Executive Chief Fire Officer Certification

Human Resource Management for the Executive Chief Fire Officer (28 hours)
Community and Government Relations for the Executive Chief Fire Officer (10.5 hours)
Administration for the Executive Chief Fire Officer (30.5 hours)
Emergency Services Delivery for the Executive Chief Fire Officer (38.5 hours)
Health and Safety for the Executive Chief Fire Officer (14.5 hours)

The Executive Chief Fire Officer Certification and courses are new to the California State Fire Training and Education System. As such, this new certification does not require the phase out of any existing certifications or curriculum. The implementation plan represents a schedule designed to make the certification available by October 1, 2015.

### Executive Chief Fire Officer Certification Timeline



**Certification Testing:** In response to Blueprint 2020 stakeholder comments, certification examinations will become a standardized process statewide. SFT anticipates implementation of certification examinations for Executive Chief Fire Officer Certification at a future date.

**Task Books/Application Form:** Implementation of the new Executive Chief Fire Officer (2014) requires that candidates complete a comprehensive task book. This task book covers all of the job performance requirements contained in the aforementioned professional qualification standards and CTS. The task book will be made available to candidates by SFT upon completion of all course work and with authorization from their employer. Occupational experience will be verified by the Fire Chief or designee on file signing the task book upon completion. In addition a new application form will be implemented.

**INSTRUCTOR REQUIREMENTS..... Effective October 1, 2015**

Instructors for the Executive Chief Fire Officer courses must meet the SFT requirements for Registered Instructor. Instructors must have appropriate education and practical experience relating to the specific course content. SFT anticipates that non-traditional fire service instructors will often be used by delivery venues to meet the specific subject matter expertise needed for each course. In addition, the following apply:

**Human Resource Management for the Executive Chief Fire Officer:**

Instructors for the initial roll out of this new curriculum will need to apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content. In the future, new instructors will be required to either complete the new course or apply for a PACE II review.

**Community and Government Relations for the Executive Chief Fire Officer:**

Instructors for the initial roll out of this new curriculum will need to apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content. In the future, new instructors will be required to either complete the new course or apply for a PACE II review.

**Administration for the Executive Chief Fire Officer:**

Instructors for the initial roll out of this new curriculum will need to apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content. In the future, new instructors will be required to either complete the new course or apply for a PACE II review.

**Emergency Services Delivery for the Executive Chief Fire Officer:**

Instructors for the initial roll out of this new curriculum will need to apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content. In the future, new instructors will be required to either complete the new course or apply for a PACE II review.

**Health and Safety for the Executive Chief Fire Officer:**

Instructors for the initial roll out of this new curriculum will need to apply for a PACE II review of their instructor qualifications, including appropriate education and practical experience relating to course content. In the future, new instructors will be required to either complete the new course or apply for a PACE II review.

## **POTENTIAL AGENCY IMPACTS**

Fire agencies desiring to utilize the Executive Chief Fire Officer Certification or curriculum as a requirement for their recruitment/promotion activities need to review the Executive Chief Fire Officer Curriculum and certification requirements to be sure that all agency training needs are being met. After review, Fire Agencies should update their job specifications and recruitment documentation to reflect these new courses and certification requirements.

Accredited Regional Training Programs (ARTP), Accredited Local Academies (ALA), community colleges and all other local delivery venues need to review the curriculum and seek approval from their curriculum committee / program sponsor, as appropriate. ARTPs should review the new Executive Chief Fire Officer curriculum and discuss potential impacts with their advisory committees.