



Passing on the NFIRS Torch

Four Things to do When Passing on Your NFIRS Duties

Are you passing your fire department NFIRS responsibilities onto someone new? Below is a list of four things you need to do to seamlessly transition those duties to your new NFIRS contact and keep your data flowing.

1. Email Calstats@fire.ca.gov and include the new contact person's name and email address.
2. New contact person must [register for an eNFIRS account](#)
3. If you use eNFIRS to complete your reports, explain the process for logging in, creating, and completing an incident report.

If you use a third-party vendor software program, explain the process for exporting monthly NFIRS files, logging in, and uploading the files, and **reading the validation files** that are emailed to you once the file has completed uploading. [eNFIRS Import and Validation Instructions](#)

4. Review the information that we have for your fire department on our [Statewide FDID list](#) and if changes are needed, use the [Update Your Fire Department Information Webform](#)

Office of the State Fire Marshal (OSFM)

California Incident Data &
Statistics Program
(CalStats)

National Fire Incident
Reporting System (NFIRS)

January 2023

Reminder

Monthly NFIRS data
files are due by the
**15th of the following
month.**

Questions? Contact Us

CalStats@fire.ca.gov

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How are we doing?
Fill out our [feedback form](#)

NFIRS Training Coming Soon

Introduction to NFIRS 5.0

- [March 23-24, Meadow Vista, CA](#)
- [April 20-21, Folsom, CA](#)

Contact Thomas.Mackerness@fire.ca.gov (916) 247-1492

For more information on NFIRS reporting, visit the CalStats website:

[California Incident Data and Statistics Program](#)

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