



INTERIM PROCEDURES

Accredited Local Academy (ALA)

Testing Non-Employees

Updated: February 2021

Procedure Changes

- Edition:** May 2020 edition of the State Fire Training Procedures Manual
- Effective Date:** October 1, 2019
- Section Change:** Updated section 3.2: Accredited Local Academy (ALA)
- Justification:** Based on recommendations from the Steering Committee, STEAC, and ALAs, SFT evaluated the ability for ALAs to conduct testing for non-employees who are employees of neighboring jurisdictions. ALAs would be allowed to test neighboring jurisdictions when they are testing their own employees. At least 51% of the exam candidates must be employed by the ALA, and up to 49% of the exam candidates can be from neighboring agencies. Pre-employment candidates and non-ALA Departments needing private testing will need to go through an ARTP.
- SFT Contact:** [Contact SFT Staff](#) assigned to the specific certification.
- Note:** All new text appears in underline. All deleted text appears in ~~strikeout~~

3.2: ACCREDITED LOCAL ACADEMY (ALA)

3.2.1: PURPOSE

- A. An Accredited Local Academy (ALA) is defined as a partnership between a fire agency serving a specific authority having jurisdiction and Office of the State Fire Marshal (OSFM) to deliver approved State Fire Training (SFT) curriculum and Fire Fighter Certification Exams within a given region.
1. ALAs are limited to only one fire agency (e.g., Oakland Fire Department).
 2. ALAs may only provide training to in-house personnel
- B. An ALA shall provide the following delivery components in conjunction with the needs of its community:
1. California Fire Service Training and Education System (CFSTES)
 2. Fire Service Training and Education Program (FSTEP)
 3. California Incident Command Certification System (CICCS)
 4. Fire Fighter Certification Exams

3.8: FIRE FIGHTER CERTIFICATION EXAM DELIVERY

3.8.1: ACCREDITED REGIONAL TRAINING PROGRAM (ARTP) EXAM DELIVERY



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- A. An Accredited Regional Training Program (ARTP) shall provide the Fire Fighter Certification Exam in conjunction with the needs of its region.
 - i. See Chapter 11: Fire Fighter Certification Exams for exam requirements.

3.8.2: ACCREDITED LOCAL ACADEMY (ALA) EXAM DELIVERY

- A. An Accredited Local Academy (ALA) shall provide the Fire Fighter Certification Exam in conjunction with the needs of its agency.
 - i. See Chapter 11: Fire Fighter Certification Exams for exam requirements.

- B. An ALA can test candidates from neighboring agencies under the following conditions:
 1. ALA employees must make up at least 51% of the certification exam candidates
 2. Non-ALA participants may include up to 49% of certification exam candidates sponsored from neighboring agency
 3. Candidates from neighboring jurisdictions must be employed by the sponsoring agency