



Fire Plans Examiner (2024) Implementation Plan

Issued: February 2026

OVERVIEW

This document is intended to provide information for all State Fire Training (SFT) stakeholders on the updated Fire Plans Examiner (2024) curriculum requirements. Stakeholders are encouraged to study this information carefully and seek clarification from SFT if questions arise.

The Fire Plans Examiner (2024) curriculum is presented as a Certification Fire Service Training and Education System (CFSTES) series. SFT updated the certification training standard (CTS) guide, course plans, and certification task book based on the current National Fire Protection Association (NFPA) standards:

- NFPA 1030: Standard for Professional Qualifications for Fire Prevention Program Positions (2024)

IMPLEMENTATION

Candidates entering the SFT system should enroll in the 2024 Fire Plans Examiner courses and comply with the most current Fire Plans Examiner requirements.

New Curriculum	Hours
Fire Plans Examiner 1A: Building Plan Review (2024)	28 hours
Fire Plans Examiner 1B: Fire Protection and Life Safety Systems Plan Review (2024)	30 hours
Fire Plans Examiner 1C: Hazards and Special Operations Plan Review (2024)	32 hours

Fire Plans Examiner (2024) Curriculum..... March 1, 2026

Retirement of Plan Examiner (2014) Curriculum December 31, 2026

Effective December 1, 2026, SFT will retire Plan Examiner (2014). On January 1, 2027, SFT will remove the curriculum from the SFT course catalog, and it will no longer be available.

Candidates pursuing Plan Examiner certification using the 2014 task book must complete and submit their Plan Examiner Certification Task Book (2014) postmarked on or before June 30, 2027.

Candidates who do not meet this deadline will be required to meet the Fire Plans Examiner (2024) certification requirements using the Fire Plans Examiner (2024) Certification Task Book.

INSTRUCTOR REQUIREMENTS

Instructor Registration..... **March 1, 2026**

Instructors for the Fire Plans Examiner (2024) curriculum must meet the SFT requirements for Registered Instructor. Instructors must have appropriate education and practical experience relating to the specific course content.

Existing Registered Instructors

SFT Registered Instructors authorized to teach Plan Examiner (2014) must complete the following requirement to obtain authorization to teach Fire Plans Examiner (2024):

- Complete the Fire Plans Examiner webform available through SFT.

In Process Instructor Candidates

Candidates actively pursuing Plan Examiner (2014) instructor registration must submit all Plan Examiner (2014) instructor registration documentation postmarked on or before December 31, 2026. Anyone who applies to teach Fire Plans Examiner (2024) on or after January 1, 2027, will be required to meet the Fire Plans Examiner (2024) requirements.

Then SFT Registered Instructors authorized to teach Plan Examiner (2014) must complete the following requirement to obtain authorization to teach Fire Plans Examiner (2024):

- Complete the title webform available through SFT.

New Instructor Registration

New instructor candidates shall meet the following requirements:

Category	Requirement
Instructor Registration	Be an OSFM Registered Instructor
Certification	Fire Plans Examiner (2024)
Education	<ul style="list-style-type: none">● Fire Plans Examiner 1A: Building Plan Review (2024)● Fire Plans Examiner 1B: Fire Protection and Life Safety Systems Plan Review (2024)● Fire Plans Examiner 1C: Hazards and Special Operations Plan Review (2024)● Statutes and Regulations (SFT- Completed within the last 10 years)
Experience	<ul style="list-style-type: none">● Has a minimum of three (3) years' full-time paid experience or six (6) year's volunteer or part-time paid experience in a recognized California fire agency in the position of Plan Examiner/Reviewer or Fire Inspector/Prevention Officer with the primary responsibility of performing plan checks● Specific experience reviewing the following entities, with examples, as described in the chief's letter:

	<ul style="list-style-type: none">○ Fire suppression systems (sprinklers, fire pumps, standpipes, pre-engineered)○ Life safety systems (fire alarms, ERCES)○ Plans for operational permits○ Storage, handling, and use of hazardous materials○ Architectural, civil, mechanical, plumbing, and electrical drawings○ Plans for performance-based design plans○ Landscape and/or WUI plans
Chief's Letter	Provide a letter signed by their Fire Chief or authorized designee that verifies qualification to deliver Fire Plans Examiner curriculum.
Application	Submit an SFT Instructor Registration Application
Fee	Pay the registration fee

POTENTIAL AGENCY IMPACTS

Fire agencies desiring to use the Fire Plans Examiner (2024) curriculum as a requirement for their recruitment/promotion activities need to review the Fire Plans Examiner (2024) curriculum requirements to be sure that all agency training needs are met. After review, fire agencies should update their job specifications and recruitment documentation to reflect these new courses and certification requirements.

Accredited Regional Training Programs (ARTP), Accredited Local Academies (ALA), community colleges, and all other local delivery venues need to review the curriculum and seek approval from their curriculum committee / program sponsor, as appropriate. ARTPs should review the new Fire Plans Examiner (2024) curriculum and discuss potential impacts with their advisory committees.